

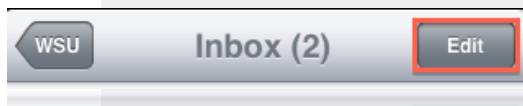
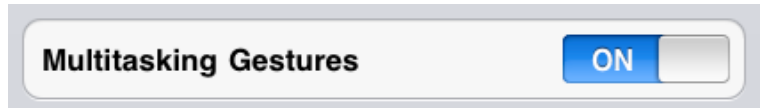


Basic iPad Productivity

Built-in iOS Features

Multi-touch gestures:

- Four-finger swipe up ("Taskbar")
- Five-finger pinch (Home)
- Four-finger swipe left/right (Switch Apps)

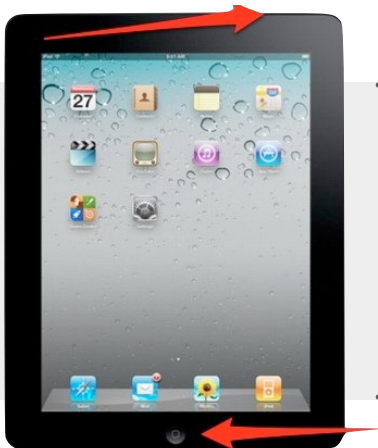
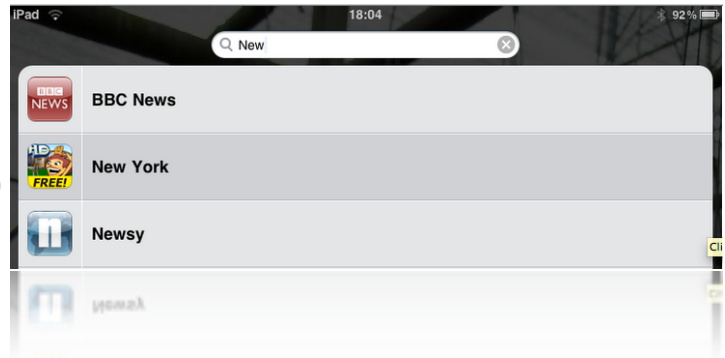


Delete multiple items:

- Tap "Edit"
- Select each item to delete (radio buttons)
- Tap "Delete"

Spotlight search:

- Go to Home Screen
- Swipe L->R past first screen of apps
- Search for items (contacts, music, apps, etc.)

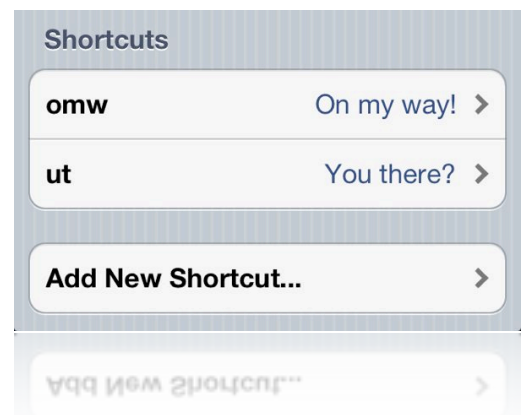


Take a picture of your screen:

- Briefly press the home button and power button simultaneously
- The picture of your screen now appears in your Photo Album
- Use these screenshots in e-mails, your Blackboard course, or training materials.

Custom keyboard shortcuts (Autocorrect):

- Settings -> General -> Keyboard
- If you find yourself typing the same phrase over and over, create a New Shortcut...
- Just type your shortcut, and watch it autocorrect!





App Families

Note-taking Apps

Notability (\$2)
Penultimate (free)
Note Taker HD (\$5)



Note Collection Apps

Evernote (free)
MS OneNote (free)
CourseNotes (\$4)



Cloud Storage Apps

Dropbox (free)
Google Drive (free)
MS SkyDrive (free)



Voice Service Apps

Siri (included)
Dragon Dictation (free)
Google Search (free)



Remote Desktop Apps

LogMeIn (free)
Splashtop (\$5)
GoToMyPC (free)



Office Apps

CloudOn (free)
Quickoffice Pro HD (\$20)
iWork Suite (\$10 x3)



Whiteboard Apps

Doceri (free)
Splashtop Whiteboard (\$20)
Note-taking app + AirPlay



For More Information, or to schedule a consultation, contact:

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