

## CONTRACT AWARD

**Date of Award:** February 07, 2020

**Contract ID:** 47948

**Event ID:** EVT0007065

**Replace Contract:** EVT0002040

**Procurement Officer:** Candace Kimberly Smith  
**Telephone:** 785/296-7072  
**E-Mail Address:** [candace.k.smith@ks.gov](mailto:candace.k.smith@ks.gov)  
**Web Address:** <http://admin.ks.gov/offices/procurement-contracts>

**Item:** Bottled Gases & Supplies

**Agency/Business Unit:** Statewide Mandatory

**Period of Contract:** Date of Award through January 31, 2030

**Contractor:** Matheson Tri-Gas INC DBA Linweld  
909 Lake Carolyn Pkwy Ste 1300  
Irving, TX 75039-4821

**Vendor ID:** 0000161103  
**Contact Person:** Rusty Booth  
**E-Mail:** [rbooth@mathesongas.com](mailto:rbooth@mathesongas.com)  
**Toll Free Telephone:** 800-234-3424  
**Local Telephone:** 785-234-3424  
**Cell Phone Number:** 785-770-0274  
**Fax:** 785-234-1539

**Amendments:** Amendment 1 – Contract renewal through January 31, 2025  
Amendment 2 – Contract renewal through January 31, 2030  
Amendment 3 – Contract amendment for leasing of equipment for new KDHE laboratory in Topeka and addition of Schedule D: Matheson Tri-Gas Additional Terms to the contract.

**Payment Terms:** NET 30

**Political Subdivisions:** Pricing **is** available to the political subdivisions of the State of Kansas.  
**Procurement Cards:** Agencies **may** use a P-Card for purchases from this contract.  
**Administrative Fee:** Administrative Fees have been incorporated into the unit prices of this contract.

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The above referenced contract award was recently posted to Procurement and Contracts website.

## **1. Terms and Conditions**

### **1.1. Contract Documents**

In the event of a conflict in terms of language among the documents, the following order of precedence shall govern:

- Form DA 146a;
- written modifications to the executed contract;
- written contract signed by the parties;
- the Bid Event documents, including any and all amendments; and
- Contractor's written offer submitted in response to the Bid Event as finalized.
- The State of Kansas, as a matter of public policy, encourages anyone doing business with the State of Kansas to take steps to discourage human trafficking. If prospective bidders/vendors/Contractors have any policies or participate in any initiatives that discourage human trafficking the prospective bidder/vendor/Contractor is encouraged to submit same as part of their bid response.

### **1.2. Captions**

The captions or headings in this contract are for reference only and do not define, describe, extend, or limit the scope or intent of this contract.

### **1.3. Definitions**

A glossary of common procurement terms is available at <http://admin.ks.gov/offices/procurement-and-contracts>, under the "Procurement Forms" link.

### **1.4. Contract Formation**

No contract shall be considered to have been entered into by the State until all statutorily required signatures and certifications have been rendered and a written contract has been signed by the contractor.

### **1.5. Notices**

All notices, demands, requests, approvals, reports, instructions, consents or other communications (collectively "notices") that may be required or desired to be given by either party to the other shall be IN WRITING and addressed as follows:

Kansas Procurement and Contracts  
900 SW Jackson, Suite 451-South  
Topeka, Kansas 66612-1286  
RE: Contract Number 47948

or to any other persons or addresses as may be designated by notice from one party to the other.

### **1.6. Statutes**

Each and every provision of law and clause required by law to be inserted in the contract shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein. If through mistake or otherwise any such provision is not inserted, or is not correctly inserted, then on the application of either party the contract shall be amended to make such insertion or correction.

### **1.7. Governing Law**

This contract shall be governed by the laws of the State of Kansas and shall be deemed executed in Topeka, Shawnee County, Kansas.

### **1.8. Jurisdiction**

The parties shall bring any and all legal proceedings arising hereunder in the State of Kansas District Court of Shawnee County, unless otherwise specified and agreed upon by the State of Kansas. Contractor waives personal service of process, all defenses of lack of personal jurisdiction and forum non conveniens. The Eleventh Amendment of the United States Constitution is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this Agreement shall be deemed a waiver of the Eleventh Amendment

### **1.9. Mandatory Provisions**

The provisions found in Contractual Provisions Attachment (DA 146a) are incorporated by reference and made a part of this contract.

### **1.10. Termination for Cause**

The Director of Purchases may terminate this contract, or any part of this contract, for cause under any one of the following circumstances:

- the Contractor fails to make delivery of goods or services as specified in this contract;
- the Contractor provides substandard quality or workmanship;
- the Contractor fails to perform any of the provisions of this contract, or
- the Contractor fails to make progress as to endanger performance of this contract in accordance with its terms.

The Director of Purchases shall provide Contractor with written notice of the conditions endangering performance. If the Contractor fails to remedy the conditions within ten (10) days from the receipt of the notice (or such longer period as State may authorize in writing), the Director of Purchases shall issue the Contractor an order to stop work immediately. Receipt of the notice shall be presumed to have occurred within three (3) days of the date of the notice.

