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**WICHITA STATE UNIVERSITY UPWARD BOUND WICHITA PREP
Employment Application**

PERSONAL INFORMATION

First Name _____ Last Name _____

Address _____ Phone 1 _____ (cell/home/work)

City _____ State _____ Zip _____ Phone 2 _____ (cell/home/work)

Email _____ WSU ID _____

U.S. Citizen Yes No If NO, type of Visa _____ Exp. Date _____

Have you ever worked for the Upward Bound Program? Yes No

If so, when? From _____ To _____ Position _____

For what position are you applying?

Residence Hall Supervisor	Tutor Counselor	Bridge Tutor
Academic Instructor	Student Assistant	(summer only, non-resident/ DT)
Subject: _____	Teacher	Volunteer
Tutor	Graduate Assistant	

Are you a current WSU employee? Yes No If yes, no. of hours per week _____

Position _____ Department _____ Extension _____

EDUCATION

Institution 1

Name of college or university _____ Major _____

Undergraduate Graduate Last date enrolled _____ Graduation Date _____

Degree Completed _____ Hours Earned _____ GPA _____

Institution 2

Name of college or university _____ Major _____

Undergraduate Graduate Last date enrolled _____ Graduation Date _____

Degree Completed _____ Hours Earned _____ G P A _____

Have you ever worked in a public/private school system? Yes No

If YES, which district: _____

List the subjects and grade level of students you have taught in a public/private school system.

Have you ever worked with low income and disadvantaged students? Yes No

Have you ever worked with ESL (English as a Second Language) students? Yes No

Have you ever worked with multi-ethnic student populations? Yes No

Have you ever been a participant in Upward Bound or any other TRIO Program? Yes No

If yes, name of program and location _____

TUTORING

Please check all areas you feel qualified to tutor.

- English Grammar Writing Reading Spelling
- Math Algebra Geometry Calculus Trigonometry
- Science Biology Chemistry Physics Earth Science
- History Government U.S. History World History Financial Literacy
- Philosophy Sociology Journalism Computer Science Business Education
- Music Instrument Vocal Art & Design Performing Arts
- Foreign Language Spanish French Other _____

Check the following testing instrument(s) for which you are familiar.

Learning Style Inventory
Riverside Test of Achievement and Proficiency
ACT

ACT Career Planning and Placement
Iowa Test of Basic Skills

List honors or awards you have received: _____

List areas of specialization and/or certification: _____

WORK EXPERIENCE

Name of Present or Former Employer Position Name of Supervisor

Job Description and Responsibilities _____

Starting date _____ Ending date _____ Employer's Phone No. _____

Name of Former Employer Position Name of Supervisor

Job Description and Responsibilities _____

Starting date _____ Ending date _____ Employer's Phone No. _____

Name of Former Employer Position Name of Supervisor

Job Description and Responsibilities _____

Starting date _____ Ending date _____ Employer's Phone No. _____

SKILLS AND EXPERIENCE

List any special qualifications, training, education, skills, or experience that you feel warrant consideration by the Program.

What experience do you have that you feel qualifies you for this position?

LEGAL

Have you ever been arrested for or convicted of a crime other than a routine traffic violation?

Yes No If yes, date of arrest or conviction_____

Please explain: _____

Do you have a valid Kansas Driver’s License? Yes, License # _____ No

REFERENCES

- 1) _____
Phone _____
- 2) _____
Phone _____
- 3) _____
Phone _____

SIGNATURE

By signing this application for employment, I certify that I have read and understand all parts of it and certify that I have truthfully and completely answered all questions. I understand that falsification of any of the information given herein or any other employment form is grounds for immediate termination, regardless of when such falsification may be discovered.

Signature _____ Date _____

WICHITA STATE UNIVERSITY IS AN AA/EOE