**Brian A. Phish**

1845 Pine Street, Apt. C | Wichita KS 67214

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**EDUCATION**

Bachelor of Business Administration, Accounting May 20XX

Wichita State University, Wichita, KS GPA 3.7/4.0

CPA Eligible Dec 20XX Accounting GPA: 3.8/4.0

* Barton Leadership Award for *outstanding participation and leadership in undergraduate class*
* Vice President, Beta Alpha Psi
* Chairman, Finance Committee, WSU Student Government Association

**EXPERIENCE**

**Accounting Internship** August 20XX - Present

*Allen, Gibbs & Houlik, Wichita, KS*

* Focused on developing the skills necessary to service and maintain client accounts through working side-by-side with a successful branch office manager
* Coordinated all income statement and balance sheet analysis, cash flow analysis, budgeting and forecasting for all current interns at branch

**Summer Intern**Summer 20XX

*Associated Partners, Hutchinson, KS*

* Assisted with income statement and balance sheet analysis, cash flow analysis, budgeting, forecasting and more
* Learned about aspects of the online brokerage business, working closely with experienced stockbrokers to complete general administrative and operational duties, as well as special projects as needed

**Economic Development Intern** September 20XX - May20XX

*Sunset Associates, Wichita, KS*

* Demonstrated a solid grasp of business concepts, realistic judgment and quantitative and critical thinking skills
* Maintained data integrity and accuracy and used data to identify and solve problems
* Planned, organized and prioritized multiple tasks within a defined time period
* Modeled and displayed leadership (integrity, drive, courage and initiative) in personal and professional experiences

**SKILLS AND HONORS**

* Member, College Society of Honors; Merit Award Winner
* Member, Young Professionals of Wichita; Team Leader of Special Events
* Proficient in Microsoft Office, Adobe Programs, QuickBooks, InDesign, Excel and Access

**COMPUTER SKILLS**

* Microsoft Word, Excel, PowerPoint, Adobe products and Quickbooks