CONTRACT AWARD

Date of Award: April 30, 2014

Contract Number: W0000698

Procurement Officer: Kim Sowell
Telephone: (316)978-3784
E-mail Address: kim.sowell@wichita.edu

Item: Audio Rental and Accessories

Period of Contract: April 30, 2018 through April 30, 2020
Final Renewal

Department: Wichita State University
1845 Fairmount
Wichita, KS 67260

Contractor: Pro Audio Systems Inc.
1201 E. 61st South
Wichita, KS 67216
Phone: 316-263-7478
Fax: 316-263-7478
Banner X10002492
Contact Person: Doug Adams
Sales Email: daproaudio@aol.com

Contractor: Event Systems Inc
811 E. 10th St North
Wichita, KS 67214
Phone: 316-641-1848
Fax: 888-620-2794
Banner X10479694
Contract Person: Joshua Gordon
Sales Email: josh@eventsystemsinc.com

Pricing will remain the same for the third and final renewal period ending 4/30/20.
All prices to include DELIVERY F.O.B DESTINATION, PREPAID AND ALLOWED, to Wichita State University.

Contract Documents: This Solicitation and any amendments and the bid response and any amendments of the successful vendor shall be incorporated along with the DA-146a into the written contract award which shall compose the complete understanding of the parties.

In the event of a conflict in terms of language among the documents, the following order of precedence shall govern:

1. Form DA-146a:
2. written modifications to the executed contract;
3. written contract signed by the parties;
4. this Solicitation including any and all addenda; and
5. bidder's written bid response submitted in response to this Request as finalized.

Contract Period: Two [2] years with two (2) additional two (2) year renewal(s) by written agreement of the parties.

Termination for Cause: The Director of Purchasing may terminate this contract, or any part of this contract, for cause under any one of the following circumstances:

Notices: All notices, demands, requests, approvals, reports, instructions, consents or other communications (collectively "notices") which may be required or desired to be given by either party to the other shall be IN WRITING and addressed as follows:

Wichita State University
Office of Purchasing
1845 Fairmount St, Campus Box 12
Wichita, KS 67260-0012

or to any other persons or addresses as may be designated by notice from one party to the other.
STATEMENT OF WORK: Audio Rental Equipment Services, with associated accessories for special events. Vendors will work in partnership with the University to furnish quality audio rental equipment, and services at the lowest price available. They shall do so in a timely and efficient manner that is in accordance with terms outlined in IFB0000698.

Specific Scope of Work: Wichita State University Spring/Fall Commencements May 2014 through April 2016

COMPOSITION: Date(s), Location and Time(s): subject to change

Wednesday: Setup: Tentatively 8:00 to 12:00 PM

Thursday: Rehearsals will be from 1:00 PM to approximately 5:00 PM.

Sound System shall to be operation and available from 12:00 PM, until conclusion of rehearsals.

Commencements:

Friday

College of Liberal Arts and Sciences 3:00 PM, College of Health Professions 7:00 PM

Sound system to be available and operating from 12:00 noon, to assure audio feeds to WSU-MRC are clean and functioning and to remain in operation until the conclusion of Health Professions commencement.

Saturday

W. Frank Barton School of Business 8:00 AM, College of Education 11:00 AM

College of Engineering 8:00 AM, College of Fine Arts 2:00 PM

Sound System to shall be available and in operation from 6:30 AM, until conclusion of Fine Arts commencement.

Strike: Immediately following conclusion of last commencement, Saturday approximately 5:30 PM

Location: Charles Koch Arena at the Henry Levitt Sports Complex on the Wichita State University campus, on the southeast corner of 21st Street and Hillside.
Pricing Page

Times and dates above subject to change. As Audio equipment technology changes and improves contractor may submit information on replacement equipment to Ray Clithero for approval.

Pro Audio

Date

Wednesday

Thursday

Friday

Saturday

Cost

$6,000.00 Spring

$2,900.00 Winter

Event Systems Inc.

Day of week

Wednesday

Thursday

Friday

Saturday

Cost

$5,000.00

The pricing above represents this Scope of Work: Wichita State University Spring/Fall Commencements May 2014 through April 2016

However, these two vendors offer other Audio Rental Equipment and Services, with associated accessories for special events [group socials, concerts, festivals and theatrical functions] call for pricing.

Two [2] new venues [Wilner Auditorium and Miller Concert Hall for providing audio rental equipment have been added:

Please use work order document to establish pricing.
Work Order Request Form  
Contract 800000698

This contract shall be a Work Order contract. All work will be performed against Work Orders agreed to between the contractor and Wichita State University (WSU). Work Orders will be deliverables-based and the fixed price using contract rates.

Payment for all work will be deliverables-based and will not exceed the total estimated direct production hours in the Work Order Revision and Acceptance Form.

WSU will pay the contractor only after the Work Order Completion and Payment Form has been completed by the contractor and accepted/signed by the using WSU Department Director and/or Project Manager. WSU will not pay for any work that was accomplished prior to the signing of the work order agreement.

Work Order Number: 
Work Order Title: 
Requested Start Date: 
Finish Date: 

Contractor must notify WSU within two (2) of the postmarked day of the work order request.

Deliverables:

[May use additional attachments if necessary]

Task to be done:

Deliverables:

WSU Assets required:

Technical Environment:

Special Requirements:

I, ____________________________, contractor vendor agree to the above stipulated work and we, the WSU Project Manager, and Purchasing Office, accept the Work order in accordance with Contract 800000698.

Contractor 
Signature: ____________________________  Date: ______

Project Mgr. 
Signature: ____________________________  Date: ______

Purchasing Office 
Signature: ____________________________  Date: ______

Work Order Form: revised 2014