Transition Semester Request Form

Wichita State University

___________________________
College/School

Student Name _____________________________  myWSU ID _________________
Street ____________________________________  Email ______________________
City _________________ State ____ Zip________  Day Phone __________________

I hereby request that my ______________ semester, 20___, be declared a Transition
Semester. I have read and believe that I understand the catalog regulations for Transition
Semester as printed on the reverse side of this form.

_______________________________ _______________
Student Signature  Date

Advisor Verification of Eligibility:  ____________________________________

Advisor Signature

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<th>Sem. No.</th>
<th>Semester</th>
<th>Graded Hours</th>
<th>GPA</th>
<th>Comments</th>
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Based on your grade report for ______________ semester, 20___, your
request for Transition Semester is APPROVED.

____________________    __________
Dean or Designee  Date

Recorded by Registrar’s Records Office  Date

Distribution: Copy to student and college;
send this original to Registrar’s Office,
Box  58.

09/19
Catalog Requirements for Transition Semester

To accommodate students in their adjustment to college standards, they may be eligible for a special transition semester. The transition semester is a student’s first regular semester at Wichita State regardless of the number of hours attempted (summer session excluded). Students who have enrolled at another institution of higher learning in a regular term (summer term excluded) before enrolling at Wichita State are not entitled to a transition semester at WSU.

The processing of a transition semester results in grades of A, B, and C being changed to Credit (Cr), and grades of D and F being changed to No Credit (NCr). These designations have no impact on the student’s grade point average. College level courses (numbered 100 and above) with a grade of Cr may count toward graduation.

Students must meet the following requirements to be granted a transition semester:

1. The grade point average for their first regular semester must be below 2.000;

2. Their next semester of enrollment must be at WSU and they must complete at least 6 graded hours with a 2.000 or higher grade point average. Graded hours do not include courses taken for Audit (Au), Credit (Cr), or Satisfactory (S); and

3. By the end of their fourth regular semester (fall or spring), students must complete a form in their college/advising center office requesting a transition semester.

Students who fail to meet these requirements will not be awarded a transition semester and will be subject to the appropriate probation or dismissal standards.