



2026 New Employee Orientation

New Employees who are beginning their employment in a Benefits Eligible (BE) position at Wichita State University are required to complete a virtual New Employee Orientation (NEO) session on their second day of work. HR Talent Acquisition sends electronic onboarding paperwork to new employees containing information about virtual NEO, including the NEO Teams link. All NEO sessions are conducted virtually and scheduled on a Tuesday unless otherwise noted below.

- **8:30 AM – 10:00 AM:** Virtual Live NEO Welcome, Overview, and Instructions via Teams
- **10:00 AM – 5:00 PM:** NEO Online Modules – New Employees should be allowed this time to independently complete the NEO Online Modules and ensure all required onboarding items are completed successfully in WuHire

NEO NOTE	START DATE (PAY PERIOD BEGIN DATE)		ORIENTATION DATE		FIRST PAY DATE	
	Day	Date	Day	Date	Day	Date
	Sunday	1/4/2026	Tuesday	1/6/2026	Friday	1/30/2026
Due to Martin Luther King Jr. Day occurring on Mon., Jan. 19, NEO for this session is moved to Wed., Jan. 22 to keep NEO on the new employee's second day of work.	Sunday	1/18/2026	Wednesday	1/21/2026	Friday	2/13/2026
	Sunday	2/1/2026	Tuesday	2/3/2026	Friday	2/27/2026
	Sunday	2/15/2026	Tuesday	2/17/2026	Friday	3/13/2026
	Sunday	3/1/2026	Tuesday	3/3/2026	Friday	3/27/2026
	Sunday	3/15/2026	Tuesday	3/17/2026	Friday	4/10/2026
	Sunday	3/29/2026	Tuesday	3/31/2026	Friday	4/24/2026
	Sunday	4/12/2026	Tuesday	4/14/2026	Friday	5/8/2026
	Sunday	4/26/2026	Tuesday	4/28/2026	Friday	5/22/2026
	Sunday	5/10/2026	Tuesday	5/12/2026	Friday	6/5/2026
Due to Memorial Day occurring on Monday, May 25, NEO for this session is moved to Wednesday, May 27 to keep NEO on the new employee's second day of work.	Sunday	5/24/2026	Wednesday	5/27/2026	Friday	6/19/2026
	Sunday	6/7/2026	Tuesday	6/9/2026	Friday	7/3/2026
	Sunday	6/21/2026	Tuesday	6/23/2026	Friday	7/17/2026
	Sunday	7/5/2026	Tuesday	7/7/2026	Friday	7/31/2026
	Sunday	7/19/2026	Tuesday	7/21/2026	Friday	8/14/2026
This (regularly scheduled) NEO includes new teaching Faculty starting at the beginning of the academic year.	Sunday	8/2/2026	Tuesday	8/4/2026	Friday	8/28/2026
	Sunday	8/16/2026	Tuesday	8/18/2026	Friday	9/11/2026
	Sunday	8/30/2026	Tuesday	9/1/2026	Friday	9/25/2026
	Sunday	9/13/2026	Tuesday	9/15/2026	Friday	10/9/2026
	Sunday	9/27/2026	Tuesday	9/29/2026	Friday	10/23/2026
	Sunday	10/11/2026	Tuesday	10/13/2026	Friday	11/6/2026
	Sunday	10/25/2026	Tuesday	10/27/2026	Friday	11/20/2026
	Sunday	11/8/2026	Tuesday	11/10/2026	Friday	12/4/2026
	Sunday	11/22/2026	Tuesday	11/24/2026	Friday	12/18/2026
	Sunday	12/6/2026	Tuesday	12/8/2026	Friday	12/31/2026