### **1.11. Termination for Convenience**

The Director of Purchases may terminate performance of work under this contract in whole or in part whenever, for any reason, the Director of Purchases shall determine that the termination is in the best interest of the State of Kansas. In the event that the Director of Purchases elects to terminate this contract pursuant to this provision, it shall provide the Contractor written notice at least 30 days prior to the termination date. The termination shall be effective as of the date specified in the notice. The Contractor shall continue to perform any part of the work that may have not been terminated by the notice.

### **1.12. Rights and Remedies**

If this contract is terminated, the State, in addition to any other rights provided for in this contract, may require the Contractor to transfer title and deliver to the State in the manner and to the extent directed, any completed materials. The State shall be obligated only for those services and materials rendered and accepted prior to the date of termination.

In the event of termination, the Contractor shall receive payment prorated for that portion of the contract period services were provided to or goods were accepted by State subject to any offset by State for actual damages including loss of federal matching funds.

The rights and remedies of the State provided for in this contract shall not be exclusive and are in addition to any other rights and remedies provided by law.

### **1.13. Antitrust**

If the Contractor elects not to proceed with performance under any such contract with the State, the Contractor assigns to the State all rights to and interests in any cause of action it has or may acquire under the anti-trust laws of the United States and the State of Kansas relating to the particular products or services purchased or acquired by the State pursuant to this contract.

### **1.14. Hold Harmless**

The Contractor shall indemnify the State against any and all loss or damage to the extent arising out of the Contractor's negligence in the performance of services under this contract and for infringement of any copyright or patent occurring in connection with or in any way incidental to or arising out of the occupancy, use, service, operations or performance of work under this contract.

The State shall not be precluded from receiving the benefits of any insurance the Contractor may carry which provides for indemnification for any loss or damage to property in the Contractor's custody and control, where such loss or destruction is to state property. The Contractor shall do nothing to prejudice the State's right to recover against third parties for any loss, destruction or damage to State property.

### **1.15. Force Majeure**

The Contractor shall not be held liable if the failure to perform under this contract arises out of causes beyond the control of the Contractor. Causes may include, but are not limited to, acts of nature, fires, tornadoes, quarantine, strikes other than by Contractor's employees, and freight embargoes.

### **1.16. Breach**

Waiver or any breach of any contract term or condition shall not be deemed a waiver of any prior or subsequent breach. No contract term or condition shall be held to be waived, modified, or deleted except by a written instrument signed by the parties thereto.

If any contract term or condition or application thereof to any person(s) or circumstances is held invalid, such invalidity shall not affect other terms, conditions, or applications which can be given effect without the invalid term, condition or application. To this end the contract terms and conditions are severable.

### **1.17. Assignment**

The Contractor shall not assign, convey, encumber, or otherwise transfer its rights or duties under this contract without the prior written consent of the State. State may reasonably withhold consent for any reason.

This contract may terminate for cause in the event of its assignment, conveyance, encumbrance or other transfer by the Contractor without the prior written consent of the State.

### **1.18. Third Party Beneficiaries**

This contract shall not be construed as providing an enforceable right to any third party.

### **1.19. Waiver**

Waiver of any breach of any provision in this contract shall not be a waiver of any prior or subsequent breach. Any waiver shall be in writing and any forbearance or indulgence in any other form or manner by State shall not constitute a waiver.

### **1.20. Injunctions**

Should Kansas be prevented or enjoined from proceeding with the acquisition before or after contract execution by reason of any litigation or other reason beyond the control of the State, Contractor shall not be entitled to make or assert claim for damage by reason of said delay.

### **1.21. Staff Qualifications**

The Contractor shall warrant that all persons assigned by it to the performance of this contract shall be employees of the Contractor (or specified Subcontractor) and shall be fully qualified to perform the work required. The Contractor shall include a similar provision in any contract with any Subcontractor selected to perform work under this contract.

Failure of the Contractor to provide qualified staffing at the level required by the contract specifications may result in termination of this contract or damages.

### **1.22. Subcontractors**

The Contractor shall be the sole source of contact for the contract. The State will not subcontract any work under the contract to any other firm and will not deal with any subcontractors. The Contractor is totally responsible for all actions and work performed by its subcontractors. All terms, conditions and requirements of the contract shall apply without qualification to any services performed or goods provided by any subcontractor.

### **1.23. Independent Contractor**

Both parties, in the performance of this contract, shall be acting in their individual capacity and not as agents, employees, partners, joint ventures or associates of one another. The employees or agents of one party shall not be construed to be the employees or agents of the other party for any purpose whatsoever.

The Contractor accepts full responsibility for payment of unemployment insurance, workers compensation, social security, income tax deductions and any other taxes or payroll deductions required by law for its employees engaged in work authorized by this contract.

