



English Language Proficiency Evaluation Instructions

According to regulation [22 CFR 62.10(a)(2)], J-1 scholars must possess sufficient English language proficiency in order to successfully participate in their program and to function on a day-to-day basis.

The purpose of this interview is to evaluate the prospective J-1 scholar’s English proficiency and their ability to be successful in the Exchange Visitor program.

Interview Requirements:

- The interview must be conducted by a committee consisting of no less than three people
- The interview must be conducted either in person or over videoconference. Phone interviews are permitted only if there is a compelling reason that videoconferencing or in person interviews are not possible
- The interview should last no less than 15 minutes

The interviewer should explain the following before beginning the interview:

- The U.S. Department of State requires English proficiency of all J-1 scholars
- The interviewers will ask a series of questions that must be answered in English
- Only English is allowed while speaking to the prospective J-1 scholar.

Scholar’s Name: _____
Last Name First Name Middle Name

Date of Interview: _____

Evaluator Contact Information:

Name of Interview Committee Chairperson*: _____

Department: _____ Campus Box: _____

Position Title: _____

Email: _____ Telephone: _____

*This is typically the Chair of the hosting department.

Method of Interview: in person by videoconferencing (e.g. Skype) by phone

If you conducted the interview by telephone, please explain why videoconferencing was not an option:

Interview Questions:

You may use the following suggested questions or any other questions desired, but all questions must be asked and answered in English. Please mark which of the following questions, if any, were used in the interview:

- Can you tell me a little bit about yourself?
- Why you are interested in visiting Wichita State University?
- What are your research interests and what you hope to achieve while you are at WSU? What do you hope to learn?
- Have you been to the U.S. before? What things would you like to see and do outside of WSU while you are here?
- Will you be bringing any family members with you during your visit?
- Do you have any questions for me? (to evaluate ability to formulate a question)

Please use the box below to list any other questions used in the interview:

English Proficiency Determination:

Based on this interview, is this scholar’s English ability adequate for the proposed program at WSU?

- Yes.** The scholar was able to (in most circumstances) understand the interview questions and respond appropriately. The scholar was comfortable communicating in English and I feel confident they possess the English skills necessary to navigate daily life in the U.S.; obtain assistance if necessary; perform J-1 activities and duties; read and comprehend J-1 program materials; and understand rights, responsibilities, and protections.
- No.** The scholar was not able to understand and answer many or all of the interview questions. I am not confident that the scholar has the English skills necessary to be successful in the Exchange Visitor Program.

Signature: _____ Date: _____