

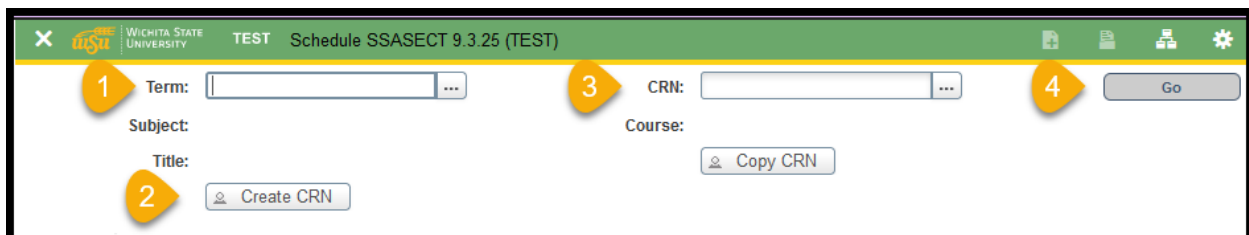
SCHEDULE: SSASECT

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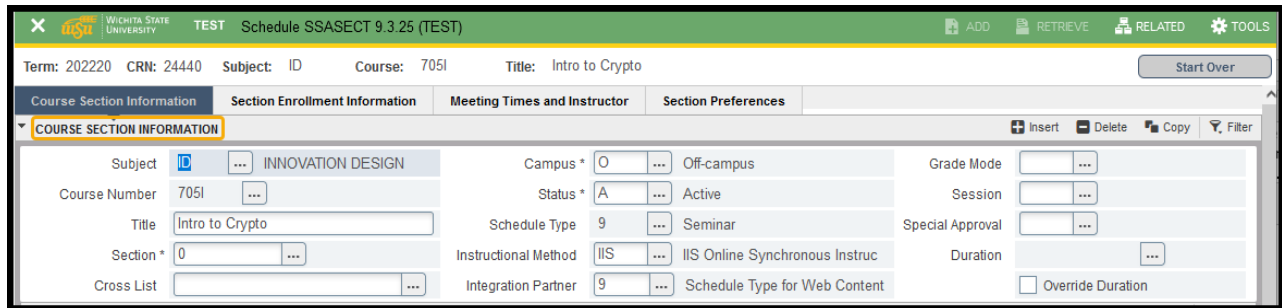
SSASECT Schedule page create or display sections for the courses that were created in the Course Catalog module, according to the definitions and restrictions that were set up there.

ACCESSING THE PAGE



1. Enter a term in the **TERM** field in the key block.
2. To **create a new CRN**, click the create CRN button.
3. To **update an existing CRN**, enter the CRN in the CRN box.
4. Click the **CREATE CRN** button.
5. Click **GO**.

COURSE SECTION INFORMATION



Term: 202220 CRN: 24440 Subject: ID Course: 705I Title: Intro to Crypto Start Over

Course Section Information | Section Enrollment Information | Meeting Times and Instructor | Section Preferences

