

Graduate Exception for Enrollment Status

2026-2027

Student's Name (Last, First, MI) _____ myWSU ID _____

INSTRUCTIONS >>> CHECK THE BOX THAT APPLIES TO YOU

- ☐ I am currently receiving financial aid and requesting the Office of Financial Aid & Scholarships to consider me as a **graduate half-time or full-time student** for the purpose of federal student aid and in-school deferment.

Return to Office of Financial Aid & Scholarships, 203 Jardine Hall, Campus Box 24

- ☐ I am not currently receiving financial aid and requesting the WSU Registrar's Office to consider me as a graduate half-time/full-time student for the purpose of in-school loan deferment.

Complete this form with your advisor.

Return to the Registrar's Office, 117 Jardine Hall, Campus Box 58.

Graduate half-time enrollment for federal student loans is a minimum of 5 credit hours for the fall and/or spring semesters or 3 credit hours for the summer term.

SECTION A >>> READ AND INITIAL EACH STATEMENT BELOW

- _____ This exception must be requested and certified each semester my credit hour enrollment falls below the minimum enrollment requirements for a graduate student.
- _____ Approval of this exception does not guarantee an increase to my Federal Direct Loan Eligibility. My eligibility may be limited due Graduate Aggregate Loan Limits and Lifetime Maximum Limits.
- _____ I must continue to meet Satisfactory Academic Progress by maintaining a 3.00 GPA, sustaining the required 67% completion rate, and completing my program within 150% of the published program length.
- _____ My eligibility for Federal Direct Loans cannot exceed my Cost of Attendance. If additional funding is received, my loan eligibility will be reduced.
- _____ If my enrollment changes, my eligibility for Federal Direct Loans will be reviewed and may require a return of funds for the current or future term.

SECTION B>>> COMPLETE THE FOLLOWING INFORMATION

- ➔ I am requesting an exception to the graduate enrollment status for the following term: _____.
My workload includes any combination of courses, thesis, dissertation or other academic research, or special studies that Wichita State University considers to be equal to or greater than half-time.
- ➔ I will be enrolled in the following courses for the term:

CRN NUMBER	COURSE NAME	CREDIT HOURS

SECTION C >>> STUDENT CERTIFICATION AND SIGNATURE

If my Enrollment Exception Status is approved and my Federal Direct Unsubsidized Loan eligibility increases:

- ☐ I would like to accept my full eligibility
- ☐ I would like to accept another amount: Other: \$ _____
- ☐ Please contact me with my eligibility:

Email Address: _____

Phone Number: _____

Warning: If you receive student aid based on incorrect information, you may have to return it and/or pay fines and fees. If you purposely give false or misleading information on this form, you may be fined \$20,000, receive a prison sentence, or both.

Affirmation: By signing below, I certify that all information I have submitted is accurate and verified with supporting documentation

Student's Signature

Typed Signature cannot be accepted

Date

Student's Printed Name

SECTION D >>> GRADUATE ADVISOR CERTIFICATION AND SIGNATURES

The above-mentioned student is considered by the College of _____

as: ☐ half-time ☐ full-time for the _____ semester. I approve their workload includes any combination of courses, thesis, dissertation or other academic research, or special studies that Wichita State University considered half-time.

By signing below, I authorize and confirm that the student's workload meets the requirement for half-time status.

Advisors Signature

Types signature cannot be accepted

Date

Advisor's Printed Name

Advisor's Phone Number