Using Blackboard Rubrics

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Agenda

• What is the rubric tool?
• Why use rubrics?
• Where is the rubric tool located?
• Where can rubrics be used?
• How do rubrics work?
How do you access Blackboard?

- Go directly to Blackboard.Wichita.edu
- Do not log in through MyWSU!
- Browsers that work:
  - Chrome
  - Firefox
  - Safari
- What browser doesn’t work?
  - Internet Explorer
What is the Rubric Tool?
Introducing Rubrics

- Rubrics consist of a grid representation of grade evaluation criteria
- Rubrics provide students with a better understanding of how grades are achieved for assignments
- Rubrics provide a visual representation of the grading scale for a given assignment
Why Use Rubrics?
Why Rubrics?

• Rubrics provide students with a visual representation of the grading evaluation and criteria of a particular assignment.

• Rubrics can help ensure consistent and impartial grading and help students focus on your expectations.

• While instructions in paragraph format are helpful, they often only describe what is needed to achieve an “A”, and can be vague.
Where is the Rubric Tool Located?
Accessing Rubrics

• There are a number of ways to access the rubric tool:
  • Course Tools > Rubrics
  • Through each writing-required assessment set up page
• Course Tools, under “R” for “Rubrics”
• In the set up pages of a writing-required assessments, you can choose to Add Rubric
Where Can Rubrics Be Used?
Using Rubrics

- Rubrics work with many different assessments
  - Assignments
  - Discussion Boards
  - Essay/Short Answer Test Questions
  - Group Discussion Boards
  - Wikis
  - Blogs
  - Journals
- Any assessment where writing is required on the part of the student
How Do Rubrics Work?
Creating Your Rubric

• Course Tools > Rubrics
• Click Create Rubric
• Importing a rubric requires a very specific file type and formatting
• Avoid importing a rubric
• Provide a name and description for your rubric
• A single rubric can be used for multiple assignments and over multiple semesters
Start with Expectations

• Start with your broad expectations for the assessment
• Define your categories of criteria
• Define how many “levels of achievement” you want to have
• Start to further define your expectations for each criteria category and level of achievement
• Start manipulating your Bb rubric
Add or Edit Categories

• To change the name of your criteria categories, use the down arrows next to that word, then select edit.

• If you need to add more rows/criteria categories, use the “Add Row” button.

• If you want the categories listed in a specific order, use the Criteria “ordering” tool.
Add or Edit Levels of Achievement

• To change the name of your levels of achievement (LoA), use the down arrows next to that word, then select edit.

• If you need to add more columns/LoA, use the “Add Column” button.

• If you want the columns listed in a specific order, use the “ordering” tool.

• You can also delete columns or rows if needed.
Filling Out the Rubric

- Click in the corresponding text box to fill out the bulk of the rubric with your expectations.
- Try to be as concise as possible.
- Text in the boxes do not format.
- When you have finished filling in the boxes, click submit.
- Recommended to click submit periodically; Editing later as needed.
- To edit a rubric, use the down arrow and click edit from the Rubrics tool page.
Changing Rubric Weights/Types

- Rubrics can be a variety of “types”/use a variety of different grading methods
  - No Points
  - Points
  - Point Range
  - Percentages
  - Percent Range
- Use the dropdown menu to change the type to suit your needs
- Edit each box’s associated “percent/points”
- Edit each criteria category’s total “weight”
Associating a Rubric

- Time to associate your rubric to an assessment
- During creation or edit a pre-existing assessment
- Choose “Add Rubric”
- Choose Select Rubric
- Click Submit
Changing Associated Rubric Settings

• Once you have selected the rubric, new settings will appear.

• If you want to use the rubric during grading, ensure “Used for Grading” is selected under “Type.”

• Settings default to not showing student the rubric, change this to “Yes (With Rubric Scores)” to allow them access.

• You can also edit and review your rubric from this area using the buttons next to the rubric name.

• When finish, click submit.
Student View of Rubric

• To see what your Rubric looks like from the student view, use your Student Mode feature in Blackboard or enroll your “Test Student”

• Locate the assignment and click on its link

• Each assessment will have a button—such as “View Rubric” where students can access it

• Clicking on the View Rubric button will open your rubric as a grid—similar to what it looks like during creation
Using Rubrics to Grade

- Rubrics play a large part in grading.
- When grading with a rubric, the associated rubric will appear in your comments area when grading an individual’s assessment.
- You may need to expand the section in order to see the rubric grading link.
- Click on the Rubric link and your grid will appear as a bulleted list with radio buttons you can select for grading purposes.
- Show Descriptions and/or Feedback.
How to get help

• Come see us in the IDA Blackboard and Accessibility labs
  • 1:00-3:00pm every Tuesday and Wednesday in the C-space in the library
• Email us at IDA@Wichita.edu
• Submit a OneStop ticket for technical support
• Remember
  • IDA = training
  • OneStop = technical support
Thank you. Questions?

Please send questions to IDA@Wichita.edu