CONTRACT AWARD

Date of Award: August 31st, 2018

Contract Number: 45457 (replaces 40937)

Procurement Officer: Robby Murray
Telephone: (316) 978-5185
E-mail address: robbymurray@wichita.edu

Item: Vehicle Rental Service

Agency/Business Unit: Statewide, Mandatory for In-State Rentals
Non-Mandatory for Out of State Rentals

Period of Contract: November 1, 2018 through October 31, 2021
(with the option to renew for two (2) additional one (1) year periods)

Contractor: Enterprise Holdings, LLC
dba Enterprise Leasing Company of KS LLC
5359 Merriam Dr.
Merriam, KS 66203

Contact: State Travelers may call the 24 Hour Customer Service line at 1-800-264-6350

Travelers with general questions or concerns contact the local Account Manager
Brianna Garten, at Brianna.N.Garten@ehi.com.

For receipts, adjustments, and billing questions, please email
ADROldSouthwest@ehi.com.

Procurement Cards: Agencies may use a p-Card for purchases from this contract.

Administrative Fee: Administrative Fees have been incorporated into the unit prices of this contract.

Pricing: See attached Summary for pricing
### Program Summary United States (USD)

#### Out of Kansas Rental Rates (CDW not included)

For rentals in the U.S. and Puerto Rico, the renting location from which the rental originates will apply a ten percent (10%) discount off the standard, undiscounted daily, weekly, and monthly rates charged at all the participating National brand locations ("Rate Discount").

<table>
<thead>
<tr>
<th>Vehicle Class</th>
<th>Daily Rates</th>
<th>Weekly Rates</th>
<th>Monthly Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Compact</td>
<td>$29.00</td>
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<td>Midsize SUV</td>
<td>$56.00</td>
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#### In Kansas Rental Rates (CDW not included) USE: XZ51WSU

For rentals in the U.S. and Puerto Rico, the renting location from which the rental originates will apply a five percent (5%) discount off the standard, undiscounted daily, weekly, and monthly rates charged at all the participating home city and airport Enterprise locations ("Rate Discount").

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<tr>
<td>½ Ton Pickup Truck</td>
<td>$65.00</td>
<td>$357.50</td>
<td>$1,365.00</td>
</tr>
<tr>
<td>Cargo Van</td>
<td>$59.00</td>
<td>$324.50</td>
<td>$1,239.00</td>
</tr>
<tr>
<td>12/15 Passenger Vans</td>
<td>$90.00</td>
<td>$450.00</td>
<td>$1,700.00</td>
</tr>
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#### Mileage Allowance for Out of Kansas Rentals

Any mileage fees charged by the renting location from which the rental originates will apply.

#### Mileage Allowance for In Kansas Rentals

All vehicle classes include unlimited free miles per day & per week, & per month.

#### One-Way Rentals

One Way Rentals originating and returning to locations in Kansas will not incur additional fees and will come with unlimited mileage. This also applies to One Way Rentals that originate from or return to MCI from any Kansas location.

#### Damage Waiver (In Kansas Rentals)

- **Not included** for the following Vehicle Types: Compact, Intermediate, Full Size, Minivan, Compact SUV, Midsize SUV, Large SUV, Hybrid Midsize.
- **Included** for the following Vehicle Types: ½ Ton Pickup Trucks, Cargo Van, 12/15 Passenger Vans.

#### Damage Waiver (Out of Kansas Rentals and Leisure Use)

Available at an additional cost

#### Liability

Available at an additional cost

#### Young Renter

Fee will be waived for Eligible Renters who are twenty-one (21) to twenty-four (24) years old renting for Business use.

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*Additional seasonal surcharges may apply in select markets*
Enterprise’s signature “We’ll Pick You Up” service is included in the standard contracted rate within a 15 mile radius of all Enterprise non-airport locations. Outside of the 15 mile radius, a $0.75 per mile surcharge will be imposed for round trip mileage. Enterprise located at 4th and Van Buren will not offer pickup service.

With 24hr advance notice, complimentary delivery offered within a 15 mile radius of all non-airport Enterprise locations M-F between the hours of 10am-3pm. Outside of the 15 mile radius, a $0.75 per mile surcharge will be imposed for round trip mileage. Enterprise located at 4th and Van Buren will not offer delivery service.

### Age Restrictions

<table>
<thead>
<tr>
<th>18-20 Year Old Renters (In Kansas Rentals only)</th>
<th>No additional cost. Limited to Compact, Intermediate and Full Size sedan's.</th>
</tr>
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</table>

### Passenger Van Age Restrictions

Travelers must be 25 years of age or older to rent 12- and 15-passenger vans. In addition, anyone operating a 12- or 15-passenger van must complete a Large Van Addendum before renting the van. A copy of this addendum is attached with this proposal.

### Leisure Use

Current State Employees and Retired State Employees renting for personal use will reference a unique Account Number that will be established for personal and leisure travel. The same rates as the State of Kansas' business program will apply for leisure travel. While renters on personal travel are eligible to receive your corporate rate, coverages will apply only to business-related rentals.

### Fuel

All National and Enterprise locations within the state of Kansas will provide vehicles with a full tank of gas. In the event a full tank is not provided, the renter only needs to return the vehicle with the indicated amount.

### After Hour Returns

If the Enterprise location has an after-hours drop box the State of Kansas employee is more than welcome to drop the vehicle after hours. The State of Kansas will be held responsible for the vehicle until it is checked in by an Enterprise employee the next business day after being returned. We will contact the State employee as soon as possible if there is any damage found on the vehicle. If an after-hours return is needed it would be recommended that the State employee check with the desired Enterprise office to determine if the office has a drop box and confirm its location on the property. When a State employee returns a rental vehicle after hours, Enterprise will check the vehicle in on the next business day. We will contact the State employee as soon as possible to confirm the drop time and review charges and vehicle condition.

### Accident Reporting and Emergency Roadside Assistance

If a renter is involved in an accident, the police and the rental location should be notified immediately. If the rental location is not available, the renter should contact Emergency Roadside Service. The renter should gather information from everyone involved in the accident and provide this information to the rental location or Emergency Roadside Service. The renter is also required to provide every summons, complaint, or paperwork pertaining to the accident, including personal insurance information.

24 Hour Emergency Roadside Assistance is available by calling 1-800-307-6666

### Reservation Cancellation

National and Enterprise will not charge a cancellation or no-show fee for vehicle rentals originating in the state of Kansas. We understand that your travelers' plans may change at a moment's notice and only request that the traveler provide as much notice as possible so that we may return the vehicle to the Ready Line.

### Rental Extension

Contact the location where the rental was picked up from to extend your rental.

### Rentals greater than 30 days

The Enterprise Rent-A-Car long-term rental program lets the renter keep a vehicle for a minimum of two months and a maximum of 11 consecutive 30-day rental periods (months). Travelers are required to contact the rental location every 30 days to report the miles that have been driven, eliminating the need to turn the vehicle in and reopen the rental contract. At that time, we will communicate any required maintenance to the traveler. The branch will advise the traveler where to take the vehicle for maintenance. Long Term Rentals are not a lease and may be cancelled without penalty at any time.

### Customer Service

State Travelers may call the 24 Hour Customer Service line at 1-800-264-6350. Travelers may also contact the local Account Manager, Brianna Garten, at Brianna.N.Garten@ehi.com with general questions or concerns.

For receipts, adjustments, and billing questions, please email ADROldSouthwest@ehi.com.