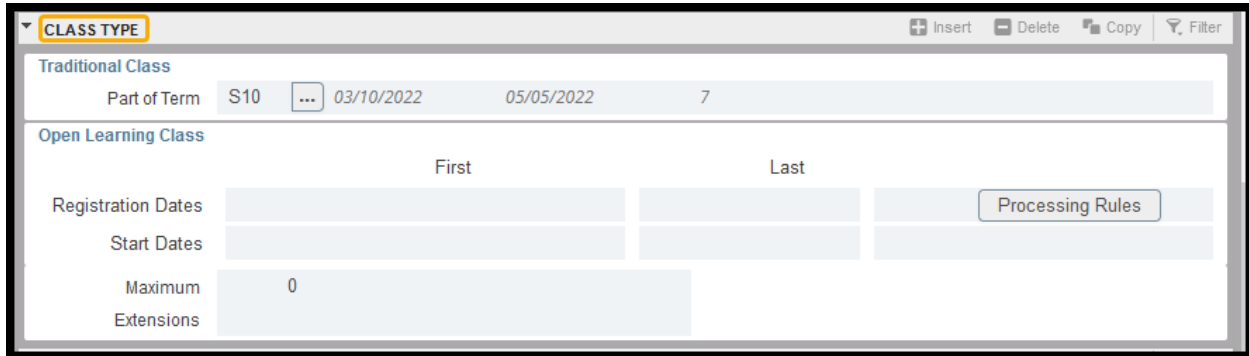
COURSE SECTION INFORMATION

Subject: INNOVATION DESIGN | Campus: Off-campus | Grade Mode:
 Course Number: 705I | Status: Active | Session:
 Title: Intro to Crypto | Schedule Type: Seminar | Special Approval:
 Section: 0 | Instructional Method: IIS Online Synchronous Instruc | Duration:
 Cross List: | Integration Partner: | Schedule Type for Web Content:
 Override Duration

Use this section of the page to define or display a section of a course.

Fields	Descriptions
Subject	Code and description of the subject associated with the section.
Course Number	Number of the course
Title	Short Title of the course (DO NOT CHANGE you must submit a CIM form to change the title)
Section	Section number associated with the subject/course
Cross List	Code and description of the cross-list identifier.
Campus	Code and description of the campus associated with the course
Status	Status of the course Active Reserve??
Schedule Type	Instructional type for the section *Must match integration partner*
Instructional Method	Method used for teaching the course. Review the Schedule Building website for valid instructional method codes.
Integration Partner	Code and description of the integration partner. This section can be used for integration with a 3 rd party partner system (Blackboard) *Cannot be left blank. Must match schedule type*
Grade Mode	Code for the grading mode of this section.
Session	We do not use this section.
Special Approval	Code for the type of special approval a student must have to register. An override will be required for students if this option is selected.
Override	We do not use this section.
Override Duration	We do not use this section.

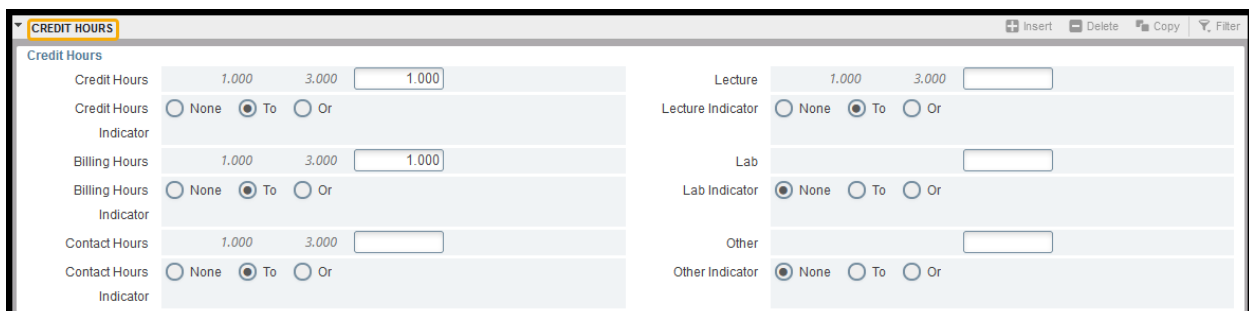
Class Type



Use this section to enter class type.

Fields	Descriptions
Part of Term	Part of term in which the section is offered. Must enter a valid term in this section. (1) is the default for the full term. Visit the Schedule Building Website for a list of part of terms.
Part of Term start date	Start date for the part of term that is used when students register for the section.
Part of Term end date	End date for the part of term that is used when students register for the section.
Part of Term weeks	Number of weeks in the term