#### **1.24. Worker Misclassification**

The Contractor and all lower tiered subcontractors under the Contractor shall properly classify workers as employees rather than independent contractors and treat them accordingly for purposes of workers' compensation insurance coverage, unemployment taxes, social security taxes, and income tax withholding. Failure to do so may result in contract termination.

#### **1.25. Immigration and Reform Control Act of 1986 (IRCA)**

All contractors are expected to comply with the Immigration and Reform Control Act of 1986 (IRCA), as may be amended from time to time. This Act, with certain limitations, requires the verification of the employment status of all individuals who were hired on or after November 6, 1986, by the Contractor as well as any subcontractor or sub-contractors. The usual method of verification is through the Employment Verification (I-9) Form.

The Contractor hereby certifies without exception that such Contractor has complied with all federal and state laws relating to immigration and reform. Any misrepresentation in this regard or any employment of persons not authorized to work in the United States constitutes a material breach and, at the State's option, may subject the contract to termination for cause and any applicable damages.

Unless provided otherwise herein, all contractors are expected to be able to produce for the State any documentation or other such evidence to verify Contractor's IRCA compliance with any provision, duty, certification or like item under the contract.

#### **1.26. Proof of Insurance**

Upon request, the Contractor shall present an affidavit of Worker's Compensation, Public Liability, and Property Damage Insurance to Procurement and Contracts.

#### **1.27. Conflict of Interest**

The Contractor shall not knowingly employ, during the period of this contract or any extensions to it, any professional personnel who are also in the employ of the State and providing services involving this contract or services similar in nature to the scope of this contract to the State. Furthermore, the Contractor shall not knowingly employ, during the period of this contract or any extensions to it, any state employee who has participated in the making of this contract until at least two years after his/her termination of employment with the State.

#### **1.28. Nondiscrimination and Workplace Safety**

The Contractor agrees to abide by all federal, state and local laws, and rules and regulations prohibiting discrimination in employment and controlling workplace safety. Any violations of applicable laws or rules or regulations may result in termination of this contract.

#### **1.29. Confidentiality**

The Contractor may have access to private or confidential data maintained by State to the extent necessary to carry out its responsibilities under this contract. Contractor must comply with all the requirements of the Kansas Open Records Act (K.S.A. 45-215 et seq.) in providing services under this contract. Contractor shall accept full responsibility for providing adequate supervision and training to its agents and employees to ensure compliance with the Act. No private or confidential data collected, maintained or used in the course of performance of this contract shall be disseminated by either party except as authorized by statute, either during the period of the contract or thereafter. Contractor agrees to return any or all data furnished by the State promptly at the request of State in whatever form it is maintained by Contractor. On the termination or expiration of this contract, Contractor shall not use any of such data or any material derived from the data for any purpose and, where so instructed by State, shall destroy or render it unreadable.

#### **1.30. Environmental Protection**

The Contractor shall abide by all federal, state and local laws, and rules and regulations regarding the protection of the environment. The Contractor shall report any violations to the applicable governmental agency. A violation of applicable laws or rule or regulations may result in termination of this contract for cause.

#### **1.31. Care of State Property**

The Contractor shall be responsible for the proper care and custody of any state owned personal tangible property and real property furnished for Contractor's use in connection with the performance of this contract.

The Contractor shall reimburse the State for such property's loss or damage caused by the Contractor, except for normal wear and tear.

### **1.32. Prohibition of Gratuities**

Neither the Contractor nor any person, firm or corporation employed by the Contractor in the performance of this contract shall offer or give any gift, money or anything of value or any promise for future reward or compensation to any State employee at any time.

### **1.33. Retention of Records**

Unless the State specifies in writing a different period of time, the Contractor agrees to preserve and make available at reasonable times all of its books, documents, papers, records and other evidence involving transactions related to this contract for a period of five (5) years from the date of the expiration or termination of this contract.

Matters involving litigation shall be kept for one (1) year following the termination of litigation, including all appeals, if the litigation exceeds five (5) years.

The Contractor agrees that authorized federal and state representatives, including but not limited to, personnel of the using agency; independent auditors acting on behalf of state and/or federal agencies shall have access to and the right to examine records during the contract period and during the five (5) year post contract period. Delivery of and access to the records shall be within five (5) business days at no cost to the state.

### **1.34. On-Site Inspection**

Failure to adequately inspect the premises shall not relieve the Contractor from furnishing without additional cost to the State any materials, equipment, supplies or labor that may be required to carry out the intent of this Contract.

### **1.35. Indefinite Quantity Contract**

This is an open-ended contract between the Contractor and the State to furnish an undetermined quantity of a good or service in a given period of time. The quantities ordered will be those actually required during the contract period, and the Contractor will deliver only such quantities as may be ordered. No guarantee of volume is made. An estimated quantity based on past history or other means may be used as a guide.

### **1.36. Price Adjustments**

Prices shall remain firm for the entire contract period. Prices shall be net delivered, including all trade, quantity and cash discounts. Any price reductions available during the contract period shall be offered to the State of Kansas. Failure to provide available price reductions may result in termination of the contract for cause.

