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2026 New IT Requirements

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KITO Director

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Kansas IT Reporting Requirements

- HB2574
  - Amended K.S.A. 75-7238 (b) 9 to require the Executive Branch CISO to ensure that all contracts related to IT within the Executive Branch contain provisions to reduce the risk of security vulnerabilities
  - Amended K.S.A. 75-7240 to require all Executive Branch agencies to consult with the Executive Branch CISO and obtain a written certificate ensuring any cybersecurity related acquisition does not create a cybersecurity risk
- SB51
  - Amended K.S.A. 75-4709 (a) to require the Executive Branch CITO to provide and coordinate all telecommunications services. They have the authority to control all acquisition, retention and use of all telecommunications services.

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Kansas IT Reporting Requirements

- SB51
  - amended K.S.A. 75-4705 (b) to require all data processing and cloud computing services be performed by OITS
  - amended K.S.A. 75-4705 (c) to require any infrastructure as a service and platform as a service shall be performed by or contracted through OITS
    - Also requires all software as a service applications to be registered and inventoried with OITS
  - Amended K.S.A. 75-4705 (d) to require any procurement of central processing units or distributed computing equipment with a cost of $75,000 or more be approved by the Executive Branch CITO

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Kansas IT Reporting Requirements

- K.S.A. 75-7209 requires any agency proposing an IT project to submit the project documentation to the branch CITO for approval prior to procurement.
  - Includes review of bid specifications
  - Business Risk Assessment
- ITEC Policy 2400-P – IT Project Plan Approval and Project Status Reporting

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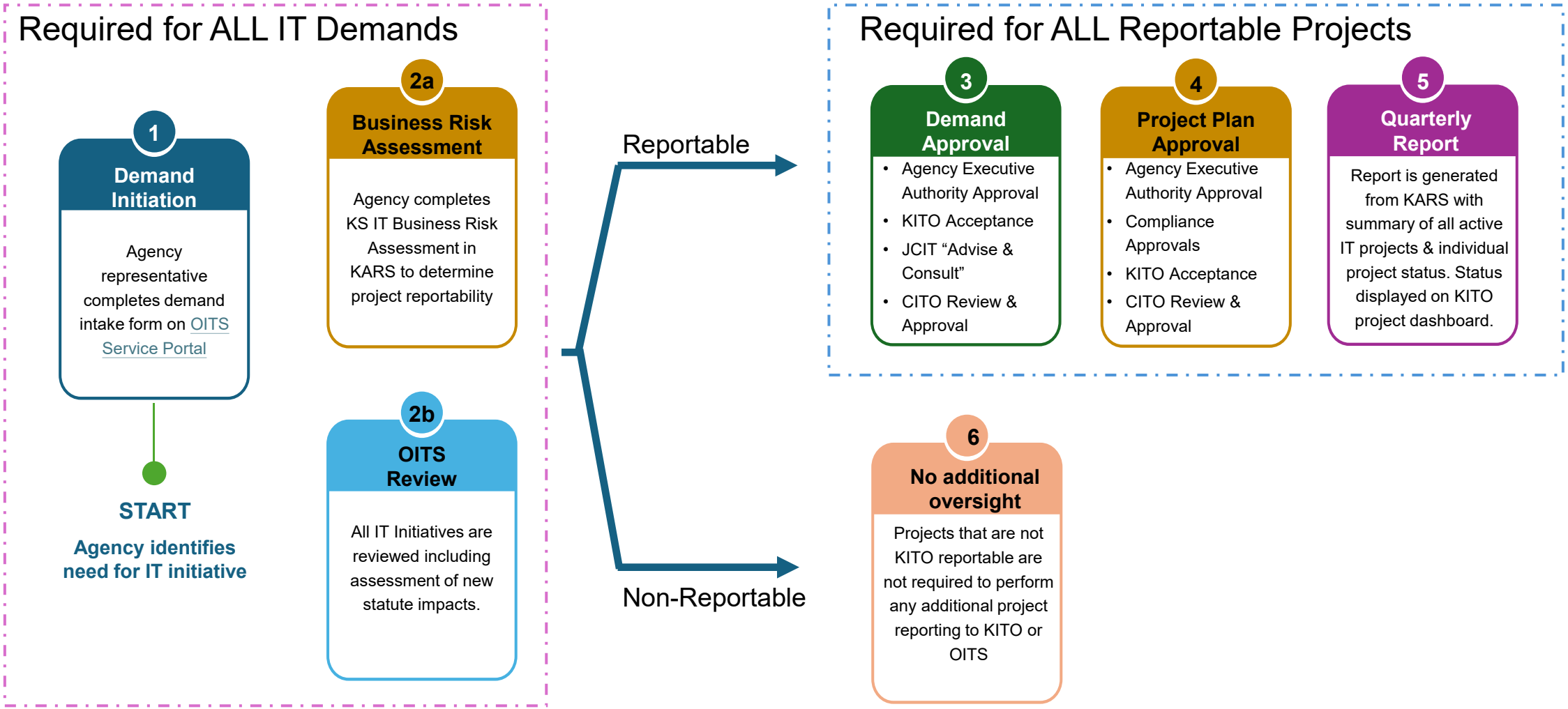
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KITO Approval and Reporting System (KARS)

- Online system used to submit project plan information for evaluation by KITO and approval by the branch CITO
- Business Risk Assessment is completed in KARS
- A system sign-on is required. Request forms are located on the KARS Help Center
- KARS is accessed through the OITS Service Portal

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KARS Process Flow



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Demands, Projects, and CITO Approvals

- For reportable IT projects, two separate branch CITO approvals must take place:
  1. *Prior to procurement*
  2. *Prior to execution*
- A project plan submitted for initial branch CITO approval *prior to procurement* is termed a ***demand*** and includes high-level, estimated information about the proposed initiative.
- Subsequently, while being prepared for the second branch CITO approval *prior to execution* (and thereafter), it is designated as a ***project*** and includes more detailed, finalized information.

