**Wu Shock** Wichita, KS (316) 555-5555 | name@shockers.wichita.edu | linkedin.com/in/name

**EDUCATION**

**Bachelor of Science in Sport Management**  May 20XX

*Wichita State University, Wichita, KS*

**Diploma**  May 20XX

*Wichita West High School, Wichita, KS*

**WORK EXPERIENCE**

**Lunch Crew,** July 20XX- Present

Pizza Hut, Wichita, KS

* Demonstrated exceptional customer service skills, resulting in a 95% satisfaction rate from customers surveyed.
* Increased efficiency of pizza preparation by implementing new processes and procedures.
* Consistently maintained a clean and organized work area, resulting in a 10% increase in customer compliments on store cleanliness.
* Communicated with a team of 10 people, managing orders and customer requests.

**Lifeguard,** May 20XX- August 20XX

Camp Washington, Junction City, Kansas

* Monitored pool areas and provided safety supervision to ensure the safety of all patrons.
* Conducted regular safety checks of pool equipment and facilities, identifying, and reporting any potential hazards or maintenance needs.
* Assisted with the organization and execution of swim lessons and other aquatic programs, ensuring a high level of customer satisfaction.

**ACTIVITIES**

**Staff Member,** 20XX-20XX

 West High journalism

* Researched and wrote articles for the school newspaper, covering a range of topics from school events to local news.
* Conducted interviews with students, faculty, and community members to gather information for articles.

 **Publicity Chair** Spring 20XX

 Students Against Driving Drunk

* Created and executed publicity campaigns to promote club events and activities through various channels, such as social media, flyers, posters, and email newsletters.
* Collaborated with other club members to develop content for publicity materials, including event descriptions, graphics, and photos.

**SKILLS**

 Microsoft Word, Excel, PowerPoint