Credit Hours

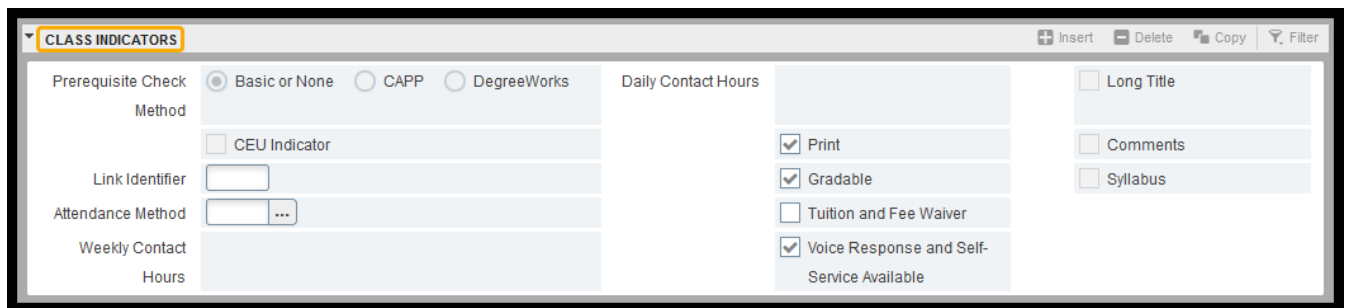


Use this section to enter credit hours.

Field	Description
Credit hours	The minimum and maximum number of credits for which a course section may be offered.
Credit hour Indicator	This defines whether a course section can be offered for variable credit. If the course has variable credits the to radio button will be filled and a minimum and maximum credit hours will be listed. Credit and Billing hours must be entered.
Billing Hours	Section billing hours. If the course was defined with variable billing hours this must match credit hours.

Billing Hours Indicator	Defines whether a course can be billed for variable credit.
Lecture	Specifies the lecture hours specific to the course.
Lecture Indicator	This defines whether a course can offered for variable lecture hours.

Class Indicators



The screenshot shows a software interface for setting class indicators. It features a title bar with 'CLASS INDICATORS' and standard window controls. The main area contains several sections:

- Prerequisite Check Method:** Three radio buttons for 'Basic or None' (selected), 'CAPP', and 'DegreeWorks'.
- CEU Indicator:** A checkbox.
- Link Identifier:** A text input field.
- Attendance Method:** A dropdown menu.
- Weekly Contact Hours:** A text input field.
- Daily Contact Hours:** A text input field.
- Print:** A checked checkbox.
- Gradable:** A checked checkbox.
- Tuition and Fee Waiver:** An unchecked checkbox.
- Voice Response and Self-Service Available:** A checked checkbox.
- Long Title:** An unchecked checkbox.
- Comments:** An unchecked checkbox.
- Syllabus:** An unchecked checkbox.

Use this section to enter class indicators.

Field	Description
Prerequisite Check Method	Option group used to select the registration prerequisite checking method for the course for the effective term. The default value is Basic or None. This defaults in.
Print	Indicates whether the class will be printed on the class schedule. Defaults in, ignore.
Gradable	Indicates whether the section is gradable. Uncheck for a course that does not require a grade.
Voice Response and Self Service	When selected, the section is available for registration. When cleared the section is not available for registration.

SECTION ENROLLMENT INFORMATION

Wichita State University
ADD RETRIEVE RELATED TOOLS

Term: 202220 CRN: 24440 Subject: ID Course: 7051 Title: Intro to Crypto Start Over

Course Section Information
Section Enrollment Information
Meeting Times and Instructor
Section Preferences

Enrollment Details
Reserved Seats

ENROLLMENT DETAILS Insert Delete Copy Filter

Maximum * <input type="text" value="20"/>	Waitlist Maximum * <input type="text" value="5"/>	Projected * <input type="text" value="0"/>
Actual <input type="text" value="0"/>	Waitlist Actual <input type="text" value="0"/>	Prior <input type="text" value="2"/>
Remaining <input type="text" value="20"/>	Waitlist Remaining <input type="text" value="5"/>	<input type="checkbox"/> Reserved
Registered <input type="text" value="Pending Finalization"/>	Waitlisted <input type="text" value="Pending Finalization"/>	
<input type="checkbox"/> Authorization Codes Active for Section		
Generated Credit Hours <input type="text" value="0.000"/>		

