University Staff Senate

June 20, 2023 | 3:30pm-5:00pm | RSC 142 – Harvest Room

**Senators in Attendance:** Denise Gimlin, Jason Bosch, Amy Belden, Marissa Kouns, Matt Houston, William Fulls, Vicki Forbes, Ali Levine, Anne Marie Brown, Sara Rue, Rachel Tuck, Jessica Pierpoint, Kendra Nguyen, Cheryl Miller, Carrie Henderson, Janeshia Wilson, Erin Shields, Pamela O’Neal, Johnetta Buchanan-Spachek

**Senators not in Attendance:** Alysa Janner, Randy Sessions, Amy McClintock, Carrie Wyatt, Stacy Salters, Jennifer Nicholson, Naquela Pack, Katie Austin, Jeswin Chankaramangalam, Lisa Clancy

**Guests:** Angela Linder,Krissy Archambeau. Courtney Lockhart, Sheldon Johnson, Mia Hennen, Jacob Mendez, Rhenee Swink, Wendy Brooking, Julie Robinson, Lindsay Pletcher, Nathan Johnson, Emily Martin

1. **Call to Order**
	1. Minutes approval process – Electronic
	2. Committee Reports/Updates – Submitted in Advance
2. **New Business**
	1. President’s Comments
		1. Denise thanked the senate for a great year with many accomplishments and progress.
			1. Looking back on accomplishments and to be proud of such as the Shocker Support Locker, Backpack and school supplies drive, the Docking Survey and development of recommendations, and the announcement of Jessica Pierpoint’s Senate baby.
		2. Jason Bosch remarks
			1. Thank you to Denise for her leadership and role model this past year as president.
			2. Senate gavel presented to Denise in honor of her leadership.
			3. Senator comments were read to Denise.
		3. Senate Awards:
			1. Committee of the Year: Professional Development Committee
				1. Committee Members include: Naquela Pack, Vicki Forbes, Kennedy Rogers, Katie Austin, Theresa Moore, Sara Rue, Anne Marie Brown
			2. Rising Star Award: Naquela Pack
			3. Outstanding Achievement Award: Ali Levine
	2. Welcome New Senators
		1. Exempt: Lyndsey Pletcher, Kennedy Rogers, Krissy Archambeau, Courtney Lockhart, Emily Martin, Jacob Mendez,
		2. Non-Exempt: Matthew Houston, Wendy Brooking, Marissa Kouns, Amy McClintock, Nathaniel Johnson, Jessica Pierpoint, Johny Buchanan-Spachek, Akeila Wilson, Rhenee Swink
	3. Senate Committee Chair Information
		1. Awards and Recognition – Nominations and planning for WSU service awards, review the nominations, and make recommendations.
		2. Communications and Website – Updates and manages the senate website, senator bios, documents, constituent lists, email notifications (summary), meeting announcements to WSU Today,
		3. Elections – Works closely with ITS for senate election events: nominations, bios, voting, acceptance, communications to senators and newly elected senators.
		4. Policy Review Committee – Reviewed policies and provided comments. Recommended changes and corrections. Tied to shared governance and works closely with university administration on changes to policies and new policies.
		5. Professional Development & Service Committee – Develop ideas for staff to have service opportunities across campus. Hosts events such as Stock the Shocker Locker, Community events (Open Streets, school supplies drive for Shocker Neighborhood)
		6. Parking & Traffic Appeals Committee – Review appeals for parking and discuss approvals/denials.
		7. For more information, see the descriptions on the Senate website: <https://www.wichita.edu/services/staffsenate/>
	4. Installation of new President
		1. Jason Bosch was sworn in as new senate president for 2023-2024.
		2. Jason Bosch has accepted the duties and responsibility of the senate president.
	5. Appointment of At-Large Senators for 2023-2025 terms
		1. Angela Linder, Kendra Nguyen, Naquela Pack, Sara Rue
	6. Executive Team Roles
		* 1. President
			2. Past President
			3. Vice President
			4. President Elect
			5. Secretary
			6. USS Representative
		1. Nominations for executive team will be sent out to current and new senators from Amy Belden. Contact Amy directly if you want to nominate someone or yourself. The nominations will be confirmed by Amy and then voting will begin on July 10 with 1 week to vote. Announcement will be determined.
	7. PET Summary/goals
		1. PET Retreat in June
			1. Equity, access, and economic prosperity
			2. Student Success and Persistence – priority, NISS recommendation
				1. Graduation Rates
				2. New enrollment and retention
				3. Underserved Students: First Gen and Low Income, Underrepresented
			3. Wichita Biomedical Campus
				1. Collaborative effort between WSU, KU, WSU Tech, area hospitals and medical providers.
	8. Calendar invites have been sent for the 2023-2024 Senate meetings. Next meeting is July 25th. For July meeting, think about 1-2 items for senate to focus on for this next year.
3. Questions:
	1. Bathroom signs are being changed to be gender neutral in single-stall bathrooms. Staff have been unaware of these changes. Any information regarding this change?
		1. This is from a passed law – Senate bill 180 potentially. There is discussion, but not enough information about this and future changes.
		2. Information will be shared as received.
4. **Old Business/Reminders**
	1. Update on Senate recommendations
		1. Recommendations were reviewed and it seemed like there are some opportunities that are do-able. Werner and Vicki are reviewing these opportunities for consideration.
		2. President has identified small pools of money that can be used for professional development. We do not know the amounts, but this is being worked on by the Professional Development team in HR.
5. **Committee Updates - provided in advance**
	1. **Senate Committees**
		1. **Awards and Recognition**
			1. No Updates
		2. **Communication and Website**
			1. No Updates
		3. **Elections**
			1. At-large Senator positions for 2023-2025 term were confirmed:
				1. Angela Linder
				2. Kendra Nguyen
				3. Naquela Pack
				4. Sara Rue
			2. Nominations are open for the 2023-2024 Executive Positions (below). Please email nominations to amy.belden@wichita.edu by June 28th. Voting for Exec Positions will be the week of July 10th.
