REGULAR STUDENT (RS, WS, ZS) EMPLOYMENT CHECKLIST

Start Date: Any Sunday. All new employees must be in "Hired" status within WuHire and complete onboarding to include the I-9 form before any employee can begin work.

Pay: Hourly

Background Check Required: Dependent upon circumstance; please review the Background Checks website for further information.

Length of Work Assignment:
RS and ZS: may be active until terminated and do not require an end date.
WS: One Semester and must have an end date. For WS please visit the Federal Work Study Hiring Process website. Also, please review Appointment & ePAF Dates for acceptable start and end dates.

Additional Resources
- Non-Benefit Eligible Hiring Type Grid
- Payroll Schedule
- Offer and Onboarding Calendar