Census One

Enrollment Count <input type="text" value="0"/>	Freeze Date <input type="text" value="02/14/2022"/>
---	---

Census Two

Enrollment Count <input type="text" value="0"/>	Freeze Date <input type="text"/>
---	----------------------------------

Add Authorization Registration Dates

Calculated Section <input type="text" value="03/16/2022"/>	Add Authorization <input type="text"/>	Waitlist Notification <input type="text"/>
Start Date <input type="text"/>	Start Date <input type="text"/>	Ending Date <input type="text"/>

Enrollment Details

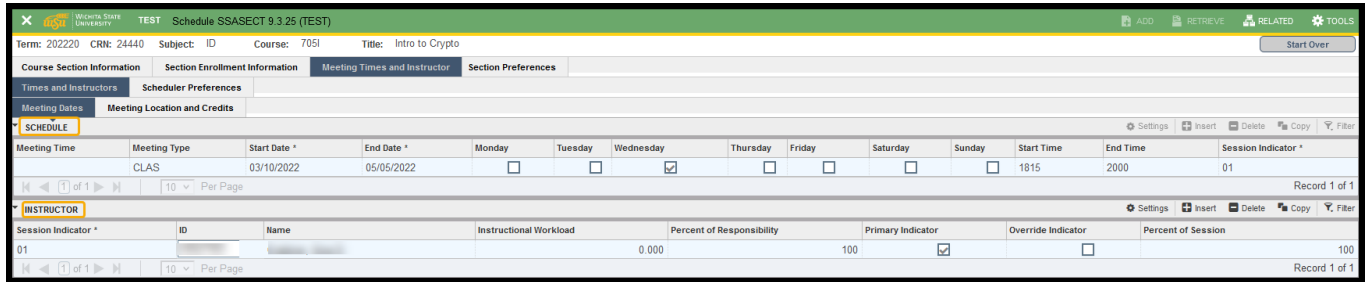
Use this section to enter enrollment details. Students cannot enroll in a course if data does not exist for a course. A quota must be entered for all CRN's.

Field	Description
Maximum	Maximum enrollment for the section. Required for all CRN's.
Waitlist Maximum	Maximum number of students allowed to be waitlisted for the section.
Actual	Actual enrollment for the section.
Prior	Number of students enrolled in the section in the previous term.
Remaining	Remaining number of seats available for the section.
Enrollment Count	Census One enrollment count.
Freeze Date	Date on which to freeze the enrollment count for use in census one statistical reporting.
Calculated Section start date	Date the class first meets for the term based on meeting times defined on the Meeting Times and Instructor Tab.

Reserved Seats

We do not utilize the reserved seats section.

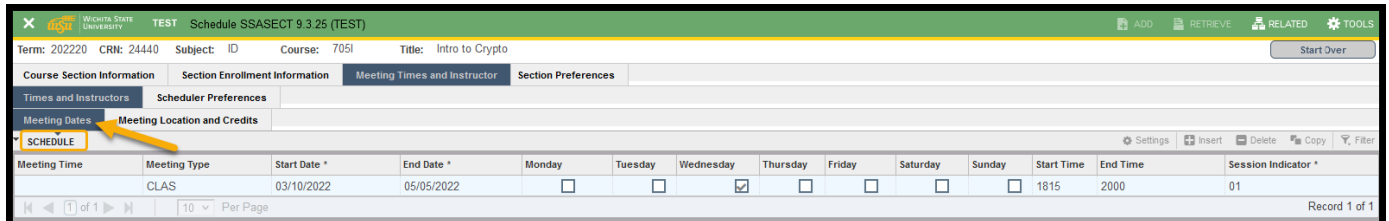
MEETING TIMES & INSTRUCTOR



Use this section to assign meeting time and instructor data for the course section.