On the (6) Six Month anniversary date of this contract, costs may remain at the existing contract price or a request for adjustment may be made, either upward or downward, keyed to industry changes. Contractor shall furnish documentation at least 30 days prior to expiration date to substantiate any claim for increase. Price increases shall not exceed five percent (5%) of the existing contract. The State of Kansas reserves the right to accept, amend or deny any such price increase. If parties to the contract cannot agree on renewal terms, it is hereby understood that the contract will be rebid.

### **1.37. Payment**

Payment Terms are Net 30 days. Payment date and receipt of order date shall be based upon K.S.A. 75-6403(b). This Statute requires state agencies to pay the full amount due for goods or services on or before the 30th calendar day after the date the agency receives such goods or services or the bill for the goods and services, whichever is later, unless other provisions for payment are agreed to in writing by the Contractor and the state agency. NOTE: If the 30th calendar day noted above falls on a Saturday, Sunday, or legal holiday, the following workday will become the required payment date.

Payments shall not be made for costs or items not listed in this contract.

Payment schedule shall be on a frequency mutually agreed upon by both the agency and the Contractor.

### **1.38. Invoices**

Each purchase order must be individually invoiced. Invoices shall be forwarded to the using agency in duplicate and shall state the following:

- date of invoice.
- date of shipment (or completion of work);
- purchase order number and contract number;
- itemization of all applicable charges; and
- net amount due.

### **1.39. Accounts Receivable Set-Off Program**

If, during the course of this contract the Contractor is found to owe a debt to the State of Kansas, a state agency, municipality, or the federal government, agency payments to the Contractor may be intercepted / setoff by the State of Kansas. Notice of the setoff action will be provided to the Contractor. Pursuant to K.S.A. 75-6201 et seq, Contractor shall have the opportunity to challenge the validity of the debt. The Contractor shall credit the account of the agency making the payment in an amount equal to the funds intercepted.

K.S.A. 75-6201 et seq. allows the Director of Accounts & Reports to setoff funds the State of Kansas owes Contractors against debts owed by the Contractors to the State of Kansas, state agencies, municipalities, or the federal government. Payments setoff in this manner constitute lawful payment for services or goods received. The Contractor benefits fully from the payment because its obligation is reduced by the amount subject to setoff.

### **1.40. Federal, State and Local Taxes**

Unless otherwise specified, the contracted price shall include all applicable federal, state and local taxes. The Contractor shall pay all taxes lawfully imposed on it with respect to any product or service delivered in accordance with this Contract. The State of Kansas is exempt from state sales or use taxes and federal excise taxes for direct purchases. These taxes shall not be included in the contracted price. Upon request, the State shall provide to the Contractor a certificate of tax exemption.

The State makes no representation as to the exemption from liability of any tax imposed by any governmental entity on the Contractor.

### **1.41. Quarterly Reports**

The Contractor shall be required to file a quarterly report by each state agency or political subdivision making purchases under this contract. Reports are due no later than 30 days after the end of each calendar quarter and shall correlate with figures submitted as Administrative Fees (see below). Above referenced reports are to be filed with Procurement and Contracts Open Records Officer or his/her designee located at 900 SW Jackson, Ste. 451-South, Topeka, KS 66612-1286. Reports may also be required to be submitted to the specific using agency.

Electronic files shall be e-mailed to the following e-mail address: [reports@ks.gov](mailto:reports@ks.gov), in Microsoft® Excel or Microsoft® Access Database format.

The required reporting format may be found on Procurement and Contracts website at <http://admin.ks.gov/offices/procurement-and-contracts>, under the "Procurement Forms" link.

Report Types - Reports shall be available reflecting the following information. Agencies and Procurement and Contracts reserve the right to request additional information.

- Sales Summary -- Report shall include a list of agencies and political subdivisions who have used the contract, a subtotal of sales to each agency or political subdivision, as well as a grand total of all sales.
- Items Sold -- Report shall include a list of items sold to agencies and political subdivisions, indicating the contract price and using agency, a subtotal of sales to each agency or political subdivision, as well as a grand total of all sales.
- Items Sold, by Agency - Same as above, except sorted by agency.

### **1.42. Administrative Fee**

Contractor(s) must pay a 1% Administrative Fee on all purchases (including political subdivisions) made against this contract. The fee is to be included in the cost of the goods or services. The Administrative Fee is to be based upon the total dollars invoiced under the contract. The Administrative Fee shall be made in check

form, payable to the "State of Kansas - Procurement and Contracts" and must be paid within 30 days following the end of each quarter. Fees paid under this mandate shall correlate with figures submitted on the quarterly reports.

**1.43. Shipping and F.O.B. Point**

Unless otherwise specified, prices shall be F.O.B. DESTINATION, PREPAID AND ALLOWED (included in the price bid), which means delivered to a state agency's receiving dock or other designated point as specified in this contract or subsequent purchase orders without additional charge. Shipments shall be made in order to arrive at the destination at a satisfactory time for unloading during receiving hours.

