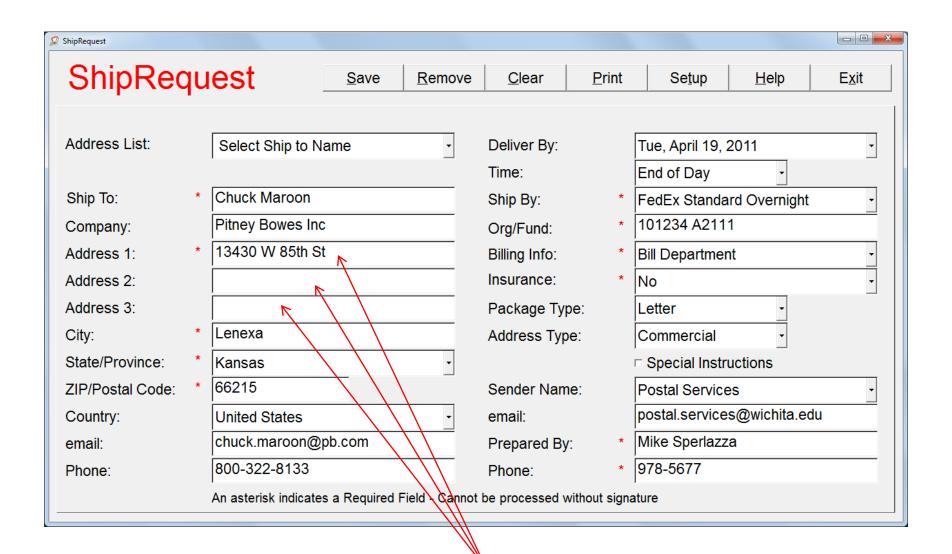
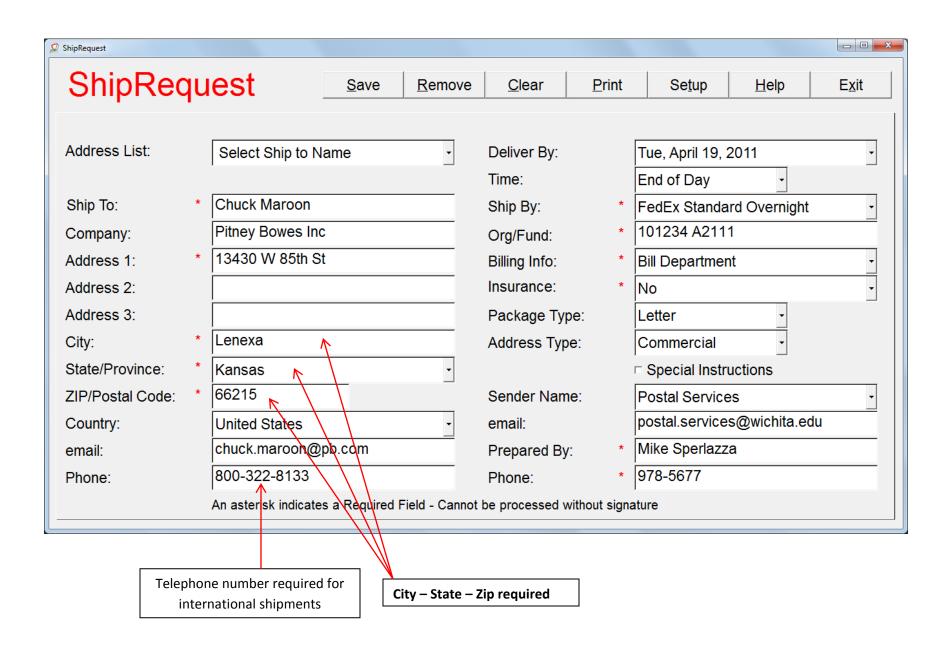


