WICHITA STATE
UNIVERSITY
INTERNATIONAL EDUCATION

Online Change of Status
Form I-539 Filing Guidebook

The purpose of this guidebook is to assist students in filing the

Form I-539 for Change of Status via an online account with U. S. Citizenship

and Immigration Services (USCIS). The information contained on

our website is provided as a service to the international students, faculty,

staff, employees, and administrators of Wichita State University, and

does not constitute legal advice on any immigration, tax, or other matter. Our

goal is to provide useful information, but we make no claims, promises, or

guarantees about the accuracy, completeness, or adequacy of the information

contained in or linked to this website or any associated site. As legal advice

must be tailored to the specific circumstances of each case, and laws are

constantly changing, nothing provided herein should be used as a substitute for

the advice of competent counsel. Neither Wichita State University nor the Office

of International Education (OIE) is responsible for any errors or omissions

contained in this website, or for the results obtained from the use of this information.
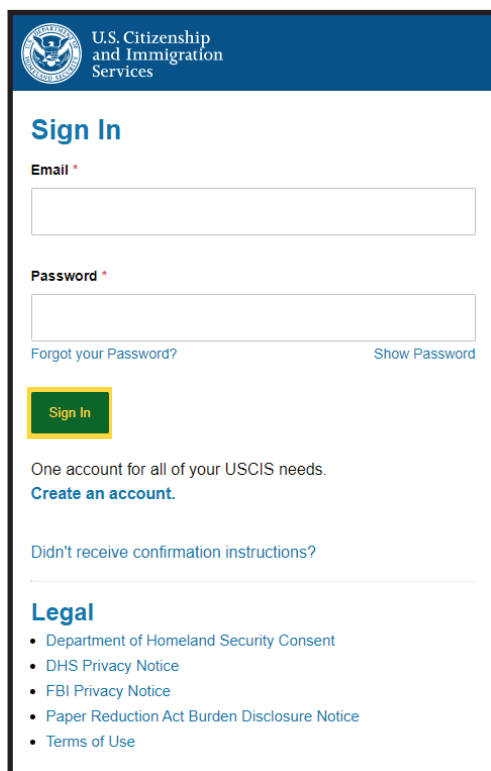
Online Form I-539: Application to Extend / Change Nonimmigrant Status | USCIS

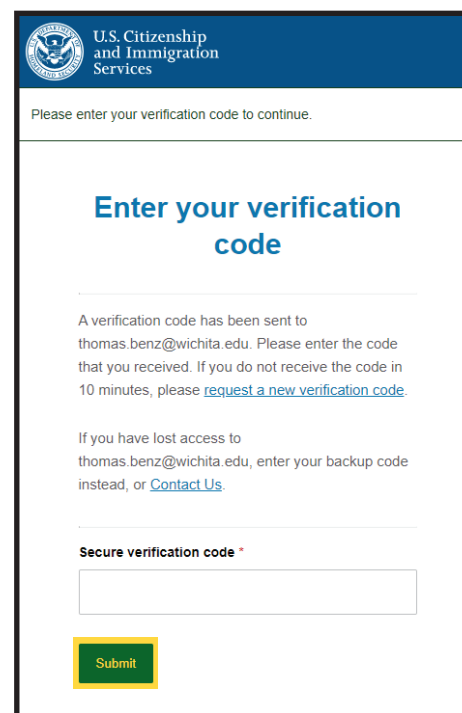Creating Your USCIS Account: How to Create a USCIS Online Account | USCIS