**1.44. Deliveries**

All orders shall be shipped within 1 days ARO, clearly marked with the purchase order number. If delays in delivery are anticipated, the Contractor shall immediately notify the ordering agency of the revised delivery date or partial delivery date. The order may be canceled if delivery time is unsatisfactory. The Contractor shall inform Procurement and Contracts of any supply or delivery problems. Continued delivery problems may result in termination of the contract for cause.

**1.45. Charge Back Clause**

If the Contractor fails to deliver the product within the delivery time established by the contract, the State reserves the right to purchase the product from the open market and charge back the difference between contract price and open market price to the Contractor.

**1.46. Debarment of State Contractors**

Any Contractor who defaults on delivery or does not perform in a satisfactory manner as defined in this Agreement may be barred for up to a period of three (3) years, pursuant to K.S.A. 75-37,103, or have its work evaluated for pre-qualification purposes. Contractor shall disclose any conviction or judgment for a criminal or civil offense of any employee, individual or entity which controls a company or organization or will perform work under this Agreement that indicates a lack of business integrity or business honesty. This includes (1) conviction of a criminal offense as an incident to obtaining or attempting to obtain a public or private contract or subcontract or in the performance of such contract or subcontract; (2) conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property; (3) conviction under state or federal antitrust statutes; and (4) any other offense to be so serious and compelling as to affect responsibility as a state contractor. For the purpose of this section, an individual or entity shall be presumed to have control of a company or organization if the individual or entity directly or indirectly, or acting in concert with one or more individuals or entities, owns or controls 25 percent or more of its equity, or otherwise controls its management or policies. Failure to disclose an offense may result in the termination of the contract.

**1.47. Materials and Workmanship**

The Contractor shall perform all work and furnish all supplies and materials, machinery, equipment, facilities, and means, necessary to complete all the work required by this Contract, within the time specified, in accordance with the provisions as specified.

The Contractor shall be responsible for all work put in under these specifications and shall make good, repair and/or replace, at the Contractor's own expense, as may be necessary, any defective work, material, etc., if in the opinion of agency and/or Procurement and Contracts said issue is due to imperfection in material, design, workmanship or Contractor fault.

**1.48. Industry Standards**

If not otherwise provided, materials or work called for in this contract shall be furnished and performed in accordance with best established practice and standards recognized by the contracted industry and comply with all codes and regulations which shall apply.

**1.49. Implied Requirements**

All products and services not specifically mentioned in this contract, but which are necessary to provide the functional capabilities described by the specifications, shall be included.



#### **1.50. New Materials, Supplies or Equipment**

Unless otherwise specified, all materials, supplies or equipment offered by the Contractor shall be new, unused in any regard and of most current design. All materials, supplies and equipment shall be first class in all respects. Seconds or flawed items will not be acceptable. All materials, supplies or equipment shall be suitable for their intended purpose and, unless otherwise specified, fully assembled and ready for use on delivery.

#### **1.51. Inspection**

The State reserves the right to reject, on arrival at destination, any items which do not conform with specification of the Contract.

#### **1.52. Acceptance**

No contract provision or use of items by the State shall constitute acceptance or relieve the Contractor of liability in respect to any expressed or implied warranties.

#### **1.53. Ownership**

All data, forms, procedures, software, manuals, system descriptions and work flows developed or accumulated by the Contractor under this contract shall be owned by the using agency. The Contractor may not release any materials without the written approval of the using agency.

#### **1.54. Information/Data**

Any and all information/data required to be provided at any time during the contract term shall be made available in a format as requested and/or approved by the State.

#### **1.55. Certification of Materials Submitted**

The Bid document, together with the specifications set forth herein and all data submitted by the Contractor to support their response including brochures, manuals, and descriptions covering the operating characteristics of the item(s) proposed, shall become a part of the contract between the Contractor and the State of Kansas. Any written representation covering such matters as reliability of the item(s), the experience of other users, or warranties of performance shall be incorporated by reference into the contract.

#### **1.56. Transition Assistance**

In the event of contract termination or expiration, Contractor shall provide all reasonable and necessary assistance to State to allow for a functional transition to another vendor.

#### **1.57. Integration**

This contract, in its final composite form, shall represent the entire agreement between the parties and shall supersede all prior negotiations, representations or agreements, either written or oral, between the parties relating to the subject matter hereof. This Agreement between the parties shall be independent of and have no effect on any other contracts of either party.

#### **1.58. Modification**

This contract shall be modified only by the written agreement and approval of the parties. No alteration or variation of the terms and conditions of the contract shall be valid unless made in writing and signed by the parties. Every amendment shall specify the date on which its provisions shall be effective.

#### **1.59. Severability**

If any provision of this contract is determined by a court of competent jurisdiction to be invalid or unenforceable to any extent, the remainder of this contract shall not be affected and each provision of this contract shall be enforced to the fullest extent permitted by law.