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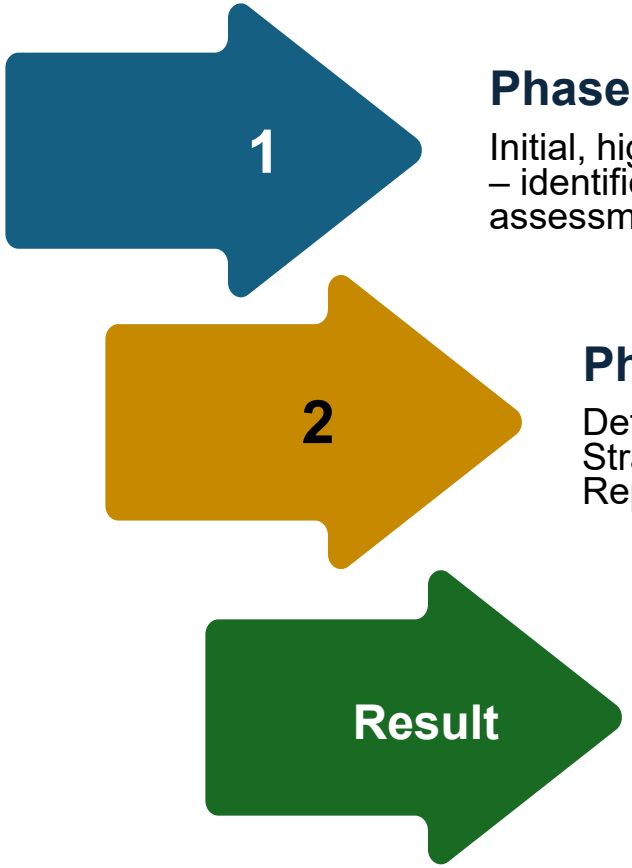
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Required Demand Information

- Estimated start and end dates
- Business case information
  - Business program background and context
  - Statement of intent and business objectives
  - Business need
  - In-scope and out-of-scope
- Stakeholders
  - Sponsor / Business Owner
  - Finance Director / CFO
  - PMO Director
  - Executive Authority (Agency Head)
  - IT Director / CIO
- Estimated cost information
- Funding sources
- Specifications for bids or proposals

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Kansas IT Business Risk Assessment Process Overview



Phase 1: Business Risk Screening

Initial, high-level – Quantitative – Objective – Straightforward – Brief – identifies low risk IT activities that do not require additional risk assessment.

Phase 2: Business Risk Evaluation

Detailed risk questions regarding 5 primary risk categories: Strategic, Operational, Financial, Security & Compliance, Reputational

KITO Reportability

Based on Business Risk Evaluation score, KARS determines reportability of the proposed IT demand

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$10 Million and Up IT Projects

- Projects that cost $10 million or more also *REQUIRE:*
  - Feasibility Study Report
  - Independent Verification and Validation Contractor (ITEC-2510-P)

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OITS Review

- Review team meets weekly to review submitted IT initiatives.
- Reviews run in parallel with the existing KARS process.
- An OITS PMO resource will send out status emails as to the results and any pending requests coming out of the review
  - Good to Proceed
  - Coordination for a Q & A meeting
  - Modification required

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Digital Accessibility

- Technologies designed and developed so that everyone, especially including people with disabilities, can use them
  - People can perceive, understand, navigate, and interact with the technology
  - Technologies are compatible with assistive technology
  - Providing accessibility means reducing barriers to use

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Legal Requirements: State Policy

- ITEC Policy 1210
  - Technical requirements for information and communication technology (ICT) to ensure accessibility and usability by individuals with disabilities
  - Adopts Federal Section 508 ICT Accessibility Standards
  - Based on Web Content Accessibility Guidelines (WCAG)
    - WCAG is an international industry standard for making web content accessible to people with disabilities, developed by the World Wide Web Consortium.
    - Applied to non-web ICT as well

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What You Can Do

- Make sure accessibility requirements are included in RFP specifications, contract language, etc.
  - Can cite ITEC Policy 1210, ADA Title II
- Require and evaluate VPATs/ACRs
  - The Voluntary Product Accessibility Template® (VPAT®) is the standard reporting format for identifying the accessibility of ICT products and services.
  - Lists the individual criteria of the standards (i.e., WCAG), with space to indicate the level of support and explanatory remarks for each one.
  - A completed VPAT is called an Accessibility Conformance Report (ACR).
  - Vendors often already have these available for their products, or can complete them upon request.

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