The rest of this document assumes you have followed the above steps to create a USCIS account.
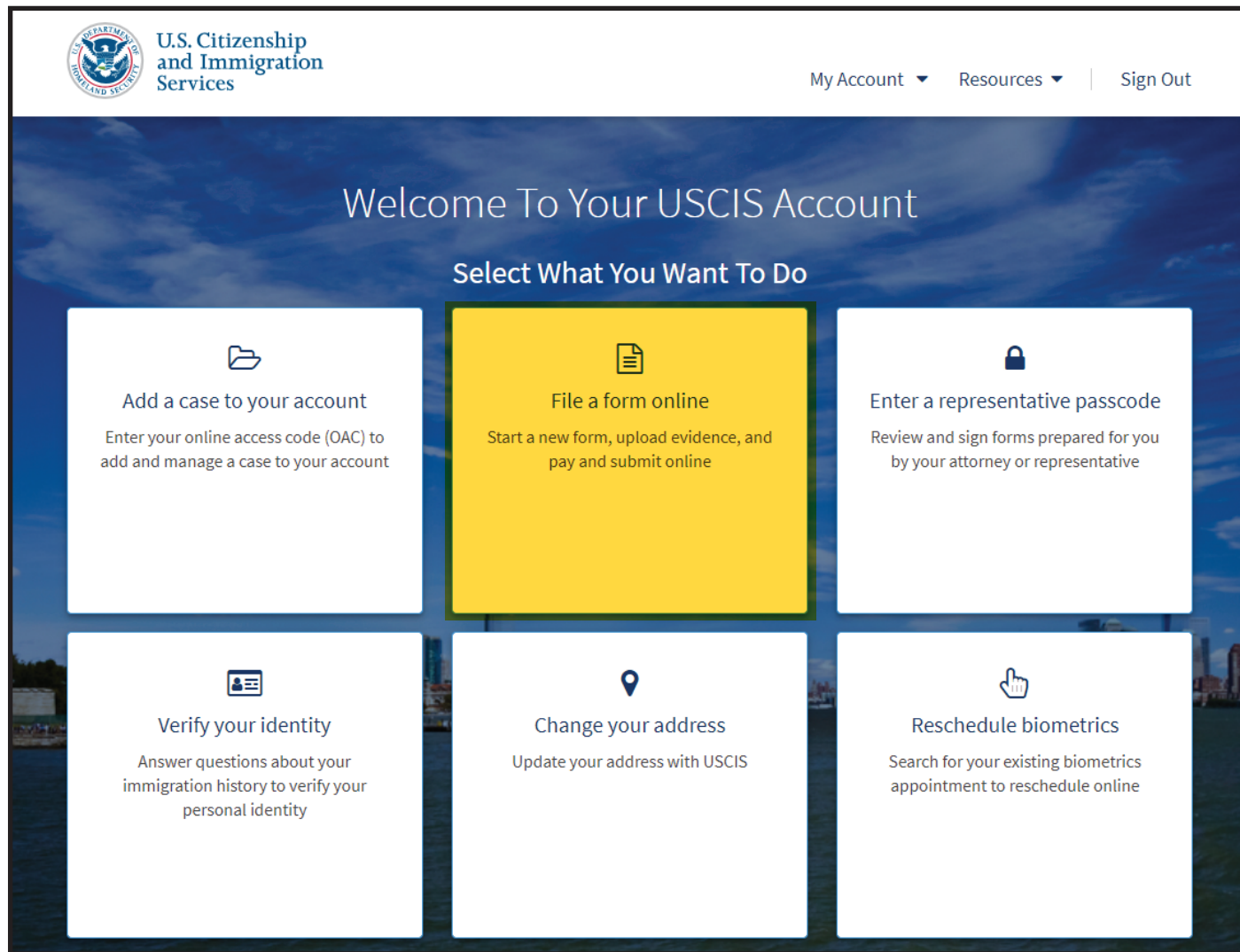
1. Go to uscis.gov and click *Sign In*.

2. Enter your verification code (sent to the method you chose when creating your account) to authenticate your login.

3. Select the *File a form online* option highlighted below.

4. Select the highlighted option below:

I-539, Application to Extend/Change Nonimmigrant Status

File a Form

Select the form you want to file online. Once you start, we will automatically save your information for 30 days, or from the last time you worked on the form.

Fee waiver: If you are requesting a fee waiver, you cannot file online. You must file a paper version of both the Form I-912, Request for Fee Waiver and the form for the specific benefit you are requesting. You can review the fee waiver guidance at www.uscis.gov/feewaiver.

Select the form you want to file online.

- I-134A, Online Request to be a Supporter and Declaration of Financial Support
- **I-539, Application To Extend/Change Nonimmigrant Status**
- I-589, Application for Asylum and for Withholding of Removal
- I-765, Application for Employment Authorization
- I-821, Application for Temporary Protected Status (TPS)
- I-821D, Consideration of Deferred Action for Childhood Arrivals (DACA)
- I-907, Request for Premium Processing Service

5. Click *Start form* to continue.

Select the form you want to file online.

I-539, Application To Extend/Change Nonimmigrant Status

Certain nonimmigrants may use this form to request an extension of stay or a change to another nonimmigrant status. Currently, you may only file Form I-539, Application to Extend/Change Nonimmigrant Status, online if you are filing only for yourself.

⚠ **Note:** If you are filing Form I-539 with co-applicants or you have an A, G, NATO, V, T or U nonimmigrant status, you cannot file online at this time. You must file a paper Form I-539.

Concurrent filing available

You can file Form I-907, Request for Premium Processing Service, if you are filing Form I-539 for a nonimmigrant classification that is eligible for premium processing.

If you request premium processing, we will present Form I-907 for you to complete after you sign Form I-539. This will allow you to pay for and submit both forms at the same time.

Start form

6. This page contains a large amount of useful information about the I-539 application. Please read the section that specifies which types of applicants are not eligible to file this form online. After reviewing this page, click *Next* to continue.

I-539, Application To Extend/Change Nonimmigrant Status

Use this application if you are one of the eligible nonimmigrants and wish to apply to U.S. Citizenship and Immigration Services (USCIS) for an extension of stay or a change to another nonimmigrant status.

You may also use this application if you are a nonimmigrant F-1 or M-1 student applying for reinstatement.