## 2. Specifications

The purpose of this solicitation is to establish a statewide term contract for the delivery of industrial, medical and specialty gases in various size cylinders as well as Welders and Welding Supplies.

This Request for Proposal is intended to establish contract(s) to provide any type of Bottled Gases and other appurtenances as required to complete the work or materials as requested by the Agency. Items listed on Attachment A (Pricing Structure) are not intended to minimize items that may be requested by an Agency. Sourcing of Specific Gases, Valves or necessary related items may be requested at any time during the Term of Awarded Contract(s).

NOTICE TO BIDDERS: The Attachment A Bidding schedule is for Evaluating purposes only. The offeror's pricing may become part of the Award(s) however due to the complex and large number of combinations of gases and accessories only the listed items will be part of the Evaluation. Any Contract(s) Awarded will include the offereor's complete line of or ability to supply Bottled Gases, Valves, Accessories, Bulk Gases, Welders and Welding Supplies.

Contract Term: Will consist of an initial term of Date of Award through January 31, 2023 with Two (2) 12 month renewal options

It is the intent of the State of Kansas to award this contract to one vendor; however vendors may bid by Service Region (See Attachment C). The award will be made in the best interest of the state taking into consideration pricing, service and Cylinder Tracking ability.

Delivery shall be available five (5) days a week or as required.

All empty Cylinders shall be returned to or picked up by the rightful owner at no additional charge to the state.

All Medical Gas Cylinders must be equipped with flush type valves and shall be indexed in accordance with the "Pin Index Safety – System" as directed in the Pamphlet V-S approved by the American Hospital Association and American Society of Anesthesiologists.

Medical gas is to be USP Grade.

Vendors furnishing Medical Gases must be F.D.A. registered.

Delivery of gases under this contract are intended for cylinder exchanges of industrial, medical and specialty gases as well as Cylinder Rental. Three (3) delivery options are considered and included in the Pricing Schedule. All Delivery options include the pickup and return of empty cylinders to the contractor's location. "Standard Delivery" shall include all delivery or handling fees/surcharges except when "Emergency" or "Unscheduled" delivery is requested by the using Agency.

Delivered gases shall be manufacturer's standard commercial grades, unless otherwise identified as specialty or medical grade. The "Unit Price" offered shall apply statewide regardless of entity location. Any gas product, appurtenances or cylinder not included in the "Attachment A Bidding Schedule" shall be invoiced at **no more than cost plus offered percent markup**

For larger entities with multiple using departments, Contractor shall work with the entity to develop a plan satisfactory to both parties that includes tracking and direct delivering and exchange of gas cylinders to using departments. For tracking and invoicing purposes, each cylinder will have a legible serial number. The serial number must be imprinted on the cylinder or decaled on the cylinder. The Contractor will use its technical expertise to design and implement a management program with a reliable tracking mechanism that interrelates with the billing process. Contractor shall conduct an onsite inventory at a minimum of at least annually to reconcile rental cylinder inventories. Lost or missing cylinders (Loss of use) may be charged to the responsible end user at no more than Contractor's **cost without markup** for the same type and size of new cylinder.

Safety supplies typically associated with the bottled gases or other industries are included and will be invoiced at **no more than cost plus offered percent markup**.

Welding machines and similar items not listed in Attachment A Pricing Schedule will be invoiced at **offered percentage off MSRP**.

When required, a Certificate of Analysis (COA) must be provided documenting the performance of an analysis of the liquid product upon each delivery. The COA must be dated, include a traceable lot number specific for the product being delivered, signed by the analyst that performed the analysis, and printed on the provider's official document. The analysis must be in units of ppm.

End using entity will furnish an accessible, secure location ("Site") for Contractor's equipment at each of its facilities at which Products are required to enable suitable delivery and storage of such Products; including but not necessarily limited to all foundations, lighting, fences, pipes and other preparation and equipment required for the safe distribution of Product(s) from the Site. When required, end using entity shall also provide all electricity or other utilities, including, if necessary, phone lines, as well as all licenses and permits required in connection with use of the Site.

Contractor shall work with end users to develop an access plan that is satisfactory to all parties. Access plan may include the distribution of keys, access codes, etc. as appropriate and determined by each end user.

If any Equipment installed by Contractor becomes inadequate, including, without limitation, because of a substantial change in end user requirements, Contractor shall have the right, at its own expense, to substitute a different size or type of Equipment and adjust the rental fee accordingly.

Contractor shall comply with NFPA 55 and all other applicable safety standards and provide all required safety signs associated with the management of a gas cylinder exchange program, i.e., universal symbols.

