University Staff Senate

September 21, 2021 | 3:30pm-5:00pm | RSC 142/Zoom

1. **Call to Order + Wins, News, Shoutouts**
   1. Senators: Gabriel Fonseca, Kayla Jasso, Denise Gimlin, Kennedy Rogers, Angela Linder, Randy Sessions, Trish Gandu, Ellen Abby, Krissy Archambeau, Amy Belden, Naquela Pack, Rachel Tuck, Erin Shields, Jason Bosch, Katie Austin, Carrie Henderson, Ali Levine, Marissa Kouns, Kendra Nguyen, Jessica Walles, Johny Buchanan-Spachek, Sara Rue, Angela Aubrey, Gretchen Holthaus, Teresa Moore, Jessica Pierpoint, Quang Nguyen, Jeswin Joseph
   2. Guests: Anne Marie Brown, Hannah Rich, Jennifer Snyder, Rebecca Reiling, Scott Hankins, Lauren Wilson
2. **Shared Governance Activities**
   1. Re-Integration Meeting + COVID Operations Group
      1. Vaccination incentive campaign: First shot by Sept 17, 2nd shot and records loaded into the portal by Oct 8 for new incentive program.  Full list will be submitted to Lois Tatro to apply the $250 award to qualified students.
      2. Metroplex is doing drive up testing.  189 done this past Monday.
      3. Still seeking clarification on the Biden administration’s executive order regarding mandatory vaccines for federal contractors.
   2. Parking and Transportation Advisory Board
      1. No updates
   3. Shared Governance Visioning Team
      1. Work of this Team has completed.
   4. President’s Inauguration Planning Committee
      1. Invites have gone out.
   5. University Space Utilization Committee
      1. No updates
   6. Faculty/Staff Holiday Celebration Steering Committee
      1. Angie is serving on this Committee and asked for feedback on date and time options. Senate suggested that Dec. 3rd or Dec. 10th from 2:30pm-5pm to accommodate second shift
3. **Old Business**
   1. Continued Conversations of Annual Evaluation of Staff
      1. Further concerns?
         1. Suggestion to use co-manager function to evaluate staff
         2. Available a repercussion for leaders who do not do it
         3. Re-evaluate Shocker Proud and change to position descriptions
      2. Plan moving forward
         1. Gabriel shared that Sen Exec will discuss with HR to see what's possible and may then request a Senate committee to further discuss and provide recommendations for full Senate's consideration.
4. **Discussion and New Business** 
   1. Feedback Survey Plan: Are there campus specific issues we want to get feedback on? SenEx had brief discussions on doing a survey to staff and asked Senate for feedback on possible topics.
      1. Review of COVID policies
      2. Diversity and Inclusion
      3. If any more, please send to Gabriel via email
   2. University Town Hall Topics
      1. Enrollment Numbers
      2. Winter Shutdown
      3. Campus Safety
      4. Flexible Work Arrangements
      5. If any more, please send to Gabriel via email
   3. **Action:** Awards and Recognition Committee recommends combining the 3 USS & 3 UP nominations into 4 Staff Senate Nominations for the President’s Distinguished Service Award, with a 5th nomination being for the Wayne Carlisle Distinguished Service Award
      1. **Chair Belden presented the recommendation to the Senate.**
      2. **Following light discussion, all in support, Johny moved to approve, seconded by Matt.**
      3. **Motion passed via verbal vote by Senators with unanimous support.**
   4. **Action:** Awards and Recognition Committee recommends modifying the UP requirement for the Wayne Carlisle Distinguished Service Award to either a UP or USS Staff requirement to reflect the combined Staff Senate
      1. **Chair Belden presented the recommendation to the Senate.**
      2. **Following light discussion, all in support, Katie moved to approve, seconded by Matt.**
      3. **Motion passed via verbal vote by Senators with unanimous support.**
5. **Senate Committee Updates**
   1. Communications and Website
      1. Working on plan for Spring KBOR survey
   2. Awards and Recognition
      1. Pushing nomination deadline to November, planning to share updates, and expand outreach for awards
   3. Professional Development and Service
      1. On track for upcoming Support the Shocker Locker event running through October 15th. Payroll deduction is not available at this time, but one-time or automatic, monthly donations to the Shocker Support Locker should be available through their website via a check or credit card payment. That link will be shared in the WSU Today announcement if you would like to make a monetary donation.
   4. Elections
      1. No updates
   5. Policy Review
      1. No updates
   6. Executive
      1. Updates shared earlier in the meeting and reflection in earlier notes.
6. **Campus/University Business Updates & Discussions**
   1. Academic Operations Council
      1. No updates
   2. Budget Advisory Committee
      1. No updates
   3. Human Resources
      1. No updates
   4. Legislative Update + KBOR Briefing
      1. KBOR approved Mill Levy
      2. Approved changes to Executive Security Committee
      3. Approved enhancements to Parental Leave
      4. Approved 2 new degrees
   5. Parking Appeals + Traffic Appeals
      1. No updates
   6. President’s Meeting + President’s Executive Team
      1. All members of Provost search Committee selected, RFP for search firm being approved
      2. Alumni Association Awards are open
      3. University Village RFP being drafted and approved
   7. RSC Board of Directors
      1. No updates
   8. UPS/USS President’s Council (KBOR)
      1. Notes attached
   9. Student Government Association
      1. No updates
   10. Faculty Senate
       1. No updates
7. **Adjourn/Upcoming Meetings and Events**