Currently, you may only file Form I-539, Application to Extend/Change Nonimmigrant Status online if you are filing for yourself.

⚠ **Online filing is only available for certain applicants**

At this time, you cannot file online if you:

- Have additional applicants
- Have an A, G, NATO, V, T, or U nonimmigrant status

You must file a paper Form I-539 offline.

After You Submit Your Application

◎ **Track your case online**

After you submit your form, you can track its status through your USCIS account. Sign into your account often to check your case status and read any important messages from USCIS.

↩ **Respond to requests for information**

If we need more information from you, we will send you a Request for Evidence (RFE) or Request for Information (RFI). You can respond to our request and upload your documents through your USCIS account.

👆 **Provide your biometrics**

We will contact you to schedule an appointment at an Application Support Center near you. At the appointment, we will get your fingerprints, photograph, and signature.

Next

7. Further details about the I-539 application. Review These details before moving to the next step.

Click the *Start* button to begin filling out your form.

Completing Your Form Online

📱 **Filing online**

Submitting your form online is the same as mailing in a completed paper form. They both gather the same information.

🖧 **Complete the Getting Started section first**

You should answer all questions in the Getting Started section first so we can best customize the rest of your online form experience.

☑ **Provide as many responses as you can**

You should provide as many responses as you can. Incomplete or missing information may slow down processing of your case after you submit the form.

🖺 **We will automatically save your responses**

We will automatically save your information when you select next to go to a new page or navigate to another section of the form. We will save your information for 30 days from today, or from the last time you worked on the form.

▥ **How to continue filling out your form**

After you start your form, you can sign into your account to continue filling out your form.

🔒 **Security Reminder**

If you do not work on your application for more than 30 days, we will delete your data in order to prevent storing personal information indefinitely.

Back   **Start**

8. Choose your current visa category from the drop-down menu.

Were you granted Duration of Status (D/S)?

Notation on certain nonimmigrant Form I-94 indicating that the individual, such as an F-1 nonimmigrant student, is authorized to remain in the U.S. as long as he or she maintains a valid status.

○ Yes

○ No

9. This information can be obtained from your I-94 Arrival Record. You can download your most recent I-94 from i94.cbp.dhs.gov

If your last entry into the U. S. was prior to April 2013, you were likely issued a paper I-94. If you access your I-94 online, save it as a PDF as you will be required to upload it to your application.

When does your current nonimmigrant status expire?

MM/DD/YYYY

10. This information can be obtained from your I-94. F-2 and F-1 non-immigrants are granted "duration of status" when they enter the U.S. and do not have a set date their status expires. We recommend entering the I-20 program end date or EAD expiration date here if you are in F-1 or F-2 status.

11. Only individual applicants may apply online. If you answer *No*, you will be directed to apply via a paper application.

   If you are the only applicant, answer *Yes* and click *Next*.

Are you the only applicant applying with this Form? *
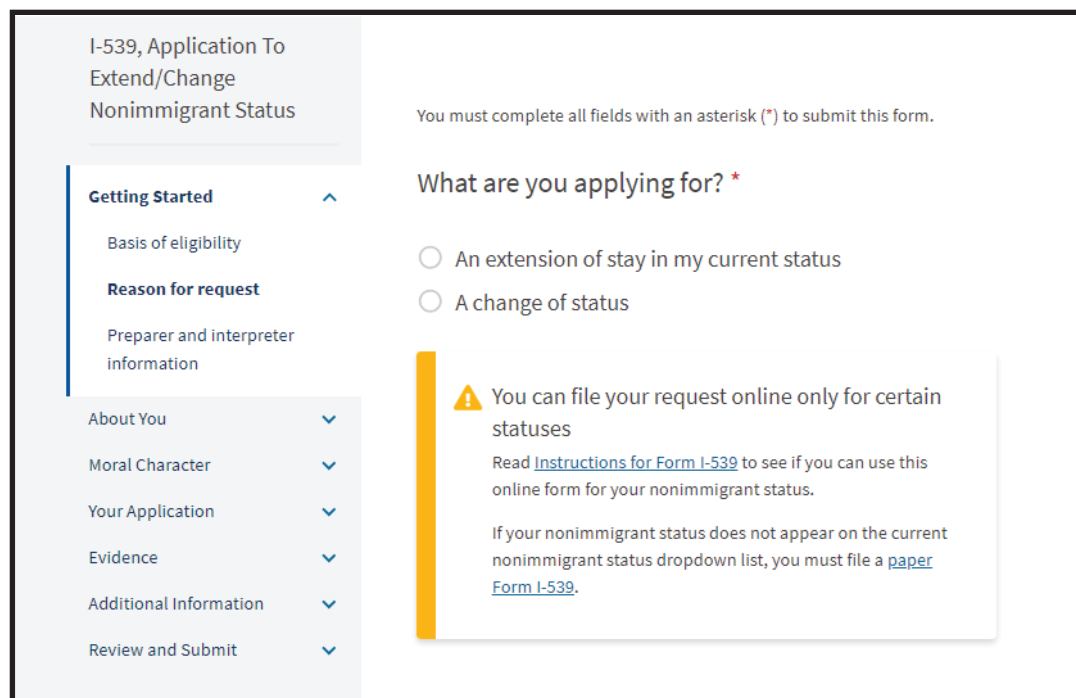
○ Yes

○ No

Back   Next

I-539, Application To Extend/Change Nonimmigrant Status

You must complete all fields with an asterisk (*) to submit this form.

