Tips & Helpful Information

Quick look at Banner 9 Student Registration.

1. **CLICK SUBMIT** – After adding classes to schedule, click **SUBMIT** to complete registration of class.
2. **Print or email Schedule** – Under **Schedule Options Tab**, the email & print icons are located in upper right corner.
3. **View Class Details** - Click on the underlined class name to view instructional method, course description, & more.
4. **Schedule Details Tab** – View course details such as instructional method, waitlist position, part of term, & more.
5. **View Registered & Max hours** - Number of hours currently registered and maximum allowed listed.
6. **Conditional Add and Drop** – Check box to drop a course on the ‘condition’ that a new course is added without error.
7. **Click WSU Logo** to return to the Registration Landing Page.

Find Classes – Course Search

1. **Enter and Select** multiple search Criteria
2. **Advanced Search** to expand search criteria options
3. **Select Class by CRN** using the **Enter CRN Tab**