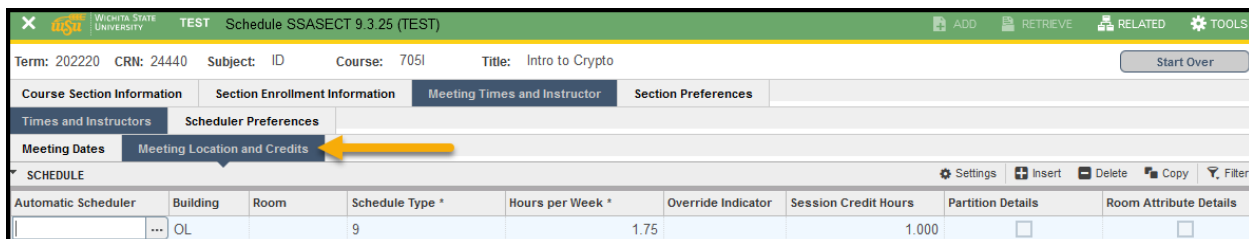
Schedule

Meeting Dates Section



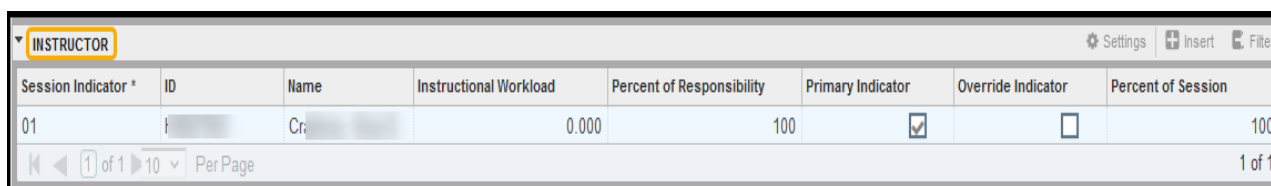
Field	Description
Meeting Time	Meeting time for section
Meeting Type	Meeting type code
Start Date	First date on which the section meets.
End Date	Last date on which the section meets.
Monday – Sunday	Check box to indicate what days of the week the section meets.
Start Time	Begin time the section meets. *Must use military time, no colon.
End Time	End time the section ends. *Must use military time, no colon.
Session Indicator	User defined indicator for the session

Meeting Location and Credits



Field	Description
Building	Code of the building where the section will meet.
Room	Code of the room where the in which the section will meet.
Schedule Type	Code of the schedule type of the section
Hours per week	Number of hours the section will meet per week. If hours are defaulted in it can be changed. This cannot be left blank enter 0 for
Override Indicator	Check box used to indicate that schedule conflict errors can be overridden.
Session Credit hours	Number of credit hours associated with the section for the meeting type not to exceed number of section credits.

Instructor



Session Indicator *	ID	Name	Instructional Workload	Percent of Responsibility	Primary Indicator	Override Indicator	Percent of Session
01	[redacted]	Cr: [redacted]	0.000	100	<input checked="" type="checkbox"/>	<input type="checkbox"/>	100

Use this section to enter instructor data for the section.

Field	Description
Session Indicator	Session indicator associated with the instructor assignment
ID	myWSU ID of the instructor assigned to the section.
Name	First and Last name of the instructor
Percent of Responsibility	Percentage of the instructional workload and session credits for which the instructor is responsible.
Primary Indicator	Check box used to indicate the primary instructor for the section. If more than one instructor, only the instructor listed as the primary can enter official grades.
Override Indicator	Check box used to indicate that schedule conflict errors can be overridden.
Percent of Session	Percentage of the session for which the instructor is responsible.

SECTION PREFERENCES

Partition Preference

We do not utilize this section.

Room Attribute Preferences

We do not utilize this section.

Request for Access: stusecurityaccess@wichita.edu

- Training & Support: ITS Applications Training: (316) 978-5800 or training@wichita.edu
- Password Assistance: Technology Help Desk: (316) 978-HELP or helpdesk@wichita.edu