What are you applying for? *

Getting Started ⌃

Basis of eligibility

Reason for request

Preparer and interpreter information

○ An extension of stay in my current status

○ A change of status

About You ⌄

Moral Character ⌄

Your Application ⌄

Evidence ⌄

Additional Information ⌄

Review and Submit ⌄

⚠ You can file your request online only for certain statuses

Read Instructions for Form I-539 to see if you can use this online form for your nonimmigrant status.

If your nonimmigrant status does not appear on the current nonimmigrant status dropdown list, you must file a paper Form I-539.

12. Choose *A change of status* in this section.

I am requesting to change my status or employer/information medium to: *

[▼]

13. Select the status you are requesting to change to.

14. Changing to F-1: Enter the program start listed on the I-20.
Changing to F-2: Enter your desired date.

> When do you want the requested change to become effective? *
>
> MM/DD/YYYY

15. Enter the F-1 I-20 program end date or EAD expiration date here. Regardless of the date entered, if F-1 or F-2 status is approved, Duration of Status, or "D/S" will be assigned as the end date.

> What date are you requesting your current or requested status be extended until?
>
> MM/DD/YYYY

> Would you like to request Premium Processing Service?
>
> Premium Processing Service guarantees that USCIS will take one of several possible actions (issue an approval notice, a denial notice, a notice of intent to deny, or a request for evidence or open an investigation for fraud or misrepresentation) on your Form I-539 within 30 days.
>
> If you request premium processing, you will be asked to complete the Form I-907 after you sign your Form I-539. You will then be able to pay for and submit both forms at the same time.
>
> ○ Yes
>
> ○ No
>
> Back   Next

16. If the visa category you are changing to is eligible for a premium application, you will be asked if you would like to apply for premium processing. Please note that there is an additional fee of $1965 if you select Yes. After making your choice, click *Next* to move to the next page.

Be aware that if you choose to continue with premium processing, you will be required to fill out an additional form (I-907).

17. Typically, the answer to this question is *No*. If an attorney is assisting you, answer *Yes* and complete the additional fields.

Once you have made a selection, click *Next* to conintue.

18. Enter your name as it appears on your passport in these fields. These fields have character limits. Enter as much of your name as possible. Utilize the middle name field if your given name exeeds the character limit.

Once you have entered your details, click *Next* to conintue.
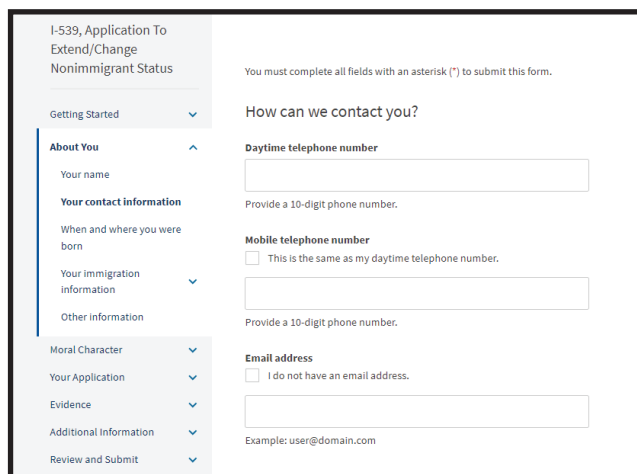
Your Contact Information

19. Enter you details in this section.

What is your current U.S. mailing address?

We will use your current mailing address to contact you throughout the application process. We may not be able to contact you if you do not provide a complete and valid address. Please provide a U.S. address only.

In care of name (if any)

Wichita State University

Address line 1

1845 FAIRMOUNT ST

Street number and name

Address line 2

STE 122

Apartment, suite, unit, or floor

City or town: WICHITA

State: Kansas

ZIP code: 67260-9700

Provide a 5 or 9-digit ZIP code.

20. You may choose to enter the Office of International Education's (OIE) mailing address here, as shown in the example image. When received, USCIS mail will be opened by OIE staff and scanned into your file. If you are changing from F-1 to F-2 and you do not have an enrollment history at WSU, the mail will be scanned into the F-1's WSU file. We'll contact you via email when we receive USCIS mail. If you choose to use your own mailing address, please keep OIE updated on the progress of your application.Important updates need to be made in SEVIS and in the university database that can affect your status and ability to enroll. USCIS does not independently alert the school when decisions are made.