#### **PURITY REQUIREMENTS:**

##### **Acetylene 99.6%**

##### **Argon 99.999%**

Guaranteed analysis:

Nitrogen (N2) < 8.00 ppm

Oxygen (O2) < 1.00 ppm

Total Hydrocarbon < 0.5 ppm

Water (H2O) < 1.0 ppm

Dew Point - 76 Degree Celsius

##### **Carbon Dioxide 99.8%**

Oxygen (O2) < 10 ppm

##### **Helium 99.999%**

Guaranteed analysis:

Nitrogen (N2) < 1.0 ppm

Total Hydrocarbon < 0.5 ppm

Water (H2O) < 0.5 ppm

Dew Point - 80 Degree Celsius

##### **Hydrogen 99.999%**

Guaranteed analysis:

Nitrogen (N2) < 5.0 ppm

Oxygen (O2) < 1.0 ppm

Total Hydrocarbon < 0.5 ppm

Water (H2O) < 2.0 ppm

Dew Point - 72 Degree Celsius

#### **Hydrogen 99.999%**

Guaranteed analysis:

Oxygen (O2) < 1.0 ppm

Total Hydrocarbon < 0.5 ppm

Hydrogen (H2) < 2.0 ppm

Methane (CH4) < 1.0 ppm

Carbonaceous Gases < 1.0 ppm

Dew Point - 76 Degree Celsius

#### **Oxygen 99.6%**

Guaranteed analysis:

Nitrogen (N2) < 1.0 ppm

Total Hydrocarbon < 0.5 ppm

Water (H2O) < 0.5 ppm

#### **Zero Grade Air**

Guaranteed analysis:

Total Hydrocarbon < 1.0 ppm

Oxygen (O2) 19.5 – 23.5%

Rare atmospheric gases < 1% (Argon, Krypton, Hydrogen, Xenon, Helium, Neon)

Carbon Dioxide (CO2) < 1000 ppm

Carbon Monoxide < 10 ppm

Dew Point - 72 Degree Celsius

#### **ONLINE ORDERING**

Awarded vendor must be capable of providing online quotes for end users. This process should include online pages designated specifically for state contract users and should contain contract product pricing. This process may be password protected and require a login.

Unless otherwise specified herein, all items shall be delivered **no later than forty-eight (48) hours** after Contractor's receipt of order. If the using department or agency requests delivery sooner than the required forty-eight (48) hours specified, Contractor may invoice the ordering entity for expedited delivery at the offered price in the bidding schedule.

**Standard Delivery** - times shall be 7am – 5pm Monday through Friday.

**Emergency Delivery** - shall be same day if order is received by 9am or within twenty-four (24) hours otherwise.

**Unscheduled Delivery** - shall be after hours (5pm), weekends or holidays

Contractor may only charge for one delivery type per delivery. The Standard, Emergency and Unscheduled delivery prices shall be inclusive of all delivery charges, fees or surcharges for each delivery type. Combining an Emergency or Unscheduled delivery fee with the Standard delivery fee will not be allowed.

For compliance with the above reporting requirements, a reporting template is attached as "Attachment B" and is included as a sample of the required reporting information. The State may revise the template as necessary to meet future reporting needs. This report will be used by the State to develop historic usage reports for future solicitations.

In the event of a significant supply disruption that causes the unavailability of products from the normal distribution points, the State may allow additional transportation charges to cover the costs associated with transporting products from areas where supply is available. Any additional transportation costs will be invoiced as a separate line item and will be charged as a **pass through cost without markup. It will be at the State's sole discretion to determine if a significant event causing a supply interruption is occurring. Contractor MUST receive written authorization from the Department of Administration Office of Procurement and Contracts BEFORE any additional transportation charges can be assessed to end using agencies.** Contractor must obtain written approval of additional charge from the end using entity **PRIOR** to incurring any additional costs. This clause does not create a contractual obligation to adjust pricing. It simply indicates the State will consider a price adjustment in the event of a significant supply disruption and provides a potential price adjustment methodology.

It is further considered that Helium is a highly volatile product and subject to significant cost variances due to supply and demand. The State will consider allowing an adjustment to the offered Unit Prices for Helium products on a semiannual basis. Contractor must provide cost data and/or any other requested supporting documentation in order for the State to

consider an increase request. It is also the State's expectation that when contractor's cost for Helium decreases, contractor will pass along savings to the end using entities by automatically reducing the Unit Price charged. The Unit Price offered, or any agreed to future Unit Price, will be considered the maximum allowable charge for Helium products. **It will be at the State's sole discretion to determine if an increase is warranted.**

Contractor **MUST** ensure a smooth transition between suppliers upon contract start and end by working closely with end users and any previous or future contract holders. This includes tank removal and/or installations that may need to occur. Contractor is responsible for minimizing downtime or any supply disruptions that may occur due to contract transitions.

The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

The total quantity of purchases of any individual item on the contract is not known. The State does not guarantee that the State will buy any specified item or total amount. The omission of an estimated purchase quantity does not indicate a lack of need but rather a lack of historical information. Attachment B Reporting Spread sheet will be used to develop a history of use and using Agencies for future events.

Some departments may require delivery into the room itself, not the dock, set upright and chained in place.

