

**The below provides a summary of changes to academic policy as updated in the Undergraduate Catalog for the referenced academic year. Items marked “CHANGE” reflect change to policy and/or procedures; where needed, the change is underlined.**

**2021-22 TEXT ADDITION**

**Examinations, para. 4**

Each full-semester course is assigned a slot in the final exam schedule based on the regular meeting day/time of the course. The final exam week includes the Saturday and Monday-Friday after the last day of classes (fall and spring only). Exams offered during finals week must be held during the assigned time on the final exam scheduled for the course.

**2021-22 TEXT ADDITION**

**Dorothy and Bill Cohen Honors College**

High-achieving high school students and current WSU students may apply to join the Dorothy and Bill Cohen Honors College and work toward an honors transcript or diploma distinction. Honors is a different way to do your degree, designed to be measurably broader, deeper or more complex than traditional college-level learning.

Several different Honors curriculum paths comprised of courses that meet general education or major requirements allow you to choose how you earn honors. This means a student in any major can earn an Honors College distinction by taking courses to complete one or more of the Honors curriculum paths.

**2021-22 MODIFIED TEXT**

**Academic Progress**

**Midterm Grade Progress**

Instructors are asked to ensure students have regular grades and feedback on their progress. For full-semester courses, instructors and students should review midterm grades. When grades reflect below average work, students should meet with their instructors and/or college advisors to discuss problems.

**2021-22 SIGNIFICANTLY MODIFIED TEXT**

**Sexual Misconduct, Relationship Violence and Stalking Policies changed to Sexual Harassment, Discrimination and Retaliation for Employees, Students and Visitor Policy**

Wichita State University is committed to providing a workplace and educational environment, as well as other benefits, programs and activities, that are free from discrimination, harassment and retaliation. To ensure compliance with federal and state civil rights laws and regulations, and to affirm its commitment to promoting the goals of fairness and equity in all aspects of the educational program or activity, the University has developed internal policies and procedures that provide a prompt, fair and impartial process for those involved in an allegation of discrimination or harassment on the basis of sex.

Wichita State University Policy prohibits all forms of discrimination on the basis of sex. Sometimes, discrimination involves the exclusion from activities, such as admission, athletics or employment. Other times, discrimination takes the form of harassment, or can encompass sexual harassment, sexual assault, stalking, sexual exploitation, dating violence or domestic violence. When an alleged policy violation is reported, the allegations are subject to resolution using the Formal Grievance Process as determined by the Title IX Coordinator and set forth in WSU Policy 3.06/Sexual Harassment, Discrimination and Retaliation for Employees, Students and Visitors.

Information regarding the university's policies can be found in [3.06/Sexual Harassment, Discrimination and Retaliation for Employees, Students and Visitors](#).

Campus and community resource information can be found at the [Care Team's website](#)<sup>1</sup> or by contacting the Office of Institutional Equity and Compliance at 916-978-3205.

### **2020-21 MODIFIED TEXT**

#### **Withdrawal**

##### **Voluntary Withdrawal (para. 2)**

Students are advised to consult with their course instructors and academic advisor before initiating withdrawal procedures. Partial or complete withdrawals require the student to drop each course via the online system at [myWSU](#)<sup>1</sup>. The Office of the Registrar in Jardine Hall is the office designated to process withdrawals submitted via the online registration system. The office of the dean of each academic college is the office designated to process late withdrawals.

### **2020-21 REMOVED p. 34**

#### **Transcripts**

Removed, "All transcripts sent to or provided to the student are stamped Issued to Student. Some institutions will not accept transcripts that are Issued to Students".

### **2020-21 SIGNIFICANTLY MODIFIED TEXT**

#### **Student Academic Honesty changed to Student Academic Integrity**

A standard of academic integrity, fairly applied to all students, is essential to a learning environment. Students who compromise the integrity of the classroom are subject to disciplinary action by their instructor, their department, their college and/or the university. Violations of classroom standards of academic integrity include, but are not limited to:

1. Plagiarism;
2. Unauthorized use of possession of material or resources;
3. Unauthorized collaboration or consultation;
4. Fabrication, falsification or misrepresentation of information;
5. Academic interference;
6. Unauthorized resubmission;
7. Facilitation of academic misconduct;
8. Bribery;
9. Unauthorized sale, distribution or receipt of academic materials; and
10. Research misconduct.