21. Answer *Yes* if you used your own address in the previous step. If you used another address, answer *No* and you will be prompted to enter your own address.

Is your current mailing address the same as your physical address?

○ Yes

○ No

22. Enter your details here.

Once you filled out all fields, click *Next* to continue.

What is your physical address abroad?

Country

Address line 1

Street number and name

Address line 2

Apartment, suite, unit, or floor

City or town   **Province**   **Postal code**

Back   Next

When and Where You Were Born

I-539, Application To Extend/Change Nonimmigrant Status

Getting Started ⌄

About You ⌃

    Your name

    Your contact information

    When and where you were born

    Your immigration information ⌄

    Other information

Moral Character ⌄

Your Application ⌄

Evidence ⌄

Additional Information ⌄

Review and Submit ⌄

You must complete all fields with an asterisk (*) to submit this form.

What is your date of birth? *

MM/DD/YYYY

What is your country of birth? *

Back   Next

23. Enter your details in these fields.

After completing both fields, click *Next* to continue.

WSU

24. Choose your country of citizenship or nationality.

What is your country of citizenship or nationality? *

Provide the name of the country as it currently exists, where you are currently a citizen or national. If the country no longer exists, use the current name of the country.

If you are a citizen or national of more than one country, provide the name of the foreign country that issued your last passport.

If you are stateless, enter the name of the current country where you were last a citizen or national.

25. You will need to access your I-94 arrival information to answer these questions. Use the link to the CBP website to access your I-94.

Use the Example I-94 to fill these fields with the correct information from your I-94.

Provide information about your most recent entry into the United States.

This information may be found on your Nonimmigrant Arrival/Departure Record (I-94) issued by U.S. Customs and Border Protection (CBP) or USCIS upon arrival to the United States. If you were admitted to the United States by CBP at an airport or seaport after April 30, 2013, you may have been issued an electronic I-94 by CBP, instead of a paper form. Visit the CBP website to obtain a copy of your I-94. If you are unable to obtain a copy of your I-94 from CBP, go to the USCIS I-102 page to find additional I-94 Replacement Information.

When did you last arrive into the United States?

MM/DD/YYYY

What is your Form I-94 Arrival-Departure Record Number?

Form I-94 or Form I-94A record numbers are 11 characters long and, if issued on or before May 12, 2019, are only digits. If issued on or after May 13, 2019, the format is nine digits, followed by a letter in the tenth position, and a digit in the last position.

What is the passport number listed on your Form I-94?

☐ I do not have a passport number listed on my Form I-94.

EXAMPLE I-94

Most Recent I-94

Admission (I-94) Record Number : 12345678910
Most Recent Date of Entry: 2023 December 15
Class of Admission : F1
Admit Until Date : D/S
Details provided on the I-94 Information form:

Last/Surname : Last
First (Given) Name : First
Birth Date : 1995 January 25
Document Number : Passport Number
Country of Citizenship : Country

Get Travel History

Provide information about your most recent entry into the United States.

This information may be found on your Nonimmigrant Arrival/Departure Record (I-94) issued by U.S. Customs and Border Protection (CBP) or USCIS upon arrival to the United States. If you were admitted to the United States by CBP at an airport or seaport after April 30, 2013, you may have been issued an electronic I-94 by CBP, instead of a paper form. Visit the CBP website to obtain a copy of your I-94. If you are unable to obtain a copy of your I-94 from CBP, go to the USCIS I-102 page to find additional I-94 Replacement Information.

What is your travel document number?

☐ I do not have a travel document number.
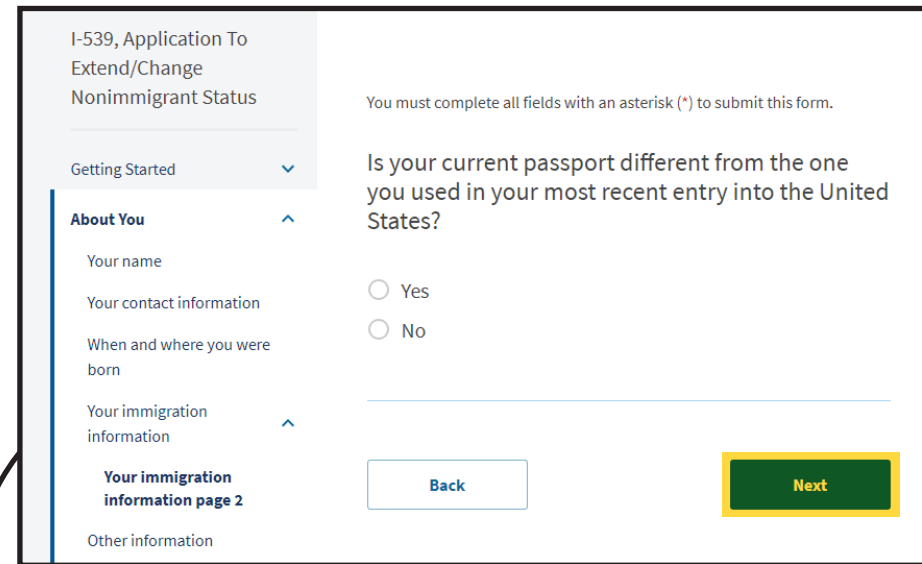
What country issued the passport or travel document on your Form I-94?