Vendors will not be allowed to assess any extra charges (delivery charges, environmental charges, etc.) on this contract unless they are listed on the Cost Proposal.

Final invoices must be received from the Contractor with thirty (30) days of the expiration date to be honored by the Agency.

At the expiration of the Contract Vendors must pick-up their cylinders within three (3) weeks for storage and security reasons.

### 3. Costing Sheet

**NOTICE TO AGENCIES:** Check with Vendor on availability for HELIUM

**NOTICE TO BIDDERS:** The below Bidding schedule is for Evaluating purposes only. The offeror's pricing may become part of the Award(s) however due to the complex and large number of combinations of gases and accessories only the below will be part of the Evaluation. Any Contract(s) Awarded will included the offeror's complete line of or ability to supply Bottled Gases, Valves, Accessories, Bulk Gases, Welders and Welding Supplies.

#### Industrial Gases

ITEM NUMBER	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE
1	Acetylene		cu ft	\$0.25
2	Argon		cu ft	\$0.08
3	Argon Liquid		cu ft	\$1.69
4	Argon/Carbon Dioxide 75/25		cu ft	\$0.08
5	Breathing Air		cu ft	\$0.07
6	Carbon Dioxide		lbs	\$0.18
7	Helium		cu ft	\$0.28
8	Helium Liquid		cu ft	\$9.68
9	Nitrogen		cu ft	\$0.03
10	Nitrogen Liquid		cu ft	\$0.37
11	Oxygen		cu ft	\$0.04
12	Oxygen Liquid		cu ft	\$0.18

#### Specialty Gases (see "Purity Requirements" in specifications of Solicitation)

ITEM NUMBER	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE
13	Acetylene 99.6%		cu ft	\$190.77
14	Argon 99.999%		cu ft	\$26.09
15	Carbon Dioxide 99.8%		cu ft	\$216.71
16	Helium 99.999%		cu ft	\$142.09
17	Hydrogen 99.999%		cu ft	\$104.57
18	Nitrogen 99.999%		cu ft	\$59.20
19	Oxygen 99.6%		cu ft	\$164.27
20	Zero Grade Air		cu ft	\$48.88

#### Medical Gases

ITEM NUMBER	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE
21	Nitrogen Medical		cu ft	\$12.19
22	Nitrogen Liquid Medical		cu ft	\$74.98
23	Oxygen Medical		cu ft	\$9.04

Cylinder Rental (enter the daily rental rate in the "Unit Price")				
ITEM NUMBER	CYLINDER RENTAL SIZE	ESTIMATED QUANTITY	UNIT OF MEASURE	UNIT PRICE
24	Industrial (small, 200 cu ft or less)		per day	\$0.08
25	Industrial (large, more than 200 cu ft)		per day	\$0.08
26	Industrial Liquid		per day	\$0.96
27	Medical (small, 200 cu ft or less)		per day	\$0.08
28	Medical (large, more than 200 cu ft)		per day	\$0.08
29	Medical Liquid		per day	\$0.96
30	Medical Oxygen with integrated valve (grabngo, walkabout, etc.)		per day	\$0.10
31	Industrial High Pressure (over 2,500		per day	\$0.15

#### Specialty Mixed Gases

ITEM NUMBER	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT MEASURE	OF COST PLUS Percent
35	Specialty Mixed Gases	N/A	N/A	40%

#### Bulk Gases

ITEM NUMBER	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT MEASURE	OF COST PLUS Percent
36	Bulk Gases	N/A	N/A	35%

#### Valves / Appurtenances

ITEM NUMBER	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT MEASURE	OF COST PLUS Percent
38	Valves / Appurtenances	N/A	N/A	80%

#### Welders / Cutters

ITEM NUMBER	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT MEASURE	OF COST PLUS Percent
39	Welders / Cutters	N/A	EA	5%

#### Welding Supplies

ITEM NUMBER	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT MEASURE	OF COST PLUS Percent
40	Welding Supplies	N/A	EA	20%

## **4. Contractual Provisions Attachment**

DA-146a Rev. 07/19

### **4.1. Important**

This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision: The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof. The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the 7<sup>th</sup> day of February, 2020.

### **4.2. Terms Herein Controlling Provisions**

It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.

### **4.3. Kansas Law and Venue**

This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.

### **4.4. Termination Due to Lack of Funding Appropriation**

If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.

### **4.5. Disclaimer of Liability**

No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, et seq.).

### **4.6. Anti-Discrimination Clause**

The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44 1001, et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, et seq.) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if it is determined that the contractor



has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

#### **4.7. Acceptance of Contract**

This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.

#### **4.8. Arbitration, Damages, Warranties**

Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.

#### **4.9. Representative's Authority to Contract**

By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.

#### **4.10. Responsibility For Taxes**

The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.

#### **4.11. Insurance**

The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, et seq.), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.

#### **4.12. Information**

No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, et seq.

#### **4.13. The Eleventh Amendment**

"The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

#### **4.14. Campaign Contributions / Lobbying**

Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.