

Verification of International Student Employment

Section A: Instructions

WSU Student: This form is required for international students who are receiving assistantships or any other form of legal employment. After completing Section A, please give this document to the office, department, or company that is providing the assistantship or employment and ask them to complete the appropriate section below. If you have more than one assistantship or employer, a separate form should be completed for each. Students with scholarships or fellowships awarded by Wichita State should also complete the "Verification of Financial Aid" form.

Name of Student: _____

myWSU ID Number: _____ Have you applied to (or are currently in) a graduate program? Yes No

I have or expect to have the following during the next 12 months [mark all that apply]:

Scholarships or Fellowships from WSU. (Note: The verification of Financial Aid Form must be completed.)

An Assistantship. (Note: Section B must be completed below.)

Employment on or off campus. (Note: Section C must be completed below.)

Section B: Graduate Assistantships

WSU Staff or Faculty Member: Please complete the information below if the above student has been awarded an assistantship. Please Note: It is understood that there may be external factors that may cause the student to lose an assistantship at some point in the future such as budget considerations, student performance, loss of grant funding, and more. The completion of this section implies no guarantee of the future issuance of an assistantship based upon your current budgetary resources and objectives. With the above in mind, please complete this section as accurately as possible if you have awarded (or have a reasonable future intent to award) an assistantship to the above student.

Expected Terms for Assistantships During The Next 12 Months	Type of Assistantship	Anticipated Hours Of Appointment	Amount of Stipend
<input type="checkbox"/> Fall Semester 20_____	<input type="checkbox"/> GTA-Direct Instruction <input type="checkbox"/> GRA <input type="checkbox"/> GTA-Indirect Instruction <input type="checkbox"/> GSA	_____ Hours per Week	\$_____
<input type="checkbox"/> Spring Semester 20_____	<input type="checkbox"/> GTA-Direct Instruction <input type="checkbox"/> GRA <input type="checkbox"/> GTA-Indirect Instruction <input type="checkbox"/> GSA	_____ Hours per Week	\$_____
<input type="checkbox"/> Summer Session 20_____	<input type="checkbox"/> GTA-Direct Instruction <input type="checkbox"/> GRA <input type="checkbox"/> GTA-Indirect Instruction <input type="checkbox"/> GSA	_____ Hours per Week	\$_____

Name _____ Title _____

Office /Department / College _____

Signature _____ Date _____

Section C: Employment (Excluding Assistantships)

Employer: Please complete the information below. This certification does not imply any guarantee of continued employment after this document is signed. It is understood that there may be external factors in the future that may cause the student to lose employment such as budget considerations, employee performance, and more. With the above in mind, please complete this section as accurately as possible if you have the intent to employ (or continue to employ) the above student as of the date you sign this form.

Hourly Wage: _____ Average Hours Worked per Week: _____

Number of weeks the student is currently anticipated to be employed during the next 12 months? _____ weeks

Name _____ Title _____

Office /Department / Company _____

Signature _____ Date _____

Section D: Mailing Instructions

In Section A, if the student answered 'Yes' to being a graduate student, please send the completed form to:

The Graduate School
Wichita State University
1845 Fairmount Street
Wichita, Kansas 67260-0004

In Section A, if the student answered 'No' to being a graduate student, please send the completed form to:

International Student Services
Office of International Education
Wichita State University
1845 Fairmount Street
Wichita, Kansas 67260-0122