

Graduate Exception for Enrollment Status

2027-2028

Student's Name (Last, First, MI) _____ myWSU ID _____

INSTRUCTIONS >>> CHECK THE BOX THAT APPLIES TO YOU

- ☐ I am currently receiving financial aid and requesting the Office of Financial Aid & Scholarships to consider me as a **graduate half-time or full-time student** for the purpose of federal student aid and in-school deferment.

Return to Office of Financial Aid & Scholarships, 203 Jardine Hall, Campus Box 24

- ☐ I am not currently receiving financial aid and requesting the WSU Registrar's Office to consider me as a graduate half-time/full-time student for the purpose of in-school loan deferment.

Complete this form with your advisor.

Return to the Registrar's Office, 117 Jardine Hall, Campus Box 58.

Graduate half-time enrollment for federal student loans is a minimum of 5 credit hours for the fall and/or spring semesters or 3 credit hours for the summer term.

SECTION A >>> READ AND INITIAL EACH STATEMENT BELOW

- _____ This exception must be requested and certified each semester my credit hour enrollment falls below the minimum enrollment requirements for a graduate student.
- _____ Approval of this exception does not guarantee an increase to my Federal Direct Loan Eligibility. My eligibility may be limited due to Graduate Aggregate Loan Limits and Lifetime Maximum Limits.
- _____ I must continue to meet Satisfactory Academic Progress by maintaining a 3.00 GPA, sustaining the required 67% completion rate, and completing my program within 150% of the published program length.
- _____ My eligibility for Federal Direct Loans cannot exceed my Cost of Attendance. If additional funding is received, my loan eligibility will be reduced.
- _____ If my enrollment changes, my eligibility for Federal Direct Loans will be reviewed and may require a return of funds for the current or future term.

SECTION B>>> COMPLETE THE FOLLOWING INFORMATION

- ➔ I am requesting an exception to the graduate enrollment status for the following term: _____.
My workload includes any combination of courses, thesis, dissertation or other academic research, or special studies that Wichita State University considers to be equal to or greater than half-time.
- ➔ I will be enrolled in the following courses for the term:

CRN NUMBER	COURSE NAME	CREDIT HOURS

SECTION C >>> STUDENT CERTIFICATION AND SIGNATURE

If my Enrollment Exception Status is approved and my Federal Direct Unsubsidized Loan eligibility increases:

- ☐ I would like to accept my full eligibility
- ☐ I would like to accept another amount: Other: \$ _____
- ☐ Please contact me with my eligibility:

Email Address: _____

Phone Number: _____

Warning: If you receive student aid based on incorrect information, you may have to return it and/or pay fines and fees. If you purposely give false or misleading information on this form, you may be fined \$20,000, receive a prison sentence, or both.

Affirmation: By signing below, I certify that all information I have submitted is accurate and verified with supporting documentation

Student's Signature

Typed Signature cannot be accepted

Date

Student's Printed Name

SECTION D >>> GRADUATE ADVISOR CERTIFICATION AND SIGNATURES

The above-mentioned student is considered by the College of _____

as: ☐ half-time ☐ full-time for the _____ semester. I approve their workload includes any combination of courses, thesis, dissertation or other academic research, or special studies that Wichita State University considered half-time.

By signing below, I authorize and confirm that the student's workload meets the requirement for half-time status.

Advisor's Signature

Typed signature cannot be accepted

Date

Advisor's Printed Name

Advisor's Phone Number