CONTRACT AWARD

Date of Award:        April 12, 2016
Contract Number:      W0001350
Procurement Officer:  Kim Sowell
Telephone:           (316)978-3784
E-mail Address:      kim.sowell@wichita.edu

Item:      SOD

Department:  Wichita State University, Physical Plant
1845 Fairmount, Campus Box 23
Wichita, KS 67260-0038
Attn: Scotty Hill
Phone: 316-978-7951
Email: scotty.hill@wichita.edu

Period of Contract:  May 1, 2018 through April 30, 2019
with options to renew automatically for one (1) successive one year terms

Contractor:  Cranmer Grass Farm Inc.
6121 N. 119th St. West
Maize, KS 67101

Contact:     Terrie Ramsey
Phone: 316-722-7230
Fax: 316-729-6513
Email: tmramsey@yahoo.com

PURPOSE OF CONTRACT:

Provide SOD as needed to the Physical Plant located at 1845 Fairmount, Wichita, KS 67260 per
the Request for Bid #B0001350 and contractor’s response.

PRICE:  Fescue - Blue $1.75 per square yard
STATEMENT OF WORK

SOD: Sod shall be cut uniformly according to customary practice for the kind of sod being supplied. Badly torn, broken or dry sod will not be accepted. Sod containing noxious weeds or excessive quantities of foreign grass will not be accepted. Strips that crumble will not be accepted. The sod shall be kept moist until it is placed. Sod furnished under this specification shall be approved for use by Wichita State University.

1) This Request for Bid is intended to provide for the establishment of a written contract to provide “SOD” as required by the Wichita State University Landscape Department during the period of May 1, 2016 through April 30, 2017 (With option to extend contract automatically by mutual agreement for up to three (3) one (1) year periods at the same terms, conditions and price, but not beyond April 30, 2020).

2) Prices shall be guaranteed throughout the price agreement period.

3) Orders will be placed throughout the contract period for quantities as required/needed by Wichita State University. Payment on orders will be made routinely upon receipt of two (2) copies of the vendors invoice submitted to the issuing department. Invoice will show quantities ordered, quantities shipped, net pricing, and total net invoice. No extra fees will be allowed for Procurement Card Purchases.

Invoices shall be submitted to:
Wichita State University
Gaddis Physical Plant
1845 N. Fairmount,
Campus Box 23
Wichita, Ks. 67260-0023

Delivery Address:
Wichita State University
Gaddis Physical Plant
Central Receiving
4010 E. 17th Street
Wichita, Ks. 67208

4) It is understood and agreed that any agreement entered into shall be of the “open end” type; the vendor shall deliver only such quantities as may be ordered from him; and, the quantities ordered will be only those required by Wichita State University during the agreement period.

Delivery shall be F.O.B. Freight Prepaid and Allowed to the Campus of Wichita State University for orders of ($200.00) or more.

A) All deliveries must be shipped within three (3) working days A.R.O.
B) Sod shall be delivered to various locations at the Campus as requested and directed by the University.
C) All deliveries must be forklift accessible.
D) Orders under $200.00 will be considered a customer pick-up.