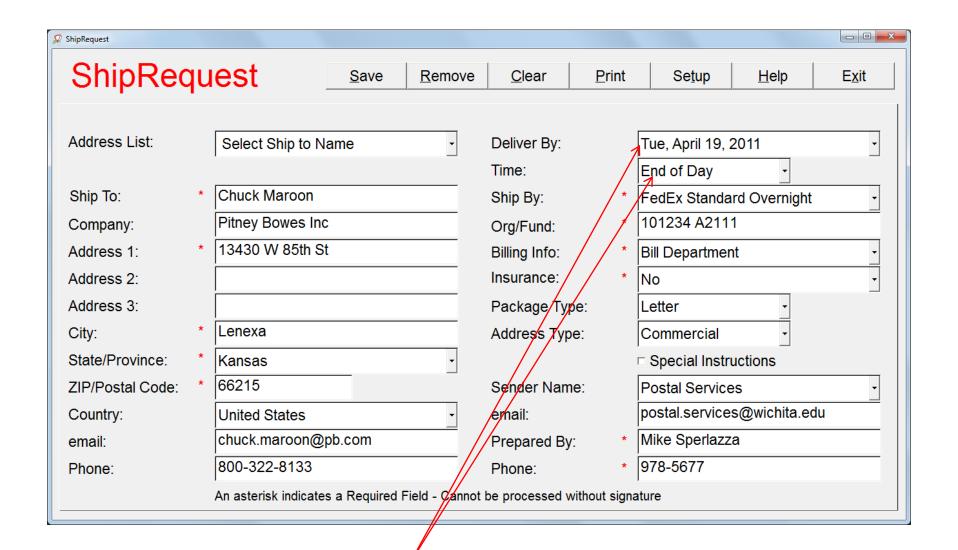
Name or RMA number required.

Company if no name or RMA #

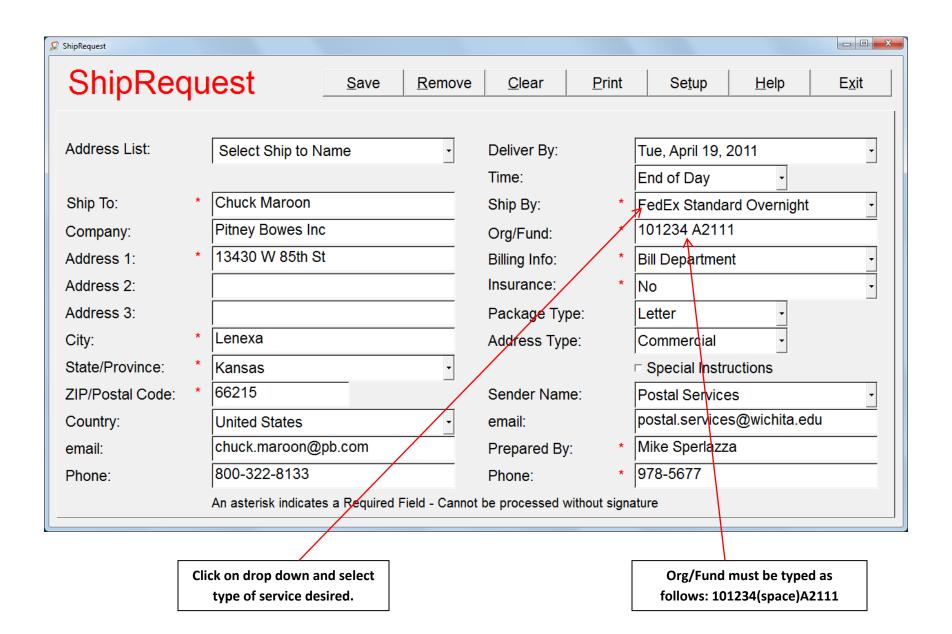


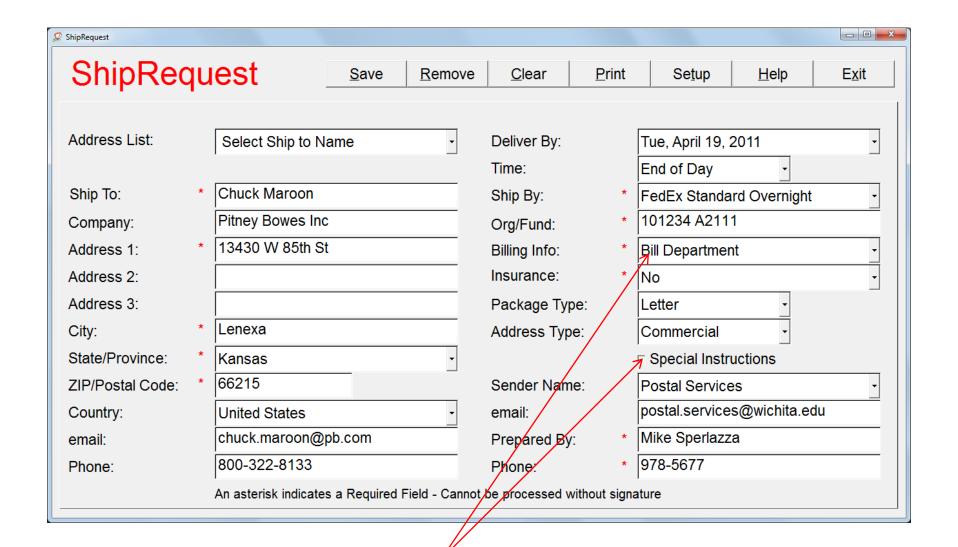
Must use 1st line and complete street required extra lines can be used if needed.