The Academic Integrity Policy is located online at the [student conduct webpage](#)<sup>1</sup>. Individuals wanting to file an incident report about a student, student group or student organization can [submit a report online](#)<sup>1</sup>.

### **2019-20 CHANGE**

#### **Badge Program**

Enrollment in some badge courses is restricted to nondegree seeking students. Degree-bound students can enroll in certain badge courses that will provide them with additional workplace skills that are in demand by employers.

### **2019-20 MODIFIED TEXT**

#### **Graduate Credit for Undergraduates**

##### **(Senior Rule) para. 1**

Students who wish to earn graduate credit under the senior rule option must apply to the Graduate School for graduate admission and also complete an Application for Senior Rule. The link for the online Graduate School application, as well as the senior rule form itself, are available on the Graduate School's website. Both the application for admissions and the senior rule form are due in the Graduate School no later than two weeks before the semester in which the student intends to enroll under the senior rule option.

### **2019-20 TEXT ADDITION**

#### **Graduate Credit for Undergraduates**

##### **(Senior Rule) para. 3**

Students who fail to maintain a 3.000 will be placed on academic probation when they begin their graduate program. Students placed on academic probation may not be eligible for federally-funded financial aid.

### **2018-19 TEXT ADDITION**

#### **Badge Program**

*Important note for graduate students:* Depending on a graduate program's structure, it is possible that graduate badge credit may not be used in the future for a degree or certificate program. If a badge student later applies for and is admitted to a degree seeking program that does allow badge coursework, all graduate rules with respect to coursework will apply to the badges (e.g. time limits; nonletter graded coursework limits).

### **2018-19 MODIFIED TEXT**

#### **Internships, para. 2**

Not all departments participate in zero credit internships and not all students are eligible to enroll in zero credit, please refer to the requirements webpage (<http://wichita.edu/coop>).

### **2018-19 MODIFIED TEXT**

#### **Course Pending Completion**

An *IP* (in progress) grade is temporarily recorded when a course cannot be completed by the end of the semester of enrollment. At the undergraduate level, only certain approved clinical or similar courses may extend past the end of the semester. If applicable, including at the graduate

level, the grade submitted when the course has been completed replaces all *IP* grades for that course.

**2018-19 MODIFIED TEXT**

**Dorothy and Bill Cohen Honors College, para. 2**

Most honors students start with the Emory Lindquist Honors Scholar track and take one honors general education course, a research seminar, and any 6 additional honors credit hours to earn an honors transcript distinction.

**2018-19 MODIFIED TEXT, UPDATED NUMBER**

**Academic Progress**

**Midterm Grade Reports**

Submitted grades are available electronically to students and their academic advisors the 8<sup>th</sup> week of the semester.

**2018-19 TEXT ADDITION**

**Intra-University Transfers, Probation, Dismissal, Withdrawal**

**Transfers Within the University, para. 1**

Students on academic probation who seek to change major to another academic college must seek the assistance of an advisor in that college.

**2018-19 MODIFIED TEXT, UPDATED NUMBER**

**Probation**

A student on academic probation is limited to a maximum enrollment of 14 credit hours in the fall and spring semesters.

**2018-19 TEXT ADDITION**

**Graduation**

**Requirements for Graduation, para. 13**

All students are required to complete an applied learning or research experience. Each academic department and/or college will specify how the applied learning requirement can be met for its degree programs.

**2018-19 TEXT ADDITION**

**Commencement, Degrees Awarded with Distinction**

**Commencement, para. 2**

Doctoral degree candidates are only eligible to participate in a ceremony after all requirements for their degree have been successfully completed (May or December). Summer Doctoral graduates are not eligible to participate in the preceding May ceremony, but may participate in the following December ceremony.

**2017-18 REMOVED p. 25**

**Certificates**

Removed text prohibiting the use of transfer hours toward certificates.

**2017-18 MODIFIED TEXT p. 25**

### **Certificate, Residency and Badge Programs**

Certificate programs are not eligible for Title IV (federal financial aid) funding unless the certificate is a requirement of the degree program. The exceptions are approved programs of at least one academic year in duration that lead to a certificate and prepare students for gainful employment in a recognized occupation. Approved programs will be designated with disclosure information on the program web page in the applicable academic college.