What is the expiration date for the passport or travel document on your Form I-94?

MM/DD/YYYY

Back   Next

26. Most individuals enter the U. S. using a passport, not an alternative travel document. If you do not have a travel document, check the highlighted box.

27. Enter the expiration date for the passport used for your last entry into the U.S., which is reflected on your I-94.

    Click *Next* to continue.

28. Answer *Yes* if you have been issued a new passport since your last entry into the U.S. You will then be prompted to answer questions about the passport number, country of issuance and expiration date of your new passport. Remember, if you renew your passport while in the U. S., you will still enter your country of citizenship to answer the question "What country issued your passport?" Do not select "United States." After completing each field, click *Next* to continue.

If you answer *No*, you will then click *Next* to continue.

I-539, Application To Extend/Change Nonimmigrant Status

You must complete all fields with an asterisk (*) to submit this form.

Getting Started

About You

Your name

Your contact information

When and where you were born

Your immigration information

Your immigration information page 2

Other information

Is your current passport different from the one you used in your most recent entry into the United States?

○ Yes

○ No

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What is your current passport number?

What country issued your passport?

What date does your current passport expire?

MM/DD/YYYY

WSU

I-539, Application To Extend/Change Nonimmigrant Status

Getting Started ⌄

About You ⌃

Your name

Your contact information

When and where you were born

Your immigration information ⌄

Other information

Moral Character ⌄

Your Application ⌄

Evidence ⌄

Additional Information ⌄

Review and Submit ⌄

You must complete all fields with an asterisk (*) to submit this form.

What is your A-Number?

☐ I do not have or know my A-Number.

A-

Provide a 7, 8, or 9-digit number. If the A-Number is fewer than 9 digits, the system will automatically add zero(s) after the "A" and before the first digit so there is a total of 9 digits, for example: A-001234567.

What is your U.S. Social Security number?

☐ I do not have or know my U.S. Social Security number.

Provide a 9-digit Social Security number.

What is your USCIS Online Account Number?

You will only have an Online Account Number, or OAN, if you previously filed a form that has a receipt number that begins with IOE. If you filed the form online, you can find your OAN in your account profile. If you mailed us the form, you can find your OAN at the top of the Account Access Notice we sent you.

If you do not have a receipt number that begins with IOE, you do not have an OAN.

(The OAN is not the same as an A-Number.)

☐ I do not have or know my USCIS Online Account Number.

Provide a 12-digit Online Account Number.

29. Most applicants will not have an A-Number, unless they have been issued an Employment Authorization Document (EAD) in the past. If you have been issued an EAD, enter the "USCIS#" from that EAD as the A-Number.

30. Enter your U.S. Social Security Number or mark the box if you do not have a number / know your number.

31. Enter your USCIS Online Account Number or mark the box if you do not have a number / know your number.

32. Complete this field if you will be attending a school.

33. The SEVIS number can be found in the upper right corner of the Form I-20. For F-2 changing to F-1, enter the SEVIS ID for your F-1 I-20.

    Click *Next* to continue.

What is the name of the school you will attend as an Academic Student, Vocational Student, or Exchange Visitor? (if applicable)

What is your Student and Exchange Visitor Information System (SEVIS) Number? (if applicable)

N-

Provide a 10, 11, or 12-digit SEVIS number.

Back

Next

34. The *Moral Character* and *Your Application* sections are a series of "yes" or "no" questions for which you may be asked to provide additional information.

Moral Character	⌄
Your Application	⌄

35. On the final screen of yes/no questions, you will be asked "Have you EVER been employed in the United States since last admitted or granted an extension or change of status?"

There is a 500-character limit for your response. If you do not have enough space to complete your answer, you can add more information under "Additional Information" which comes later in the application.

Have you **EVER** been employed in the United States since last admitted or granted an extension or change of status? *

◉ Yes
○ No

Describe any and all periods of employment. Include the name and address of the employer, weekly income, and whether the employment was specifically authorized by USCIS. *

0/500

Have you **EVER** been employed in the United States since last admitted or granted an extension or change of status? *

○ Yes
◉ No

Describe how you are supporting yourself. Include any documentary evidence of the source, amount, and basis for any income. *

0/500

If you have been employed in the U.S. since your last admission, select "yes." You will then be asked to "Describe any and all periods of employment. Include the name and address of the employer, weekly income, and whether the employment was specifically authorized by USCIS."

If you have not been employed in the U.S. since your last admission, select "no." You will then be asked to "Describe how you are supporting yourself. Include any documentary evidence of the source, amount, and basis for any income." Here you will describe how you are supporting your stay in the U. S. (personal funds, family funds, scholarships, etc.).

