



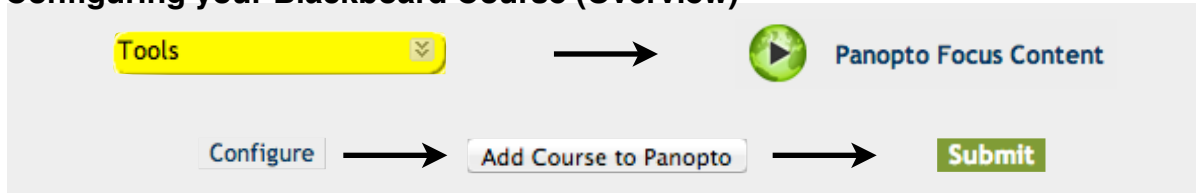
Panopto: Quick How-To

Blackboard Prep Work



Each Blackboard course (section) must be configured for Panopto if you plan on using any Panopto videos (even ones from previous courses).

Configuring your Blackboard Course (Overview)



If you want to be able to view Panopto videos from previous courses, you need to “move” them from the “Available Folders” to the “Selected Folders” **before** clicking the “Submit” button.

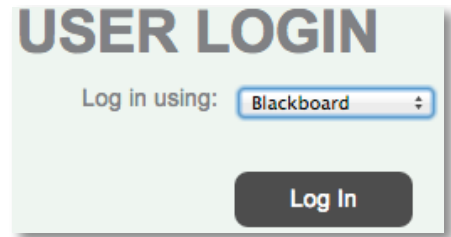
Panopto Prep Work

Download & Install the Panopto Recorder

Using your web browser, visit panopto.wichita.edu.

Log in using your Blackboard info (myWSU ID and password).

Click the Record button.

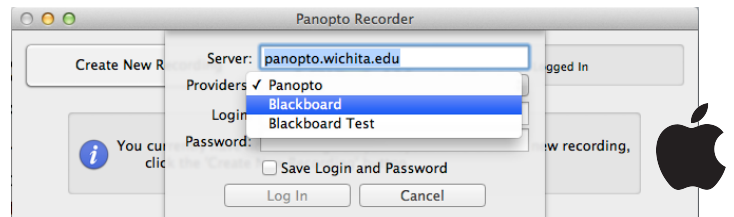
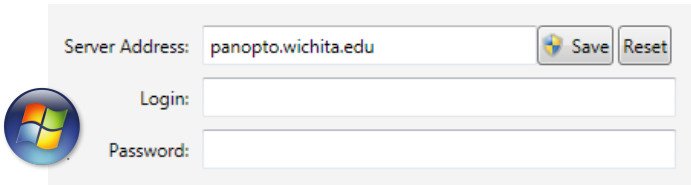


Download the correct version for your computer. If you need assistance installing the software, please contact the MRC Instructional Technology group.



Get Ready...

Launch Panopto Recorder and Login using Blackboard



The “Server” name is: panopto.wichita.edu -- Click “Save” (Windows) or “Get Providers for Server” (Mac).

Choose “Blackboard” as the Provider, and then enter your regular **Blackboard** username (myWSU ID) and password.



Panopto: Quick How-To (con't)

...Set...

Choose your settings for your lecture

- Choose into which course you would like to add this course, and give the lecture a relevant **name** (“Chapter 1 Lecture,” or “Cell Division Lecture,” e.g.).
- **Choose** whether or not to show your: Webcam, PowerPoint/Keynote, and/or Desktop Screen.
- Also choose which **audio source** (microphone) you plan on using.

...Go!

Record your lecture

Click the “Start Recording” button, and control your computer and **present** like you normally would.

When you are finished, **click** the “Stop” button. If you are currently connected to the Internet, your recorded lecture will begin to upload to Panopto immediately. **Wait** for an **email** indicating your video has finished processing.

Back in Blackboard

Add a link to your video in your Blackboard course

Navigate to a content area into which you want to post your lecture video. While in Edit Mode, click “Add Interactive Tool,” then click “Panopto Video Link.”



1 SELECT PANOPTO FOLDER

* Folder

-- Select a Folder --

For the folder, **select** the folder that the video you are wanting to post was saved in. This will be located in the “Mapped Folders” area of the drop-down box.

2 SELECT PANOPTO LECTURE

* Lecture

-- Select a Lecture --

In Step #2, select from the next drop-down box which lecture you would like to post. This will **automatically** put a Title in for Step #3, but you can always change that title as well.

Give your video a useful description, or tell the students where to go **next** after watching the video (i.e., “complete Assignment #3.”).

Done!

For More Information, or to schedule a consultation, contact:

Ryan Corcoran
ryan.corcoran@wichita.edu
316-978-7730