### **2017-18 SIGNIFICANTLY MODIFIED TEXT p. 35**

#### **Graduate Credit for Undergraduates (Senior Rule)**

Graduate School made significant changes to the senior rule process.

### **2016-17 NEW p. 19**

#### **Badge Program**

Wichita State University's badge program was designed with the working professional in mind so coursework is developed around professional development content and structured in smaller units. In most cases, information is organized into 0.5 credit hours classes (one 0.5 credit hour class equates to one badge) which also makes the workload manageable for someone who works a full-time job. While some badges may be offered in a classroom setting, many are also offered online. In some cases, badges may be applied towards requirements for a degree.

Badges are credit courses that comply with the definition and assignment of credit hour policy and appear on a transcript indicating that academic work was successfully completed. Students will receive a grade of either BG (badge earned) or NBG (no badge earned) when the class ends.

For more information go to [Wichita.edu/WPCE](http://Wichita.edu/WPCE) and click on the Badge Program link.

### **2016-17 TEXT ADDITION p. 21**

#### **Wichita State Online**

Graduate

- Learning and Instructional Design (MEd)

Badges and Certificates

- Tilford Diversity Studies Certificate
- Care of Populations Heal Professions Badge

In consultation with the provost office and council of deans, the following was removed from the catalog:

### **2016-17 REMOVED**

#### **Academic Progress and Recognition**

Absence Letters, Informal Warning and Student Alerts System were removed as ways a student could be notified regarding their academic progress.

### **2016-17 REMOVED**

#### **Administrative Withdrawal**

Reasons for a student being administrative withdrawn were removed. These reasons include: poor attendance, doesn't have appropriate prerequisites, tuition issues, does not make loan payments or violates the provisions of the student responsibility statements in the university catalog.

**2015-16 MODIFIED TEXT p. 20**

**Midwest Student Exchange Program (MSEP)**

At WSU, undergraduate students participating in the Midwest Student Exchange Program:

Fee bills will reflect MSEP tuition rates only after the agreement is signed and returned. **MSEP participation must begin at the time of first admission and enrollment at WSU.**

**2015-16 CHANGE p. 20**

**Internships**

Wichita State University's location in Wichita has allowed it to form strong relationships with public, private and nonprofit organizations that offer a variety of internship opportunities. These positions are an invaluable way for WSU students to gain professional experience to complement the strong academic fundamentals they learn in the classroom. Through the career Development Center, students have an opportunity to earn academic credit for an internship, or enroll in zero credit and have an internship recognized on their academic transcript.

Students who choose academic credit, enroll in specially designated internship courses and work with a faculty advisor from an appropriate department. Academic credit is earned after completing all project requirements assigned by the advisor. Students who enroll in zero credit internships have their internship recognized on their official academic transcript through a transcript notation (no tuition is paid). A transcript notation is earned after completing the zero credit program requirements. Additional information may be found at: [Wichita.edu/internships](http://Wichita.edu/internships).

**2015-16 MODIFIED TEXT p. 20-21**

**Wichita State Online**

Whether seeking a graduate degree, returning to school, planning classes around a busy schedule, or looking to get a degree at Wichita State without relocating from out of state, WSU's online course options can help meet a student's unique education goals.

Wichita State Online facilitates the development and delivery of WSU's a robust selection of online course taught by Shocker faculty and backed by WSU's tradition of excellence.

In addition to hundreds of courses being taught online each semester, including options for completing general education requirements online, WSU has the following fully online programs:

**Undergraduate**

- Associate of Arts
- Bachelor of Business Administration in general business (BBA)
- Bachelor of General Studies (BGS):
  - Aging Studies

- Criminal Justice
- Sociology
- Women Studies
- Field Major (BA):
  - Aging Studies
  - Criminal Justice
  - Women Studies
- Criminal Justice (BS)
- Dental Hygiene degree – completion (BS)
- RN to BSN degree completion (BSN)

#### Graduate

- Aging Studies (MA)
- Criminal Justice (MA)
- Curriculum & Instruction (Med)
- Doctor of Nursing Practice – postmaster’s program (DNP)

Search for online courses at: [Wichita.edu/onlinecourses](http://Wichita.edu/onlinecourses)

Student support and information: [Wichita.edu/online](http://Wichita.edu/online)

Request information at [online@wichita.edu](mailto:online@wichita.edu)

#### **2015-16 NEW p. 21**

##### **Adult Learning**

Whether finishing a degree, changing course to another option or beginning a new path, the Office of Adult Learning is here to help every step of the way. With Services for adult learners, transfer, active duty military, veterans and returning students, and offering hundreds of classes at a variety of days and times, WSU has the tools to help adults succeed.