Click *Next* to continue into the Evidence section.

36. Upload a copy of your I-94 Arrival Record. Please note, this is **not** the Travel History page associated with your I-94.

Click *Next* to continue.

Getting Started ⌄
About You ⌄
Moral Character ⌄
Your Application ⌄
Evidence ⌃
  Form I-94
  Form I-20
  Proof of ability to pay
  Additional evidence
Additional Information ⌄
Review and Submit ⌄

Form I-94, Nonimmigrant Arrival/Departure Record*

Upload an image or copy of both sides of your Form I-94, Nonimmigrant Arrival/Departure Record.

File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, or PDF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

Choose or drop files here to upload

Back   Next

37. Upload the I-20 for change of status. Later in the application you will be asked to upload additional evidence. In that section we recommend uploading evidence of your current status which may include your current F-1 or F-2 I-20.

    Click *Next* to continue.

Getting Started ˅
About You ˅
Moral Character ˅
Your Application ˅
Evidence ˄
　Form I-94
　Form I-20
　Proof of ability to pay
　Additional evidence
Additional Information ˅
Review and Submit ˅

Form I-20, Certificate Of Eligibility For Nonimmigrant Student

Upload an image or copy of your Form I-20, Certificate of Eligibility for Nonimmigrant Student Status, issued by the school where you will study.

Note: M-1 applicants must maintain a valid nonimmigrant status up to 30 days before the start date of the program of study listed on Form I-20.

File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, or PDF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

Choose or drop files here to upload

Back　　　Next

Proof of Ability to Pay

38. Upload financial documentation that helps demonstrate your ability to support yourself while in the U.S.

Click *Next* to continue.

39. Upload any evidence you would like to provide, including documents listed in the instructions.

Click *Next* to continue.

I-539, Application To Extend/Change Nonimmigrant Status

Getting Started ⌄
About You ⌄
Moral Character ⌄
Your Application ⌄
Evidence ⌃
  Form I-94
  Form I-20
  Proof of ability to pay
  Evidence of your relationship with the F-1 student
  Additional evidence
Additional Information ⌄
Review and Submit ⌄

You must complete all fields with an asterisk (*) to submit this form.

Evidence Of Your Relationship With The F-1 Student

Upload an image or copy of any evidence showing the applicant's relationship to the F-1 student, such as a birth certificate or marriage certificate and proof of termination of any prior marriage(s).

File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, or PDF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

Choose or drop files here to upload

Back   Next

40. We recommend uploading the following documents:

- Evidence of your current status. If you are F-2 changing to F-1, this will include providing evidence the F-1 primary status holder is in valid status.
- Applicant statement explaining your reasoning for requesting a change of status. At your discretion, you may choose to provide details on your ties to your home country or foreign country of residence.
- Any other documents you believe are pertinent to establishing you are eligible for a change of status.

Click *Next* to continue.

Additional Evidence You Want To Provide

You can provide additional documents that support your application and help explain any of your answers on the application. If you want to provide additional evidence now, upload any documents below.

File requirements

- Clear and readable
- Accepted file formats: JPG, JPEG, or PDF
- No encrypted or password-protected files
- If your documents are in a foreign language, upload a full English translation and the translator's certification with each original document.
- Upload no more than five documents at a time
- Accepted file name characters: English letters, numbers, spaces, periods, hyphens, underscores, and parentheses
- Maximum size: 12MB per file

Choose or drop files here to upload

Back   Next

Sidebar menu:
- Getting Started
- About You
- Moral Character
- Your Application
- **Evidence**
  - Form I-94
  - Form I-20
  - Proof of ability to pay
  - **Additional evidence**
- Additional Information
- Review and Submit

41. This section gives you the opportunity to provide additional information or context to your answers to specific questions. Choose the section and question your information relates to, and then record your additional details. Note there is a 200 character limit for each response.

Click *Next* to continue.

42. Check your application and fix all errors that are mentioned. You can click *Edit my responses* to quickly move to pages with errors.
Once you have fixed all errors, the green checked box will display.

Make sure the correct filing fee of $420 is displayed.

Once there are no alerts remaining, click *Next* to continue.

I-539, Application To Extend/Change Nonimmigrant Status

Getting Started ⌄
About You ⌄
Moral Character ⌄
Your Application ⌄
Evidence ⌄
Additional Information ⌄
Review and Submit ⌃
    Review your application

Check your application before you submit

Please review your application and check it for accuracy and completeness before you submit it.

We encourage you to provide as many responses as you can throughout the application. Missing or incomplete information may slow down the review process after you submit your application.

You can return to this page to review your application as many times as you want before you submit it.

Your fee

ℹ Your form filing fee is: $420

Refund policy: USCIS does not refund fees, regardless of any action we take on your application, petition or request, or how long USCIS takes to reach a decision. By continuing this transaction, you acknowledge that you must submit fees in the exact amount and that you are paying the fees for a government service.