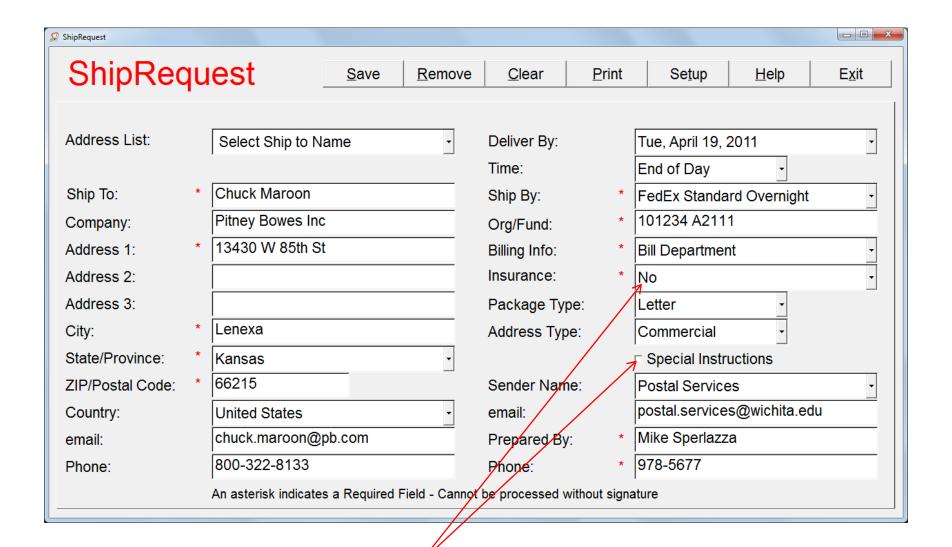


Deliver date and time should default to: Next Business Day and End of Day

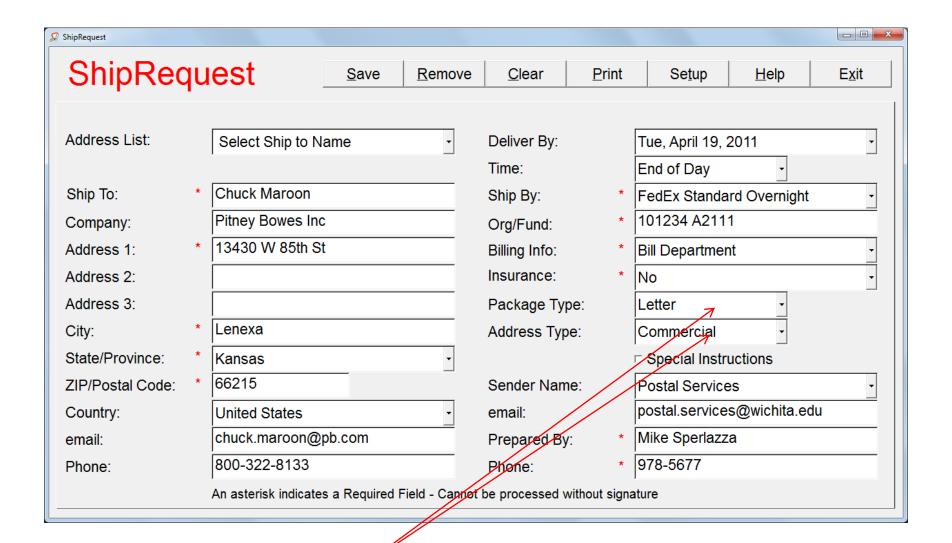




When billing recipient or 3rd party - click on the drop down to select type and you must put their billing account number in the *Special Instructions* box.



When needing insurance click on the drop down and select yes then you must put amount of insurance needed in the <u>Special Instruction</u> box.



Click on package type drop down and select type click on address type and select <u>residential</u> if you did not provide a company name.