				1. Staff Senate President Elect
				2. Vice President
				3. Secretary
				4. USS Representative
			3. Amy would like to give a HUGE thank you to the Elections Committee for all their help!
		4. **Policy Review**
			1. Currently reviewing Policy 20.19 – Driving State Vehicles
		5. **Professional Development and Service**
			1. No Updates
	2. **Campus/University Business Meeting Updates – provided in advance**
		1. **AOC (Academic Operations Council)**
			1. No updates
		2. **Budget Advisory Committee**
			1. No updates
		3. **Human Resources Meeting (Joint with Faculty Senate Reps)**
			1. FY24 Pay Cycle update:
				1. 50+ emails went out to leaders on the 9th showing what increases would be (three goals for this year – Correct PIR, Get people to the minimum of their pay range, and a 2.5% across-the-board raise). Leaders were asked to share this information downward, ultimately to employees by June 23rd.
				2. Summary statements will be sent to employees by the end of the month that will show what their total increase was and what their new salary will be, but it will not include the detail of what the increases covered. That information was supposed to have been shared by the leader.
			2. Update on the Breastfeeding Support Award
				1. Have received the window decals and table tents to be distributed across campus. This process will be undertaken throughout the coming months.
				2. No progress yet on the policy updates and website updates due to conflicting priorities (pay cycle update had to take priority)
			3. Denise brought up a concern voiced by a constituent about the lack of on-campus advertising for staff positions and how it would benefit the applicant pool if the positions, especially those requiring an internal candidate, were advertised regularly in the WSU Today.
				1. Sheryl Propst is over the Talent Acquisition area in HR and will look into this. Since there are a lot of positions open and limited space in the WSU Today, they will look into adding a question in the search process for the chair to indicate whether they want to have the position listed in WSU Today.
				2. New system for talent acquisition will have an auto-share feature that will send the info to social media – they will look into whether it can also share to the editors of the WSU Today. They will follow up in the future.
			4. Discussions are ongoing relative to the items we sent forward as recommendations from the Senate.
		4. **KBOR Briefing**
			1. Approved the request to amend the Capital Improvement plan for the Woodman Interior Remodel Project
			2. Approved the request to amend the Capital Improvement plan/Revised program statement for HAMR building (to be built across from the Smart Factory)
			3. Went over the campus master plan
			4. KBOR looking at a free application week for UGs in October. WSU is considering not requiring an UG app fee at all, but would need to determine how to pay for the things the application fee income pays for currently.
			5. Approved request to change the name of the MS in Mathematical Foundations in Data Analytics to MS in Mathematical Data Science
			6. Presented the proposed Tuition increase (asking for 5.9% increase). Seemed to be well received, so we are hopeful that it will be approved.
			7. Update from this month’s KBOR meeting has been rescheduled until mid-July – but we do know that the 5.9% increase has been approved.
		5. [**Legislative Update**](https://www.wichita.edu/administration/government_relations/updates.php)
			1. Governor approved the K-12 budget BUT line-item vetoed a provision that would adjust the funding formula for K-12 institutions. She wanted to keep funding at the level it is now, the provision would base the funding on the last census year data rather than on the standard two year average. Attorney General is reviewing her veto to see if she actually has the ability to veto in this manner, which may take some time.
			2. Governor Kelly also vetoed the $5m the legislature proposed to remove from the Comp Grant (money for need-based aid) to reallocate to private institutions
			3. In news from KBOR – we received another $15m from Kansas Department of Aging and Disability Services for the Health Sciences Campus
		6. **President One-on-One**
			1. The President has reviewed the recommendations we sent forward and will be working with Werner and HR to determine which recommendations they will be able to work on.
			2. They have identified a small pocket of funds for professional development.
			3. Discussed PET retreat that incoming President Jason Bosch attended; Jason will present info from that retreat.
		7. **RSC Board of Directors**
			1. No Updates
		8. **Traffic and Parking Appeals**
			1. Will conclude the 2023 year for Parking Appeals on June 30th. TO date they have processed 1,590 appeals (!!!)
		9. **UPS/USS President’s Council (KBOR)**
			1. No meeting held since March
		10. **VP of Finance & Administration One-on-One**
			1. VP Golling will be working with Vicki Whisenhant on determining which of our recommendations will be able to be implemented.
				1. He felt that some movement could be made in the area of parking (using it as a reward for years of service and/or Distinguished Service). Has to look at this more closely as the income from parking fees pays for many things, including the parking garage, salaries for parking personnel, maintenance for the parking lots, etc.
		11. **PET & Constituent Heads**
			1. PET Retreat held in early June; Incoming President Jason Bosch attended and will present information from the retreat.
6. **As May Arise**
7. **Upcoming Meetings/Events**
	1. Nominations are open for Senate Executive Positions – see details above
		1. Nominations due by June 28th
		2. Voting will begin the week of July 10th
	2. Next Senate meeting – TBD
	3. Check the [Events Calendar](https://www.wichita.edu/calendar/index.php?com=searchresult) for upcoming events on campus