In the capacity of serving active duty military and veterans, the Director of Adult Learning serves as the point of contact (POC) for inquires pursuant to the Department of Defense Memorandum of Understanding.

Wichita State recognizes that returning adults face a different set of challenges that traditional students when it comes to completing a degree. WSU is here to ensure that returning adults no longer need to sacrifice either commitment in order to fulfill their dreams.

The office of adult learning is located in the Eugene M. Hughes Metropolitan Complex at 29<sup>th</sup> and Oliver near the Metropolitan Complete shuttle shop for convenient access for both current and future adult students. Contact the office of adult learning at (316)978-8325 or on the web at [Wichita.edu/adultlearning](http://Wichita.edu/adultlearning).

#### **2014-15 CHANGE p.11**

##### **Former Students in Inactive Status:**

Students who have completed coursework at Wichita State University, but have not enrolled in the past 24 months, are placed in inactive status. Students are also inactivated due to graduation with a bachelor’s degree.



**2014-15 NEW ADDITION p. 11**

**Military Credit:**

WSU will award credit for military course completions from the Army, Marine Corps, Navy or Coast Guard based on ACE credit recommendations on the Joint Services Transcript. Credit for coursework from the Air Force will be awarded from the Community College of the Air Force Transcript.

**2014-15 CHANGE p. 19**

**Certificate and Residency Programs:**

A cumulative grade point average of at least 2.000 for all courses comprising the certificate program, and no grade below C is required to earn a certificate. Transfer hours are not acceptable for certificate programs. Unless a certificate is awarded as part of a degree program the UG certificate programs are not eligible for federal financial aid as they are not gainful employment programs. New undergraduate certificate programs at WSU are: Stage Management in the College of Fine Arts, and Human Factors Psychology and Tilford Diversity Studies in the College of Liberal Arts & Sciences.

**2014-15 CHANGE p. 24**

**Incomplete grade:**

When the student completes the work by the extension date, the faculty member must submit an online change of grade request to assign an appropriate grade.

**2014-15 MODIFIED TEXT p.25**

**Departmental/College Honors:**

Some departments and colleges at WSU offer students the opportunity to receive departmental/college honors through their major. Departmental/college honors tracks are currently offered in: aerospace engineering, communication sciences and disorders, modern and classical languages and literatures, mathematics, political science and psychology (under development). Students who complete all requirements for department/college honors receive a diploma designation. Up to 3 honors credits counted toward the student's major may be counted toward the minor in university honors.

**2014-15 CHANGE p.26-27**

**Requirements for Graduation/Double Major:**

Students must meet with advisors in each program department before claiming a minor or major in more than one degree program. The same hours can be used to meet the requirements of more than one major or minor or combination thereof-with conditions: at least 12 hours unduplicated credits must be completed in each major and at least 3 hours unduplicated credits completed in each minor. Approved WSU exchange or study abroad program credit is counted as WSU credit for the 24 of last 30 or 50 of last 60 rules.

**2014-15 CHANGE p.27**

**Second Bachelor's Degree from Wichita State:**

Students must comply with the policies regarding duplicate use of coursework outlined in the section on double majors.



**2014-15 NEW p. 47-50**

**Honors College:**

Emory Lindquist Honors Program is replaced by the new Honors College which is now the 7<sup>th</sup> college within Wichita State University. Advisors should become familiar with the policies and opportunities in the new college.

**2013-14 MODIFIED TEXT p. 18**

**General Education Program Requirements**

Student must take at least one I&P course and at least one further study course for total of three courses between I&P and further study; the three courses must be distributed over at least two different divisions.

**2013-14 NEW ADDITION p. 24**

**Credit Hour Defined**

A *credit hour* is a measure of graduate or undergraduate academic work represented in intended learning outcomes and verified by evidence of student achievement that reasonably approximates not less than one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work for each week of instructional time for approximately 15 weeks for one semester, or an equivalent amount of work over a different amount of time. A class hour at Wichita State University is typically 50 minutes.

