

## EXPLANATION OF TRANSCRIPTS

- I. Wichita State University (WSU) was founded as Fairmount College in 1895, and was operated by the Congregational Church until 1926, when it became the Municipal University of Wichita. It officially entered the state system of higher education in 1964. Wichita State is accredited by the Higher Learning Commission; specific academic programs also are accredited by various professional organizations.
- II. Each calendar year consists of two semesters and one summer session. A "credit hour" is a measure of graduate or undergraduate academic work represented in intended learning outcomes and verified by evidence of student achievement that reasonably approximates one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work for each week of instructional time for approximately fifteen weeks for one semester, or an equivalent amount of work over a different amount of time.
- III. All courses in which the student was still enrolled after the add/drop period are listed. Transfer work is listed by institution with full course details. Acceptance of credit does not necessarily mean that it counts toward a student's degree program at WSU.

### IV. GRADING SYSTEM

<b>A</b> = Excellent	<b>W or WD</b> = Withdrawn
<b>B</b> = Good	<b>AU</b> = Audit
<b>C</b> = Satisfactory	<b>NGS</b> = No grade submitted
<b>D</b> = Unsatisfactory	<b>CRE</b> = Credit by examination or by credentials
<b>F or WF</b> = Failure or Withdrawn Failing	<b>IP</b> = In-Progress; completion not required in one semester
<b>P</b> = Passing work (B, C, or D); credit given, no grade points	<b>I</b> = Incomplete
<b>CR</b> = Credit (A, B, or C); credit given; no grade points	<b>BG</b> = Badge (A, B, or C); credit given; no grade points
<b>NCR</b> = No credit (D or F); no credit given; no grade points (does not necessarily imply failure)	<b>NBG</b> = No Badge (D or F); no credit given; no grade points (does not necessarily imply failure)
<b>S</b> = Satisfactory (A, B, or C); credit given; no grade points	
<b>U</b> = Unsatisfactory (D or F); no credit given; no grade points	

P, CRE, CR, BG, and S hours (earned hours without grade points) do not count in computation of Grade Point Average (GPA) but are included with overall hours earned. **Plus/minus grading began Fall 2009 - see "Grade Points" below.**

**ACADEMIC STANDING:** Academic Probation, Probation Continued, Academic Dismissal - reflects the academic regulations and standards of the institution.

### V. GRADE POINTS and GRADE POINT AVERAGE:

Grade points are assigned for each hour of work according to the grade attained as follows:

A = 4.000 points	B+ = 3.300 points	C+ = 2.300 points	D+ = 1.300 points	F = 0 points
A- = 3.700 points	B = 3.000 points	C = 2.000 points	D = 1.000 point	
	B- = 2.700 points	C- = 1.700 points	D- = 0.700 point	

AU, BG, NBG, I, IP, W, WD, WF, CRE, CR, NCR, S, U, P = no points

The GPA is computed by dividing the total number of credit points by the total number of semester hours completed for which regular letter grades (A, B, C, D, F) are assigned. GPA's are calculated and applied to three decimal places (truncated) although only two decimal places print on the transcript.

### VI. Z GRADES and REPEATS:

#### REMARKS (R) COLUMN CODING - USUALLY FOR REPEATED COURSES:

- E = This grade and hours are *excluded* from GPA calculations and earned hours.  
I = This grade and hours are *included* in GPA calculations and earned hours.  
A = This grade and hours are *included* in GPA calculations but *not* in earned hours.

### VII. TOTALS:

Three sets of totals are listed at the end of each record: WSU, Transfer, and Overall. Totals include only hours and grade points for coursework taken at the level indicated on the transcript.

### VIII. UNDERGRADUATE HONORS

- Semester: Dean's List: Students enrolled in 12 or more hours of graded work who achieve a 3.500 or higher GPA (began Spring 1980).  
Academic Commendation: Students enrolled in 6-11 hours of graded work who achieve a 3.500 or higher GPA (began Fall 1988).
- Graduation: Degrees are conferred with distinction based upon the student achieving the minimum standard in both the overall and WSU grade point averages: *Cum Laude*: 3.250-3.549      *Magna Cum Laude*: 3.550-3.899      *Summa Cum Laude*: 3.900-4.000

### IX. COURSE NUMBERS and ACADEMIC LEVEL BEGINNING SEPTEMBER 1974

- 99 or below Not acceptable for credit in a baccalaureate college.  
100 - 299 Primarily for freshmen and sophomores but students from other classes may be admitted for lower-division undergraduate credit.  
300 - 499 Primarily for juniors and seniors. Freshmen and sophomores may also be admitted if they satisfy course prerequisites.  
100 - 499 Undergraduate credit only.  
500 - 699 Primarily for juniors and seniors, but graduate students may also receive credit for these courses.  
700 - 799 Primarily for graduate students, but undergraduate students may be admitted if they meet course prerequisites.  
500 - 799 Undergraduate or graduate credit.  
800 - 999 Only for students who have been admitted to a degree program in the Graduate School. Graduate credit only.

### X. APPLIED LEARNING:

Experiential and applied learning is an integral part of a Wichita State education. For more details on the applied learning requirements for each academic program, see the appropriate catalog at [wichita.edu/catalog](http://wichita.edu/catalog).

### XI. OFFICIAL TRANSCRIPTS:

An official transcript is one which carries the signature of the University Registrar, Gina D. Crabtree, and which includes the University seal in the center and the current date issued. Transcripts from other institutions, if needed, must be obtained directly from the previous institution.

### XII. ELECTRONIC PDF TRANSCRIPTS

A PDF transcript transmitted electronically includes an additional page called E-Transcript Information for Wichita State University that explains authentication.