Alerts and warnings

✓ We found no alerts or warnings in your application.

Back   Next

Alerts and warnings

You have one or more alerts and warnings based on the information you provided in your application.

A red alert means you have incomplete responses or inconsistent data. You cannot submit your application with any alerts.

❗ There are errors in About You: Your contact information

Edit my responses

WSU

43. This page includes a summary of your entire application. You are able to review this page to confirm all your answers are accurate. If you would like an advisor from the OIE to review your I-539 for completion, click on *View draft snapshot* to download your I-539. Send this file to iss@wichita.edu and an advisor will check if any information is missing.

    Click *Next* to continue.

Review the I-539 form information

Here is a summary of all the information you provided in your application.

Make sure you have provided responses for everything that applies to you before you submit your application. You can edit your responses by going to each application section using the site navigation.

We also prepared a draft case snapshot with your responses, which you can download below.

📄 View draft snapshot   🖨 Print

44. Check the box to accept the statement and type your full legal name into the field that appears.

Click *Next* to continue.

Pay and Submit

45. You will be able to pay by ACH withdrawal from your savings/checking account or by credit/debit card.

    Click *Pay and submit* to continue with the payment.

Your statement, certification, and signature

Pay and submit

We will send you to Pay.gov — our safe, secure payment website — to pay your fees and submit your form online.

Here are the steps in the payment and submission process:

1. Provide your billing information on Pay.gov

2. Provide your credit card or U.S. bank account information
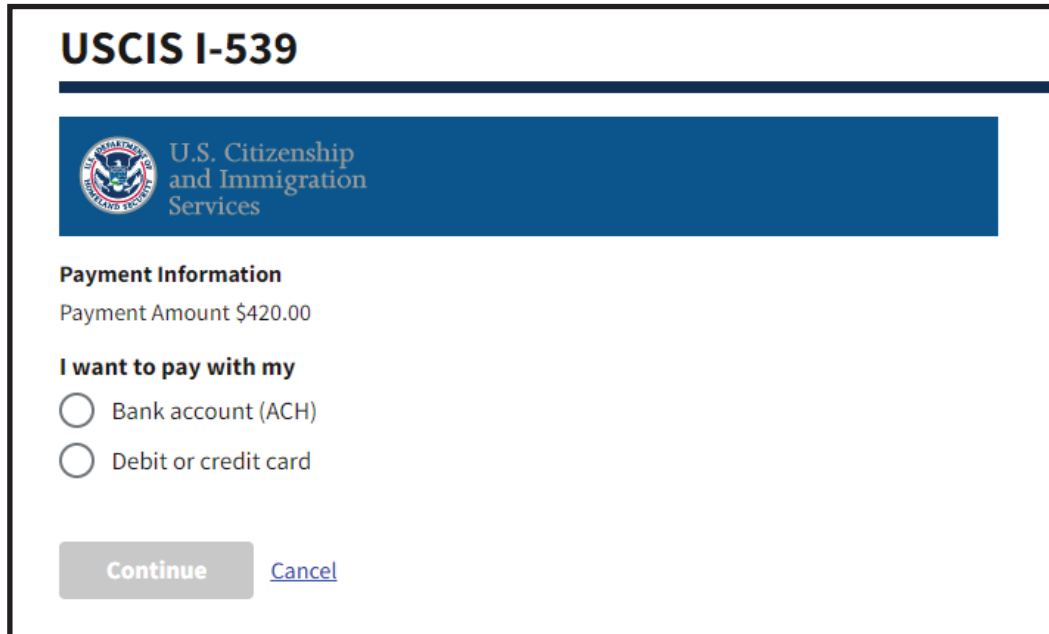
3. Submit your payment

When you have paid your fee, your application will be submitted.

Pay.gov will redirect you to a uscis.gov confirmation screen, which will include your receipt number. Please keep a copy of your receipt number for your records. You can track the status of your application through your USCIS online account.

Pay and submit

46. Choose your payment method and enter your payment details.

USCIS I-539

U.S. Citizenship and Immigration Services

Payment Information
Payment Amount $420.00

I want to pay with my
○ Bank account (ACH)
○ Debit or credit card

Continue   Cancel

47. Once you have completed your payment with pay.gov, you should see a confirmation message regarding your payment, and you should receive an email from pay.gov confirming your payment has been received.

It is recommended to securely store the emailed confirmation notice for your records.

48. You have submitted your Change of Status application! You may track the progress of your application by viewing *Your Cases* in your USCIS account and clicking on *Case Status*, *Case History*, or *Documents* for application history/receipt.

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If you have any questions that were not answered by this guidebook, please send an email to iss@wichita.edu. You may also contact the Office of International Education (OIE) during walk-in advising hours, which are usually Monday, Wednesday, and Friday from 1pm - 4pm, by coming in person to our office or calling 316-978-3232.