**2013-14 CHANGE p. 25-26**

**Repeat Policy**

A student may repeat any number of courses necessary (no longer limited to five courses). Student may only attempt courses up to 3 times each for repeat/replacement purposes. Students that take a course more than 3 times will have grades averaged.

**2013-14 CHANGE p. 31**

**Requirements for Graduation**

All students must file an online Application for Degree instead of a hard copy.

**2012-13 NEW ADDITION p. 26**

**GradesFirst—Academic Early Alert**

WSU cares about student success. For this reason, WSU has implemented an academic early alert system. Under this system, called GradesFirst, instructors provide feedback on students who appear to be struggling early in the semester, and WSU staff members reach out to the students to provide any assistance that may be needed to help get them back on track academically. Students who are contacted by GradesFirst advisers are encouraged to take full advantage of the help offered.

**2012-13 CHANGE p. 28**

**(added new content under grading system) not in 2011-12 catalog.**

**Course Pending Completion.** An IP (in progress) grade is temporarily recorded when a course does not have to be completed by the end of the semester of enrollment. The grade submitted when the course has been completed replaces all IP grades for that course. This applies to courses such as Special Projects, Special Topics, Research and Thesis, as specified by the departments.

**2012-2013 ADDED TO COPY p. 12**

**Academic Advising**

Students new to the university are required to see an academic adviser before they will be allowed to register for classes for the first two semesters. Certain colleges and departments have additional advising requirements as well.

**2012-13 CHANGE p. 25**

**Incomplete**

A student who receives an incomplete has one calendar year from the end of the original semester to complete it. The faculty member may assign a default grade, other than the “I”. The default grade will become the grade of record if coursework is not completed by the extension date. If the faculty member does not assign a default grade, the “I” will revert to an “F”. In previous catalogs, the student had to complete the “I” by the end of the next semester he/she enrolled (summer excluded) or the “I” reverted automatically to a grade of “F”.

**2011-12 NEW ADDITION p.32**

**Inter-College Double Major**

An inter-college double major allows a student to complete an academic degree and major in one of the professional colleges (Barton School of Business, College of Education, College of Engineering, College of Fine Arts, College of Health Professions) along with a major in the College of Liberal Arts and Sciences. The following criteria and policies apply:

1. The student’s professional college will be their *primary* college and LAS will be their *secondary* college.
2. The established degree requirements for each major must be completed; but for the inter-college double major individual courses can be used to satisfy the major requirements of more than one major.

3. Students must complete all graduation requirements (general education, core courses, college required courses) within their primary college, but are not required to complete all the graduation requirements of their secondary college.
4. The diploma will be awarded by the student's primary college. The academic department within the student's secondary college must verify that the student has satisfied the requirements of their major.
5. The student's academic transcript will indicate both majors.

**2011-12 ADDED TO COPY p. 18**

**Senior Citizen Fee Waiver**

Course prerequisites apply to senior citizens as well as other students. People wishing to enroll under this program in courses numbered 800 and above must first obtain the written permission of the instructor.

**2011-12 CHANGE p. 11**

**Transfer Credit**

Transfer Credit from Nonaccredited institutions: Effective Fall 2011, WSU will no longer accept and post transfer credit for students who have completed postsecondary courses at institutions that are not accredited by one of the major regional accrediting bodies. In prior years student took 30 hours and then could have credit posted.

**2011-12 CHANGE p. 12**

**Shocker Connection: Orientation**

Degree-bound Students. Because orientation and educational planning are not preludes to education, but rather part of college education itself, "all new students, regardless of the number of credit hours already earned," are required to complete Shocker Connection: Advising and Registration.

**2011-2012 MODIFIED TEXT p. 26**

**Global Learning**

Courses so identified incorporate global learning, which means WSU students have the opportunity to learn collaboratively with students, professors and experts at overseas universities, institutions and businesses via Internet resources such as Video conferencing, threaded discussions, blogs, and chat sessions. The focus of such activities is on the development of intercultural communication and collaboration competence. The Third Place Learning environment (<http://thirdplacelearning.ning.com/>) and the Perspective Sharing Perspective Taking (PSPT) online roleplay simulation (<http://perspectives-simulator.com/>) are used in some of the global learning courses. These courses help prepare students to live in an increasingly interconnected, diverse, and interdependent world.