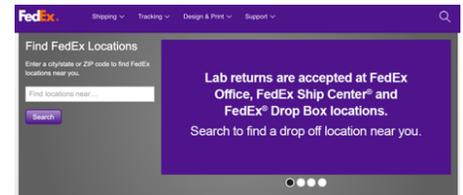


Category B Infections Substance Transportation Specimen Return Instructions For use with FedEx UN 3373 Pak and FedEx Clinical Box

Wichita State MDL strives to provide **results within 24 hours from receipt of specimen arriving at the lab.** For **fastest service and results**, drop-off specimens at 4174 S. Oliver Building 174H, Wichita, KS **before 6:00 p.m.**

- 1 **Plan transportation BEFORE collecting specimen Follow all instructions and procedures for collecting COVID specimen.** Plan accordingly to collect as many specimens as possible on the same day that you will be sending specimens back to the lab.
- 2 **Visit [fedex.com/labreturns](https://www.fedex.com/labreturns) to find your closest FedEx Drop Box.** OR Schedule a FedEx Pickup by calling 1.800.463.3339.
- 3 **Pack samples into Rigid Container.** Be sure to leave specimens in their individual biohazard bag. Up to 10 specimens can be placed into each rigid container. **Each Rigid Container MUST have a UN 3373 label** on it.
- 4 **Fill out Packing Slip.** Complete the packing slip on the back of these instructions with all the required information.
- 5 **Place Rigid Container in Packing Sleeve or Clinical Box.** Fill the Packing Sleeve or Clinical Box with the Rigid Container and specimens and seal closed. Multiple Rigid contains can be placed in each shipping parcel. Ensure that the shipping parcel has the UN 3373 mark on the outside of the packaging. **Samples CAN NOT be sent in other packaging.**
- 6 **Complete the "From" section on the FedEx Express Return Label.** Write down the order number or remove the tracking sticker to keep for your records. **DO NOT make any other changes to the return label** as it may cause delays in shipping.
- 7 **Drop the postage-paid, pre-addressed FedEx Packing Sleeve or Clinical Box at a FedEx drop box or give to a FedEx driver upon pickup.** Visit [fedex.com/labreturns](https://www.fedex.com/labreturns) to find your closest FedEx Drop Box or call to schedule a FedEx Pickup at 1.800.463.3339.



 **Molecular Diagnostics Laboratory**
WICHITA STATE UNIVERSITY

Return Packing Slip

Client Code: _____ **Number of Specimen Returning**

Organization Name: _____ Saliva: _____ Oropharyngeal: _____ Nasopharyngeal: _____

Contact Information for Person Packing Samples

Name: _____ Phone Number: _____

Email: _____



FedEx Express *Expanded Billable Stamp*
Use only for shipments within the U.S. Saturday delivery available.

1 From See optional release signature below
ORDER: 00860933

DECLARED VALUE \$100
PACKAGE WEIGHT ()

2 To *Shipment will not be accepted if address below is altered.*
MOLECULAR DIAGNOSTICS LAB
WICHITA STATE UNIVERSITY
4174 S OLIVER BLDG 174H
WICHITA, KS 67210
(316) 978-8600

FedEx Priority Overnight
Next business morning by 10:30 a.m. Not available for all locations. Please consult the current FedEx Service Guide for specific commitments.

NON-REDEEMABLE
Please see back for declared value information and important terms and conditions.

SATURDAY DELIVERY
Shipments tendered on Friday are delivered on Saturday to most locations.

12/20/2020



Category B Infections Substance Transportation Specimen Packing Slip

Client Code _____

Organization _____

Total # of specimens _____

Number of each specimen type

Oropharyngeal _____

Nasopharyngeal _____

Saliva _____

Name of person packaging samples _____

Contact email of person packaging samples _____

Contact cell phone of person packaging samples _____

Need more shipping supplies?

Order more shipping kits and test kits at <http://bit.ly/mdl-order>