

# Services for Military Personnel

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Wichita State University is committed to making the extra effort to accommodate the mobile lifestyle in which service members pursue their educational goals. WSU will do what it can to respond to the reasonable needs of military students within the guidelines of University policies and procedures governing the awarding of credit and the granting of degrees.

## Getting Started

The Office of Admissions is your first stop in the process of attending Wichita State. Here are your steps to getting admitted:

### Office of Admissions

- Apply for admission at [wichita.edu/apply](http://wichita.edu/apply). We'll need a completed application, \$40 non-refundable application fee, and official copies of all transcripts.
- Send in official transcripts to the Office of Admissions. Below is our official contact information for sending in transcripts along with some other resources for requesting military transcripts:
  - *Request for transcripts to be sent to:*  
Wichita State University  
Office of Admissions  
1845 Fairmount Box 124  
Wichita, KS 67260-0124  
[Admissions@wichita.edu](mailto:Admissions@wichita.edu)
  - *Joint Services transcript*  
Army, Coast Guard, Marine Corps, and Navy:  
Active duty, reserve and veterans can set up an account to request an official transcript.  
<https://jst.doded.mil>
  - *Community College of the Air Force transcript*  
Go to the Air University website to access the transcript request form or to complete this process online.  
[www.airuniversity.af.mil](http://www.airuniversity.af.mil)
  - *Request for DANTES*  
Use the Service Member section of the DANTES website for directions on how to request a transcript.  
[www.dantes.doded.mil](http://www.dantes.doded.mil)

### Admissions

- Chad Steinkamp, assistant director of admissions  
Marcus Welcome Center  
(316) 978-5405  
[chad.steinkamp@wichita.edu](mailto:chad.steinkamp@wichita.edu)  
If you have any questions regarding the admissions requirements or process, please contact Chad.

## Using Your VA Education Benefits

The VA Education Benefits Office provides information on VA education benefit programs and is responsible for certifying the enrollment and changes in enrollment of eligible students to the VA Regional Office in St. Louis.

### Veterans Services Office

- Choose which Chapter of the GI Bill® you will use.
    - Ch. 1606: Montgomery GI Bill - Selected Reserve
    - Ch. 1607: Reserve Educational Assistance Program
    - Ch. 30: Montgomery GI Bill - Active Duty
    - Ch. 33: Post 9/11 GI Bill
    - Ch. 33: Post-9/11 Transfer of Entitlement (TOE) GI Bill
    - Ch. 35: Survivors and Dependents Educational Assistance Program
  - Apply for the GI Bill by doing one of the following (online preferred):
    - Apply online at [benefits.va.gov/gibill/](http://benefits.va.gov/gibill/)
    - Use one of the following VA forms:
      - Servicemember/ Veteran: 22-1990
      - Post-9/11 Transfer of Entitlement: 22-1990e
      - Survivor (Ch. 35): 22-5490
    - Items to submit to the VA Education Benefits Office:  
VA Forms:
      - Certificate of Eligibility
      - Change of Place of Training
        - Servicemember/Veteran/TOE 22-1995
        - Survivor (Ch. 35): 22-5495
- WSU Forms:
- Can be found online at [wichita.edu/vaforms](http://wichita.edu/vaforms)
  - Intent to Enroll (for all new students)
  - Enrollment Certification Request
  - If you have been admitted to WSU as a Non-Resident of the State of Kansas, please contact the WSU Office of the Registrar to apply for the Military/Veteran/Dependent In-State Residency.

WSU VA Education Benefits Office  
105 Grace Wilkie  
(316) 978-3547 or (316)978-3027  
[veterans.services@wichita.edu](mailto:veterans.services@wichita.edu)  
[wichita.edu/veterans](http://wichita.edu/veterans)

## Getting Enrolled

Once you receive your military credit award notification, contact your department to determine how specific courses fit into your degree program.

- Set up an academic advising appointment with the appropriate department below to choose your classes.

### ***W. Frank Barton School of Business***

008 Clinton Hall  
(316) 978-3203

### ***College of Applied Studies***

107 Corbin Education Center  
(316) 978-3300

### ***College of Engineering***

300 Wallace Hall  
(316) 978-3420

### ***College of Fine Arts***

223 Grace Wilkie  
(316) 978-6634

### ***College of Health Professions***

402 Ahlberg Hall  
(316) 978-3304

### ***Fairmount College of Liberal Arts & Sciences***

115 Grace Wilkie Hall  
(316) 978-3700

- Enroll in classes.
- If you will be using VA education benefits, complete an Enrollment Certification Request form each semester with your academic advisor. Submit the completed form to the VA Education Benefits Office.

## Getting Connected

Transitioning from military life to higher education presents veterans with challenges that are common among veterans but also unique for each veteran. These are some ways to get connected to others who can help through these challenges. The easiest way to connect with Wichita State is to visit [wichita.edu/veterans](http://wichita.edu/veterans) for information on all the following offices and the services they provide.

## *Military and Veteran Student Center*

- LTCLarry Burks, director  
105 Grace Wilkie  
(316) 978-3207  
The Veteran Student Center provides a lounge and work space for military and veteran students. Veteran staff are available to answer questions, provide resources and act as advocates and mentors for incoming and current military-connected students.

## *WSU Veteran's Upward Bound*

- Shukura Bakari-Cozart, executive director  
404 Brennan Hall I  
(316) 978-6742  
A pre-college program designed specifically to assist veterans with the college admission and financial aid/GI Bill process. To see if you qualify for this program, please visit [wichita.edu/vub](http://wichita.edu/vub) or call (316) 978-6742.

## *Veterans Services Certifying Official*

- Sam Jones, military & veteran benefits coordinator  
105 Grace Wilkie  
(316) 978-3009  
[sam.jones@wichita.edu](mailto:sam.jones@wichita.edu)  
If you have any questions regarding GI Bill processes or dispersement, please contact Sam.

## *Student Veterans Organization*

- Levi Schenk, president  
[svo.president@wichita.edu](mailto:svo.president@wichita.edu)  
The Student Veterans Organization (SVO) is a student lead organization created to address veteran needs while going through the higher education experience by enriching the school experience and enhancing overall veteran success for veterans. The SVO provides opportunities for campus involvement, socialization, philanthropy, and mentorship.

## *Army ROTC*

- MAJ Eric Hollingsworth  
[eric.a.hollingsworth2.mil@mail.mil](mailto:eric.a.hollingsworth2.mil@mail.mil)  
Students can develop skills to be an effective leader, understand the team concept, and develop a sense of dedication, duty, and discipline.

Notice of Nondiscrimination: Wichita State University does not discriminate on the basis of race, religion, color, national origin, gender, age, marital status, sexual orientation, status as a Vietnam-era veteran or disability. Any person having inquiries concerning this may contact the Office of Equal Employment Opportunity, Wichita State University, 1845 Fairmount, Wichita, KS 67260-0145; telephone (316) 978-3001. The university reserves the right to revise or change rules, charges, fees schedules, courses, requirements for degrees and any other regulations affecting students whenever considered necessary or desirable.

For more information on military services at WSU visit [wichita.edu/veterancenter](http://wichita.edu/veterancenter) or call (316) 978-3856.