

HOW TO ACCEPT & FINALIZE YOUR FINANCIAL AID

Once you have been offered financial aid, follow these steps to accept, reduce, or decline your individual aid awards as soon as possible.

1 ACCESS YOUR myWSU ACCOUNT

Log into myWSU.wichita.edu using your myWSU ID number and password. Select the myFinances tab.

2 READ THE TERMS & CONDITIONS

Select **Financial Aid Dashboard** under **Financial Aid links**. Under the **Award Offer** tab, review your aid. Please read the Financial Aid Terms and Conditions at wichita.edu/finaidpolicy.

3 ACCEPT AWARD OFFER

Select the **Award Offer** tab to view and act upon your awards. Use the drop-down menu under **Take Action** to select your decision for each award. You may accept a partial amount by entering it next to the appropriate award under **Modify**. Accepted loan amounts will be split equally between the fall and spring semesters. Choose **Submit**.

4 COMPLETE YOUR LOAN REQUIREMENTS

If accepting subsidized and/or unsubsidized student loans for the first time at Wichita State University, follow the steps outlines on the back of this handbill.

STUDENT LOAN REQUIREMENTS

- Sign into **studentaid.gov** with your FSA ID username and password
- Under **Complete Aid Process**, select the **Complete Entrance Counseling** link.
- Complete and submit **Entrance Counseling**.
- Under **Complete Aid Process**, select the **Complete a Master Promissory Note (MPN)** link.
- Complete, sign and submit a **Master Promissory Note (MPN)**.

Annual Student Loan Acknowledgement

- Sign into studentaid.gov with your FSA ID.
- Under **Complete Aid Process**, select the **Complete Annual Student Loan Acknowledgment**.
- Click **Start** to begin the review of the following:
 - Federal Student Loan amounts borrowed to date.
 - Federal Pell Grant amounts awarded to date.
- Check the box that says “I understand the amount of aid I have received.”
- Click **Submit**.

Questions?

If you have questions or have had changes in your family's financial circumstances, please contact the Office of Financial Aid at 316-978-3430 or finaid@wichita.edu.