# W-9 Request for Wichita State University Taxpayer Identification Number

Form W-9 Request for Taxpayer Identification Number (TIN) and Certification is the standard form published by the Internal Revenue Service (IRS) used by payers to request FEIN information. A person, company, or agency making payment to Wichita State University, and who is required to file an information return with the IRS, must obtain the University's FEIN in order to do so.   In general, requests for WSU's Taxpayer Identification Number are made by payers in order for them to properly report information in connection with miscellaneous payments made to the University (class tuition, services, interest, dividends, rents, royalties, etc.).

When a department receives a request for the University’s FEIN for sales of services or goods to an outside entity, departments can obtain an authorized Wichita State University W-9 form. This form can be furnished directly to the requester. Please ensure that you use this information responsibly.