MDL Patient Portal Login Guide

If you have been tested at a facility that uses WSU's Molecular Diagnostics Lab to process their tests, and are trying to access your results via email, this guide outlines the process for you.

Creating your Account from Email

Step 1.

You will receive an initial email from <u>mdlsender@wichita.edu</u>, at the email address you provided, containing a link to set up your account. Each link is specific to the individual and will not work for others. Click the link to confirm your identity.



Step 2.

If this is your first time setting up an account, please input your Date of Birth, Zip Code, 4-digit PIN provided at time of testing, and click next.

Molecular Diagnostics Laboratory WICHITA STATE UNIVERSITY	Providers & Professionals ~	For Patients	+)Sign In
For security purp activation form	ooses please confirm ; below:	your identity by completing the profile	
Date of Birth (MM/DD/YYYY) If you already have Patie you may link it with curre	Tip Code:	Four digit PIN number: Diagnostics Laboratory of Wichita State University Health website h by <u>this link</u> .) >

If after typing in your information you receive the error pictured below: "Profile not found", please call (316) 978-8600 for assistance.

Molecular Diagnostics Laboratory Providers	& Pr	ofessionals ∽ For Patients		+) Sign Ir
For security purposes plactivation form below:	ea	se confirm your identity by	completing the profile	
Profile not found				
Date of Birth (MM/DD/YYYY):		Zip Code:	Four digit PIN number:	
01/01/1968		67203	1234	
If you already have Patient Portal Ac you may link it with current request.	cour To d	nt on Molecular Diagnostics Laboratory of o so please login by <u>this link</u> . Next	of Wichita State University Health websit	te

Step 3.

Create a username and password for yourself following the instructions on the page. Please remember this information so you can log in afterwards. Once you are ready click register.

Molecular Diagnostics Laboratory Providers & Pr WICHITA STATE UNIVERSITY	rofessionals ~	For Patients		€DSign In
Now please create your Pa	tient Portal	Account		
Username: Pa • must be minimum of 3 characters • must be maximum of 16 characters	assword: • must contain at l • must contain at l • must be minimur	east one digit east one uppercase letter m of 6 characters		
Username	Password:		Confirm Password	
				ļ
		Register		

You will see this confirmation message that your account was successfully created and receive a confirmation email as well. Click sign in to be redirected to http://mdl.wichita.edu to log in with your new username and password.



mdlsender@wichita.edu to me 👻

Hello

This email as a security verification to let you know that your WSU MDL Patient Portal account has been created. Another email notification will be sent when test results are available.

DO NOT REPLY TO THIS EMAIL. For customer support please contact WSU MDL Support by email: mdlsupport@wichita.edu

Wichita State University Molecular Diagnostics Laboratory www.wichita.edu/mdl || mdl@wichita.edu 4174 S. Oliver, Wichita, KS 67210

Logging in After Creating your Account

To view your test results, follow these steps:

Step 1.

Go to: http://mdl.wichita.edu

Step 2.

Select the Returning Patient / View Test Results button.



Step 3.

Enter the Username and Password you created then select the **Sign in** button. (If you have forgotten your Username or Password, use the buttons at the bottom)

Molecular Diagnostics Laboratory	ST	
	Log In Please enter your username and password User Name: Password: Forgot User Name? Forgot Password? Sign In	

Step 4.

Select View Test Results button.

Molecular Diagnostics Laboratory WICHITA STATE UNIVERSITY	TEST			👤 testpat!
View Test Resu	lts	Update Information	View Testing Code	

Step 5.

Select the **View Report** button that goes with the test you want to view.

	Molecular Disposities Laboratory TEST	L testportest
JOETEST TESTJOE	■ My Requests	
Back to home	TESTLOE JOETEST MIN: 000000329 Order #: 210000679 TEST.COVID: 2.5489 coV-2 Thermo EUA Status: Completed Signed: St2W21, 1142 AM	C View Report
	Order # 210000679 Test: CWVB4. SARS-C0-V2 SallvaDirect Status: Completed Signed: 5/25/21, 3:00 PM	5/25/21, 2-23 PM (2 View Report)

Step 6.

Your test results appear under the Result Summary section of the report.



Creating a New Account Before a COVID Test

If you have not tested before and want to pre-register for a test, follow these steps:

Step 1.

Go to: http://mdl.wichita.edu

Step 2.

Select the New Patient Registration button.

Avoiecular Diagnostics Laboratory	ST	
Registration	Returning Patient/ View Test Results	Collector/Medical Professional

Step 3.

Fill in all the required fields, tan boxes are required. Then select the **Next** button. The password must be a minimum of 6 characters, at least one uppercase letter, and have at least on numeric digit.

Under Communication Preference you can select to be notified that your results are ready by email, text, or both. Keep in mind you will not receive your results via SMS text message, you will still need to log in on a computer once you receive a text message informing you your results are ready.

Registration - Account Please provide patient account information and communication pref "All the required fields below should be filled	ference	
User Name (Login)*:		
Password*:		Confirm Password*:
Password Recover Pin Code (4-digit number)*:		Confirm Pin Code*:
Wireless Provider:		Communication Preference*:
Email Address*:		Confirm Email Address*:
Mobile Phone (SMS capable):		Confirm Phone Number:

Step 4.

Fill out all your demographic information. Read our Patient consent form, links available in English, Spanish, and Vietnamese. After reading, **check the box** indicating you give consent. Select the **Register for Testing** button.

Testing Registrati	ON ould be filled in order to complete reg	istration			
Patient Demographic	s				
First Name*:		Last Name*	:		
Middle Name:		Date of Birth	h (MM/DD/YY)	(Y)*:	
Residential Street Address*:			с	ity*:	
County*:	State Abbreviation	(XX)*:	z	ip Code*:	
Biological Sex*:		Race*:			
		•			•

Step 5.

You have successfully registered yourself for testing. Bring your testing code with you to you testing location.

agnostics Laboratory TATE UNIVERSITY	TEST	👤 test
т	hank you for Registering for COVID-19 testing.	
	Your testing code is: PI000016	
Please	save or print the testing code and bring it with you to specimen collection.	
Testing	code was also sent to email address you provided: molecular@wichita.edu	
	Back to home Print	

Other Features of your Account

The **Update Information** button can be used to update personal information such as your address, name, etc. You will not need to use it every time you test, only if your information has changed. Please note that if you modify your information, it will not change the information on past results, only for future tests. If you change your information, your testing code will not change, so you can bring that same testing code with you to the testing sight each time you test. To view that code again, you can also select **View Testing Code**.



We hope this guide has been useful to you. However, if you still have questions or concerns, please feel free to email the MDL at: <u>mdl@wichita.edu</u> or call us at (316) 978-8600 We will be happy to help you Monday – Friday from 8am – 5pm!